OFFICE OF THE JUDGE IN-CHARGE, NEZARATH DEPARTMENT, HALDIA COURT, PURBA MEDINIPUR.

No. 81 Date: 24/11/2025

Notice Inviting Tender dt. 24/11/2025

Sealed quotations are invited from all willing suppliers for supplying following Stationary articles and furntiture etc. urgently as per the following terms & Conditions. Such Quotations have to be submitted in the quotation box placed in front of the Office of the Judge in-charge, Nezarath Department, Haldia Court, P.O. Debhog, P.S.- Bhabanipur, Dist.- Purba Medinipur, pin- 721657 by 4.30 P.M. on **03.12.2025**

Terms & Conditions

1. Quotations should be submitted in the quotation box placed in front of the Office of the Judge in-charge,Nezarath Department, Haldia Court, P.O. Debhog, P.S.- Bhabanipur, Dist.- Purba Medinipur, pin- 721657 by 4.30 pm on **03.12.2025** and should be properly signed and stamped. The Office of the Judge in-charge, Nezarath Department, Haldia Court, Purba Medinipur will not take any responsibility for delay, loss or non-receipt of quotations sent by post.

2. Rates should be quoted taking into account the description, make, type, specification and quantity of all articles for which quotations have been invited.

3. Rates quoted should be inclusive of all applicable charges, taxes, duties and levies.

4. Conditional quotations will not be considered.

5. Willing suppliers submitting quotations should specify the address of its office and its phone / Mobile number (and others contact numbers e.g. Fax, E-mail if available) for the purpose of quick communication in the event of urgency.

6. Canvassing on the part of a supplier submitting quotation will render its quotation liable to cancellation summarily.

7. The Judge in-charge, Nezarath Department, Haldia Court, Purba Medinipur may award the contract to the suppliers whose quotation has been determined to be substantially acceptable and who has quoted the lowest evaluated price. However, the Judge in-charge, Nezarath Department, Haldia Court, Purba Medinipur is not bound to accept the lowest bid. The Judge in-charge, Nezarath Department, Haldia reserves the right to accept or reject any or all quotations and to cancel the process at any time prior to the award of Contract for any reason whatsoever.

8. The Company / Firm should have GST, PAN, Andhar and Bank account (Proof of be enclosed)

9. The Judge in-charge,Nezarath Department, Haldia Court, Purba Medinipur` reserves the right to cancel this tender at any point of time without assigning reason thereof.

10. The payment will be made to the supplier on basis on presentation of bill, on the rates approved by this judgeship to Judge in-charge,Nezarath Department, Haldia Court, Purba Medinipur.

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(Part-II other conditions)

1. In all maters of any dispute relating to this contract, the decision of the Judge in- charge, Nezarath Department, Haldia Court shall be final.
2. This Office reserves the right to renew the contract, on same terms, conditions and rates, for such period as it any deem necessary taking into accounty of the services rendered during the contract period.
3. Upon selection of quotation, concerned supplier would have to supply articles strictly according to the description / make/ type/ specifications provided in the instant notice, in case of any deviation from this and any default regarding this on the part of a selected supplier, the administration of this Court may take any or all auch actions against the supplier as it may consider appropriate.

01.	Xerox Paper Legal (Copy Power)	1pkt(10 Rim)
02.	Pencil Battery	50 pcs
03.	Two Face Pen	50 pcs
04.	Four flod Cover File	50 pcs
05.	Cello Tape Big	20 pcs
06.	DFC Paper (Good quality)	10 Rims
07.	Towel (Big) (Good quality)(white)	15 pcs
08.	Hand Towel	10 pcs
09.	Xerox Paper A4 (Copy Power)	1pkt.
10.	jute(nylon)	30kg
11.	Hand Wash (with container) (Dettol /Savnol)	20 pcs
12.	Duster(Cloth)	100 pcs
13.	Envelope (Small) 6”X4”	1000pcs
14.	Febi Stick	20 pcs
15.	Stamp pad (Big)	30 pcs
16.	Envelope Big 16”X11”	200 pcs
17.	Pencil cutter	1 pkt
18.	Eresar	1 pkt
19.	Whitener	30 pcs
20.	Judgement Paper	10pkt.
21.	Markar Pen Black& Blue	10&10
22.	Harpic (500 ml)	30 pcs
23.	Phynile (white) (cross)	24
24	Envelope (21cmX9cm)	2000pcs
25	Door Screen	10 pcs
26	Window curtains	10 pcs
27	Water Glass	12 pcs
28	Rice Plate (Cello)	3 Set
29	Tea Set	5 Set
30	Plastic Cover File	20 pcs
31	Pen Use & Through (Red,Blue,Black)	300 Pcs
32	Stapler pin Small(No10)	2 Pkt
33	Stapler pin (No 24/6)	1 pkt
34	Stapler Small(No10)	10 pcs
35	Stapler(No 24/6)	10 pcs
36	Knife	20 pcs

37	Tag	100 boundle
38	StampPad ink (Blue)	20 Bottle
39	StampPad ink (Red)	2 Bottle
40	Botkin	24 pcs

Nazir is directed to circulate this tender notice for display in the office notice board of this Court , District Judge's Court and Contai S.D. Civil Court including the official website of this Judgeship.

Inform.

Sd/-
(Mr. Satyajit Maity)
Additional District & Sessions Judge,
Haldia, Purba Medinipur.
In-charge of Judge in-charge, Nezarath Department,
Haldia, Purba Medinipur.

Office of the Judge in-charge, Nezarath Department,
Haldia, Purba Medinipur
no: 35(111) Date : **24/11/2025**

Copy forwarded to :-

1. The Judge-In-Charge, Nezarath Department, Dist. Judge's Court, Purba Medinpur
2. The Judge-In-Charge, Nezarath Department, Contai, Purba Medinipur.
3. The System Assistant, District Judge's Court, Purba Medinpur is requested to upload this Tender notice in the official website of the District Judge's Court, Purba Medinipur for wide publication.

(Mr. Satyajit Maity)
Additional District & Sessions Judge,
Haldia, Purba Medinipur.
In-charge of Judge in-charge, Nezarath Department,
Haldia, Purba Medinipur.

Judge-in-charge of,
Nezarath Department
Haldia Court, Purba Medinipur