

**Office of the Judge-In-Charge of Nezarath Department
District Judge's Court, Purba Medinipur**

No.....¹³⁴...../ Dated: 19.07.2024

Notice Inviting Quotation dt. 19.07.2024

Sealed quotations are invited on behalf of the Family Court, Tamluk, Purba Medinipur, from all willing suppliers for supplying the listed stationery articles urgently, for use of the Family Court, Tamluk, Purba Medinipur, as per the following terms & conditions. Such quotations have to be submitted in the quotation box placed in front of the Office of the Nezarath Department, District Judge's Court, Purba Medinipur, P.O. & P.S.-Tamluk, Pin – 721636 by 4.30 P.M. on 30.07.2024.

Terms & Conditions

1. Quotations should be submitted in the quotation box placed in front of the *Office of the Nezarath Department, District Judge's Court, Purba Medinipur, P.O. & P.S.-Tamluk, Pin – 721636 by 4.30 P.M. on 30.07.2023* and should be properly signed and stamped. The Office of the Nezarath Department will not take any responsibility for delay, loss or non-receipt of quotations sent by post.
2. Rates should be quoted taking into account the description, make, type, specification and quantity of all articles for which quotations have been invited. Rates quoted should be inclusive of all applicable charges, taxes, duties and levies.
3. **Conditional quotations will not be considered.**
4. Willing suppliers submitting quotations should specify the address of its office and its phone/mobile number (and other contact numbers e.g. **Fax, e-mail** if available) for the purpose of quick communication in the event of urgency.
5. **Canvassing** on the part of a supplier submitting quotation will render its quotation liable to cancellation summarily.
6. The Ld. District Judge, Purba Medinipur may award the contract to the supplier whose quotation has been determined to be substantially acceptable and who has quoted the lowest evaluated price item wise. However, the District Judge, Purba Medinipur is not bound to accept the lowest bid. The District Judge, Purba Medinipur reserves the right to accept or reject any or all quotations and to cancel the process at any time prior to the award of Contract for any reason whatsoever.
7. Upon Selection of quotation, concerned supplier would have to supply articles strictly according to the description / make / type / specifications provided in the instant notice. In case of any deviation from this and any default regarding this on the part of a selected supplier, the administration of this Court may take any or all such actions against the supplier as it may consider appropriate.

3. All items to be delivered at Tamluk Court, Nezarath Department, Purba Medinipur and submit the received photocopy of those articles with original voucher bill to the Nezarath Department, Tamluk, Purba Medinipur.

The stationery articles for which sealed quotations are invited of preferably any reputed branded products, listed below:-

Sl. No.	Items	Quantity
1.	Xerox Paper(A-4) BGPPL Alpha Power 75Gsm (21 cm X 29.7cm)	10 packets
2.	Xerox Paper(Legal) BGPPL Rapid 75Gsm FS (21.5 cm X 34.5 cm)	10 packets
3.	Envelope (Medium Size) Size – 12' X 5'	300 pcs.
4.	Envelope (Small Size) Size – 10' X 4 ½'	300 pcs.
5.	Envelop with Cloth coated (big size) Size – 16 inch X 12 inch.	50 pcs.
6.	DFC paper Gsm – 58 g/m ² Size – 43 cm X 69 cm Andhra Paper Limited Net weight – 8.604 Kg. No. of Sheets – 500 N.	2 reams
7.	Judgement Paper JK LEDGER 80 gsm (FS – 21.5 cm X 34.5 cm)	2 packets

Nazir is directed to circulate this tender notice for displaying in the office Notice Board of the Courts of Tamluk, Contai and Haldia including the official website of the Judgeship of District Court, Purba Medinipur.

Inform.



(Soumitra Kumar Ganguly)

Judge-In-Charge of Nezarath Department,
District Judge's Court, Purba Medinipur.

**Judge-in-charge
Nezarath Dept.
District Judge's Court
Purba Medinipur**

Office of the Judge-In-Charge of Nezarath Department
District Judge's Court, Purba Medinipur.

Memo No. 648(3)/XIV-3 Dated: 19.07.2024.

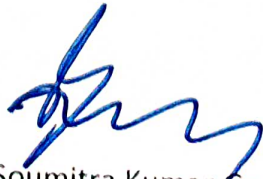
Copy forwarded to:-

1. The Learned District Judge Court, Purba Medinipur for information and further direction.
2. The Judge-in-charge of Nezarath Department, Contai / Haldia for information and taking necessary action.

SAs to upload
the tender notice in
official web site.

19/07/24

**District Judge
Purba Medinipur**



(Soumitra Kumar Ganguly)

Judge-In-Charge of Nezarath Department,
District Judge's Court, Purba Medinipur.

**Judge-in-charge
Nezarath Dept.
District Judge's Court**