

**OFFICE OF THE JUDGE-IN-CHARGE, NEZARATH DEPARTMENT,  
HALDIA SUB-DIVISIONAL COURT, PURBA MEDINIPUR.**

No. 06      Date: 16-01-2024

**Notice Inviting Tender dt. 16-01-2024**

Sealed quotations are invited from all willing suppliers for supplying following Stationary articles urgently as per the following terms & Conditions. Such Quotations have to be submitted in the quotation box placed in front of the Office of the Judge-in-charge, Nezarath Department, Haldia Court, P.O. Debhog, P.S.- Bhabanipur, Dist.- Purba Medinipur, pin- 721657 by 4.30 P.M. on 24-01-2024.

**Terms & Conditions**

1. Quotations should be submitted in the quotation box placed in front of the Office of the Judge in-charge, Nezarath Department, Haldia Court, P.O. Debhog, P.S.- Bhabanipur, Dist.- Purba Medinipur, pin- 721657 by 4.30 pm on 24-01-2024 and should be properly signed and stamped. The Office of the Judge-in-charge, Nezarath Department, Haldia Court, Purba Medinipur will not take any responsibility for delay, loss or non-receipt of quotations sent by post.
2. Rates should be quoted taking into account the description, make, type, specification and quantity of all articles for which quotations have been invited.
3. Rates quoted should be inclusive of all applicable charges, taxes, duties and levies.
4. Conditional quotations will not be considered.
5. Willing suppliers submitting quotations should specify the address of its office and its phone / Mobile number (and others contact numbers e.g. Fax, E-mail if available) for the purpose of quick communication in the event of urgency.
6. Canvassing on the part of a supplier submitting quotation will render its quotation liable to cancellation summarily.
7. The Judge-in-charge, Nezarath Department, Haldia Court, Purba Medinipur may award the contract to the suppliers whose quotation has been determined to be substantially acceptable and who has quoted the lowest evaluated price. However, the Judge-in-charge, Nezarath Department, Haldia Court, Purba Medinipur is not bound to accept the lowest bid. The Judge in-charge, Nezarath Department, Haldia reserves the right to accept or reject any or all quotations and to cancel the process at any time prior to the award of Contract for any reason whatsoever.
8. The Company / Firm should have GST, PAN, Andhar and Bank account ( Proof of be enclosed)
9. The Judge in-charge, Nezarath Department, Haldia Court, Purba Medinipur reserves the right to cancel this tender at any point of time without assigning reason thereof.
10. The payment will be made to the supplier on basis on presentation of bill, on the rates approved by this judgeship to Judge in-charge, Nezarath Department, Haldia Court, Purba Medinipur.

Cont ... page-2

**(Part-II other conditions)**

1. In all matters of any dispute relating to this contract, the decision of the Judge in-charge, Nezarath Department, Haldia Court shall be final.
2. This Office reserves the right to renew the contract, on same terms, conditions and rates, for such period as it may deem necessary taking into account of the services rendered during the contract period.
3. Upon selection of quotation, concerned supplier would have to supply articles strictly according to the description / make/ type/ specifications provided in the instant notice, in case of any deviation from this and any default regarding this on the part of a selected supplier, the administration of this Court may take any or all such actions against the supplier as it may consider appropriate.

01.	Xerox Paper (Legal)-(21.5 cm X 34.5 cm) - 75 GSM- JK COPIER	70 N Retail Packets (per packets 500 N sheets)
02.	Judgement Paper (21.5 cm X 34.5 cm) - 80 GSM - JK LEDGER	10 Reams (Per Packets 500 N Sheets)

Nazir is directed to circulate this tender notice for display in the office notice board of this Court, District Judge's Court and Contai S.D. Civil Court including the official website of this Judgeship.

Inform.

Sd/-

(Mrs. Bristi Bardhan)

Judge in-charge, Nezarath Department,  
Haldia, Purba Medinipur.

**Office of the Judge-in-charge, Nezarath Department  
Haldia Sub-Divisional Court, Purba Medinipur**

Memo no: 7(3)

Date : 16-01-2024

Copy forwarded to :-

1. The Judge-In-Charge, Nezarath Department, Dist. Judge's Court, Purba Medinipur
2. The Judge-In-Charge, Nezarath Department, Contai, Purba Medinipur.
3. The System Assistant, District Judge's Court, Purba Medinipur is requested to upload this Tender notice in the official website of the District Judge's Court, Purba Medinipur for wide publication.

*Bristi Bardhan*

(Mrs. Bristi Bardhan)

Judge in-charge, Nezarath Department,  
Haldia, Purba Medinipur  
**Judge-in-charge of,  
Nezarath Department  
Haldia Court, Purba Medinipur**