

Office of the Judge-In-Charge of Nezarath Department  
District Judge's Court, Purba Medinipur

No.....<sup>21</sup>..... Dated: 30.01.2025

**Notice Inviting Quotation dt. 30.01.2025**

Sealed quotations are invited from all willing authorized suppliers/Vendors for purchasing a **Canon photocopier machine** for Tamluk Sadar under the Judgeship of Purba Medinipur, urgently as per the following terms & conditions. Such quotations have to be submitted in the quotation box placed in front of the **Office of the Nezarath Department, District Judge's Court, Purba Medinipur, P.O. & P.S.-Tamluk, Pin - 721636 by 4.30 P.M. on 06.02.2025.**

Terms & Conditions

- 1) Quotations should be submitted in the quotation box placed in front of the **Office of the Nezarath Department, District Judge's Court, Purba Medinipur, P.O. & P.S.-Tamluk, Pin - 721636 by 4.30 P.M. on 06.02.2025** and should be properly signed and stamped. The Office of the Nezarath Department will not take any responsibility for delay, loss or non-receipt of quotations sent by post.
- 2) Rates should be quoted taking into account the description, make, type, specification and quantity of the article for which quotations have been invited.
- 3) Rates quoted should be inclusive of all applicable charges, taxes, duties and levies.
- 4) **Conditional quotations will not be considered.**
- 5) Willing suppliers submitting quotations should specify the address of its office and its phone/mobile number (and other contact numbers e.g. **Fax, e-mail**, if available) for the purpose of quick communication in the event of urgency.
- 6) **Canvassing** on the part of a supplier submitting quotation will render its quotation liable to cancellation summarily.
- 7) The District Judge, Purba Medinipur may award the contract to the supplier whose quotation has been determined to be substantially acceptable and who has quoted the lowest evaluated price. *However, the District Judge, Purba Medinipur is not bound to accept the lowest bid.* The District Judge, Purba Medinipur reserves the right to accept or reject any or all quotations and to cancel the process at any time prior to the award of Contract for any reason whatsoever.

8) Upon Selection of quotation, concerned authorized supplier would have to supply Canon photocopier machine strictly according to the description / make / type / specifications provided in the instant notice. In case of any deviation from this and any default regarding this on the part of a selected supplier, the administration of this Court may take any or all such actions against the supplier as it may consider appropriate.

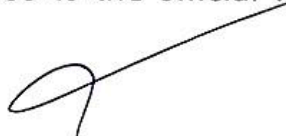
9) **The item/ article to be delivered at Tamluk Court, Nezarath Department, Purba Medinipur** and after delivery submit the received photocopy of the article with original voucher bill to the Nezarath Department, Tamluk, Purba Medinipur.

Details of the item furnished below:

Sl. No.	Name of the article	Quantity
1.	<p>Photocopier machine :</p> <p><b>MODEL</b></p> <p><b>'Canon-Model : iR 2224N <sup>NEW</sup> Machine having Copy, N/W Print &amp; N/W Scan – with Duplex (both side Print)'</b></p> <p><b>with atleast One (01) year warranty</b></p> <p>( Description : 24 – cpm/ppm Entry Level- A3 Digital Multifunction Machine having Copier + N/W printer+ N/W scanner, Processor : 400 Mhz , Memory : 1.0 GB RAM , Print Res.: 600x600dpi, Paper Cassette : 1x250 Shts cassette +100 Sheet Bypass with Touch Screen ,1-999 copies with auto Duplex facility.)</p>	<p><b>One (01)</b></p>

Nazir is directed to circulate this tender notice for display in the office notice board of the Courts of Tamluk, Contai, and Haldia and System Assistant is directed to upload this tender notice to the official website of the Judgeship of Purba Medinipur.

Inform.

  
(Obed T. Lepcha)  
Judge-in-Charge of Nezarath Department,  
District Judge's Court, Purba Medinipur.

Judge-in-charge  
Nezarath Dept.  
District Judge's Court  
Purba Medinipur

(3)

Office of the Judge-In-Charge of Nezarath Department  
District Judge's Court, Purba Medinipur.

Memo No.....47(2)...../ XIV-3, Dated: 30 .01.2025.

Copy forwarded to:-

1. The Nezarath Department, Contai / Haldia, Purba Medinipur.



(Obed T. Lepcha)  
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District Judge's Court, Purba Medinipur.

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