Office Of The Additional Chief Judicial Magistrate
Contai : Purba Medinipur

No. 18 Date 19/02/2025

Notice inviting Quotation vide resolution dated 20.01.2025 of the Purchase Committee, Sub-divisional Court, Contai following the Order no. 1 dated 10.02.2025 of the said Purchase Committee

Sealed Quotations are invited from solvent, bonafide and willing suppliers /venders for supplying the following stationery articles etc. urgently for smmoth functioning of the Establishment of Additional Chief Judicial Magistrate, Contai as per the following terms and conditions.

TERMS AND CONDITIONS

1. The sealed Quotations should be submitted in the quotation box placed in front of the Office of the Additional Chief Judicial Magistrate, Contai, Purba Medinipur, PIN 721401 by 2 p.m on or before 28/02/2025 and these will be opened on that day at 4 p.m. The Quotations should be properly signed and stamped. The office of the Additional Chief Judicial Magistrate, Contai will not take any responsibility for delay, loss or non-receipt of quotations sent by post.

2. Rates should be quoted taking into account the description, make, type, specification and quantity of all stationery articles for which quotations have been invited inclusive of all applicable charge, taxes, duties and levies etc.

3. Conditional quotations will not be considered.

4. Willing suppliers / venders submitting quotations should specify the address of its office and its Phone/Mobile numbers, if available, for the purpose of quick commucation in the event of urgency.

5. The Additional Chief Judicial Magistrate, Contai, Purba Medinipur may award the contract to the supplier whose quotation would be determined to be substantially acceptable and who has quoted the lowest evaluated price. However, the Additional Chief Judicial Magistrate, Contai, Purba Medinipur is not bound to accept the lowest bid. The Additional Chief Judicial Magistrate, Contai, Purba Medinipur reserves the right to accept or reject any or all quotations and to cancel the process at any time prior to award of contract for any reason whatsever.

6. Upon selection of the quotation, concerned supplier would have to supply stationery articles and etc. strictly according to the description/markets type /specification provided in the instant notice, in case of any deviation from this and any default regarding this on the part of selected suppliers, the administration of this office may take any or all such actions against the suppliers as it may considered appropriate.

Addl Chief Judicial Magistrate
Contai, Purba Medinipur

Clerk-in-Charge of the establishment of Additional Chief Judicial Magistrate, Contai is directed to circulate the Tender Notice to display in the office Notice Board of District Judge's Court, Tamluk, Nezarah Department of Contai and Haldia Court including the Official website of the Judgeship of Purba Medinipur.

Nazir, District Judge's Court, Purba Medinipur at Tamluk is requested to publish this tender in the Official Website of the Judgeship of District Court, Purba Medinipur.

(Anindya Sen)
Additional Chief Judicial Magistrate
Contai, Purba Medinipur

Addl Chief Judicial Magistrate
Contai, Purba Medinipur

Office Of The Additional Chief Judicial Magistrate
Contai : Purba Medinipur

No. 243 (3) Date 19/02/2025

Copy forwarded to :

1. The Judge in-charge, Nezarath Department, District Judge's Court, Purba Medinipur at Tamluk

2. Nezarath Department, Contai/ Haldia , Purba Medinipur

(Anindya Sen)
Additional Chief Judicial Magistrate
Contai, Purba Medinipur

Addl Chief Judicial Magistrate
Contai, Purba Medinipur

OFFICE OF THE ADDITIONAL CHIEF JUDICIAL MAGISTRATE, CONTAI, PURBA MEDINIPUR

Sl. No.	List of Stationery Articles & Make/Type/Brand	Quantity
1.	DFC Paper (Andhra 10.4 kg.)	05 Rim
2.	Legal Papers (75 GSM Copy Power/Korex)	80 Rim
3.	A4 Papers (75 GSM Copy Power/Korex)	60Rim
4.	Judgement Paper (80 GSM Copy Power/JK)	50 Rim
5.	Water Sponge (Good Quality)	20 Piece
6.	Pad Ink (700 ml)	15 bottle
7.	Mosquito oil with machine (Good Knight)	30 piece
8.	Two Faced Pen (Good Quality)	30 piece
9.	Phynile (White) (Nymile) 1 litre	30 bottle
10.	Gems Clip	20 box
11.	Stapler (10 nos)	24 piece
12.	Stamp Pad (Big) (Korex 109m X 67m)	50 piece
13.	Alpin	20 box
14.	Stapler pin	50 box
15.	Botkin (6")	24piece

contd.....

Addl Chief Judicial Magistrate
Contai, Purba Medinipur

Sl. No.	List of Stationery Articles & Make/Type/Brand	Quantity
16.	Pencil Battery (Duracell)	50 piece
17.	Carbon paper	1 Packet
18.	Cover File (Eagle)	100 piece
19.	Cloth Envelope (18" X 12")	250 piece
20.	Brown Envelope (11" X 5")	2000 piece
21.	Brown Envelope (11" X 4")	5000 piece
22.	Brown Envelope (5" X 4")	3000 piece
23.	Knife (Stainless Steel No. 305)	15 pcs
24.	Napthaline (Bengal Chemical)	3 kg
25.	Wax	24 packet
26.	Register No. 12 (Ruled) Rexine bound	12 piece
27.	Cellotape (Good Quality – 1 inch)	30 piece
28.	Herpic (500 ml)	10 piece
29.	Small Register (12 No. White) red cloth bound	20 piece
30.	Black Pen (Elcos)	350 piece

Contd....

Addl Chief Judicial Magistrate
Contai, Purba Medinipur

Sl. No.	List of Stationery Articles & Make/Type/Brand	Quantity
31.	Red Pen (Elcos)	200 piece
32.	Tag (Good Quality – 12 inch)	60 pack
33.	Jute (Sutli)	10 kg.
34.	Duster (Good Quality Cotton)	50 piece
35.	Gum Tube (50 ml.)	50 piece
36.	Gum Tube (200 ml.)	25 piece
37.	Big Register (24 no.)	10 piece
38.	Small Register (16 No.)	12 piece
39.	Small Register (12 No.)	12 piece
40.	Table Cloth (Good Quality 6'X 5')	15 metre
41.	Small Register (10 No.)	10 piece
42.	Lock & Key (Navtal / Ramson – 7 Lever)	20 piece
43.	Bucket (Good Quality - Nilkamal)	20 piece
44.	Steno Book (Eagle)	100 piece
45.	Paper weigh	40 piece
46	Acid for latrine	6 litre
47	Order Book (WBF No. 46 with white bound)	6 pcs
48	Letter Issued Regiser (WBF No. 19 with white bound)	10 pcs
49	Letter Received Regiser (WBF No. 16 with white bound)	10 pcs

Additional Chief Judicial Magistrate,
Contai, Purba Medini

Addl. Chief Judicial Magistrate
Contai, Purba Medinipur