

Office of the Judge-In-Charge of Nezarath Department

District Judge's Court, Purba Medinipur

No.....06...../ Dated: 05.01.2024

Notice Inviting Quotation dt. 05.01.2024

Sealed quotations are invited from all willing suppliers for supplying the listed stationery articles urgently as per the following terms & conditions. Such quotations have to be submitted in the quotation box placed in front of the **Office of the Nezarath Department, District Judge's Court, Purba Medinipur, P.O. & P.S.-Tamluk, Pin – 721636 by 4.30 P.M. on 24.01.2024.**

Terms & Conditions

1. Quotations should be submitted in the quotation box placed in front of the **Office of the Nezarath Department, District Judge's Court, Purba Medinipur, P.O. & P.S.- Tamluk, Pin – 721636 by 4.30 P.M. on 24.01.2023** and should be properly signed and stamped. The Office of the Nezarath Department will not take any responsibility for delay, loss or non-receipt of quotations sent by post.
2. Rates should be quoted taking into account the description, make, type, specification and quantity of all articles for which quotations have been invited. Rates quoted should be inclusive of all applicable charges, taxes, duties and levies.
3. **Conditional quotations will not be considered.**
4. Willing suppliers submitting quotations should specify the address of its office and its phone/mobile number (and other contact numbers e.g. **Fax, e-mail** if available) for the purpose of quick communication in the event of urgency.
5. **Canvassing** on the part of a supplier submitting quotation will render its quotation liable to cancellation summarily.
6. The Ld. District Judge, Purba Medinipur may award the contract to the supplier whose quotation has been determined to be substantially acceptable and who has quoted the lowest evaluated price item wise. However, the District Judge, Purba Medinipur is not bound to accept the lowest bid. The District Judge, Purba Medinipur reserves the right to accept or reject any or all quotations and to cancel the process at any time prior to the award of Contract for any reason whatsoever.
7. Upon Selection of quotation, concerned supplier would have to supply articles strictly according to the description / make / type / specifications provided in the instant notice. In case of any deviation from this and any default regarding this on the part of a selected supplier, the administration of this Court may take any or all such actions against the supplier as it may consider appropriate.

8. All items to be delivered at Tamluk Court, Nezarath Department, Purba Medinipur and submit the received photocopy of those articles with original voucher bill to the Nezarath Department, Tamluk, Purba Medinipur.

The stationery articles for which sealed quotations are invited of preferably any reputed branded products, listed below:-

Sl. No.	Items	Quantity
1.	Judgement Paper	20 packs JK LEDGER 80GSM 215mm* 345mm
2.	Xerox Paper(A-4)	150 packs Alpha Power BGBPL 75Gsm
3.	Xerox Paper(Legal)	300 packs BGBPL Rapid 75Gsm
4.	Dustbin	6 pcs
5.	Dot Pen (Two Faced)	25 pcs
6.	Rubber (Eraser)	30 pcs
7.	Duster	200 pcs
8.	Bodkin (Wooden Handled)	50 pcs
9.	Carbon Blue Kores	5 packet
10.	Scale (Steel 12" Ajanta)	20 pc
11.	Binding Register	20 pc 10 No, Eagle
12.	Chair Cushion	20 pcs
13.	Stapler (Big& Small)	Big (24/6) –10 pcs Small (10)- 15 pcs Kangaroo
14.	Candle Big	50pcs
15.	Ghumshi	10 kg
16.	Jute	10 kg
17.	Room Freshener	30 pcs Ambipur Air
18.	Carbolic Acid	10 pcs
19.	Pencil Battery	200 pcs Eveready Red
20.	Stamp Pad	50 pcs Kores 109 mm * 67mm
21.	Envelop (Large) 16 ½ * 11 ½	500 pcs
22.	Cello Tape Mex wonder 1 inch	100 pcs
23.	Knife (RL Knife Stainless Steel)	50 pcs

Sl. No.	Items	Quantity
24.	Tag	400 bundles
25.	Pen Stand Quick Unbox 3 Compartments Metal Pen Pencil Holder (Black) (Photocopy of Model is attached)	10 pcs
26.	Toilet Brush	50 pcs
27.	Pencil Cutter (Doms)	50 pcs
28.	Wall Clock (Round) Ajanta	20 pcs
29.	Key Bag	20 pcs
30.	Naphthalene (Bengal Chemical)	3 kg
31.	Plastic File (Legal) (Eagle)	100 pcs
32.	Harpic (500 ml.)	50 pcs
33.	Fevi Gum (200 ml.)	50 pcs
34.	Pencil (Apsara)	50 pcs
35.	Paper Weight	25 pcs
36.	Bucket (Deepak)	20 pcs
37.	Plastic Tray (Deepak) (444 dm office file tray)	20 pcs
38.	Two Fold File Eagle	200 pcs
39.	Jhul Jharu	10 pcs
40.	Four Fold File Alisha	250 pcs
41.	DFC paper	30 rims
42.	Whitener Pen Camlin	50 pcs
43.	Odonil	50 pcs
44.	Red shalu	30 mtr
45.	Mug	20 pcs
46.	Clip Board	20 pcs
47.	Red hit (400 ml.)	10 pcs
48.	Black Hit (400 ml.)	30 pcs
49.	Water glass	10 pcs
50.	Fevi Stick	20 pcs
51.	Thread Ball (Big and Best quality)	500 pcs
52.	Pin (King)	20 boxes

Sl. No.	Items	Quantity
53	Remort battery Eveready Red	50 pcs
54	Mosquito oil (All Out)	20 pcs
55	Clip (iron)	50 pcs
56	Vim Bar (liquid & soap)	25 + 25 pcs
57	Scotch bite	50 pcs
58	Toner for Cannon IR 2625 (Toner NPG 84)	7 pcs
59	Toner for Cannon IR 2016 (Toner NPG 28)	1 pc
60	Toner for Cannon IR 2002 N (Toner NPG 59)	3 pcs
61	Toner for Cannon IR 2230 Toner	1 pc
62	Hanger (Steel)	50 pcs

Nazir is directed to circulate this tender notice for displaying in the office Notice Board of the Courts of Tamluk, Contai and Haldia including the official website of the Judgeship of District Court, Purba Medinipur.

Inform.

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(Soumitra Kumar Ganguly)
Judge-In-Charge of Nezarath Department,
District Judge's Court, Purba Medinipur.

Office of the Judge-In-Charge of Nezarath Department
District Judge's Court, Purba Medinipur.

Memo No. *10(4)* /XIV-3 Dated: 05.01.2024.

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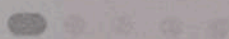
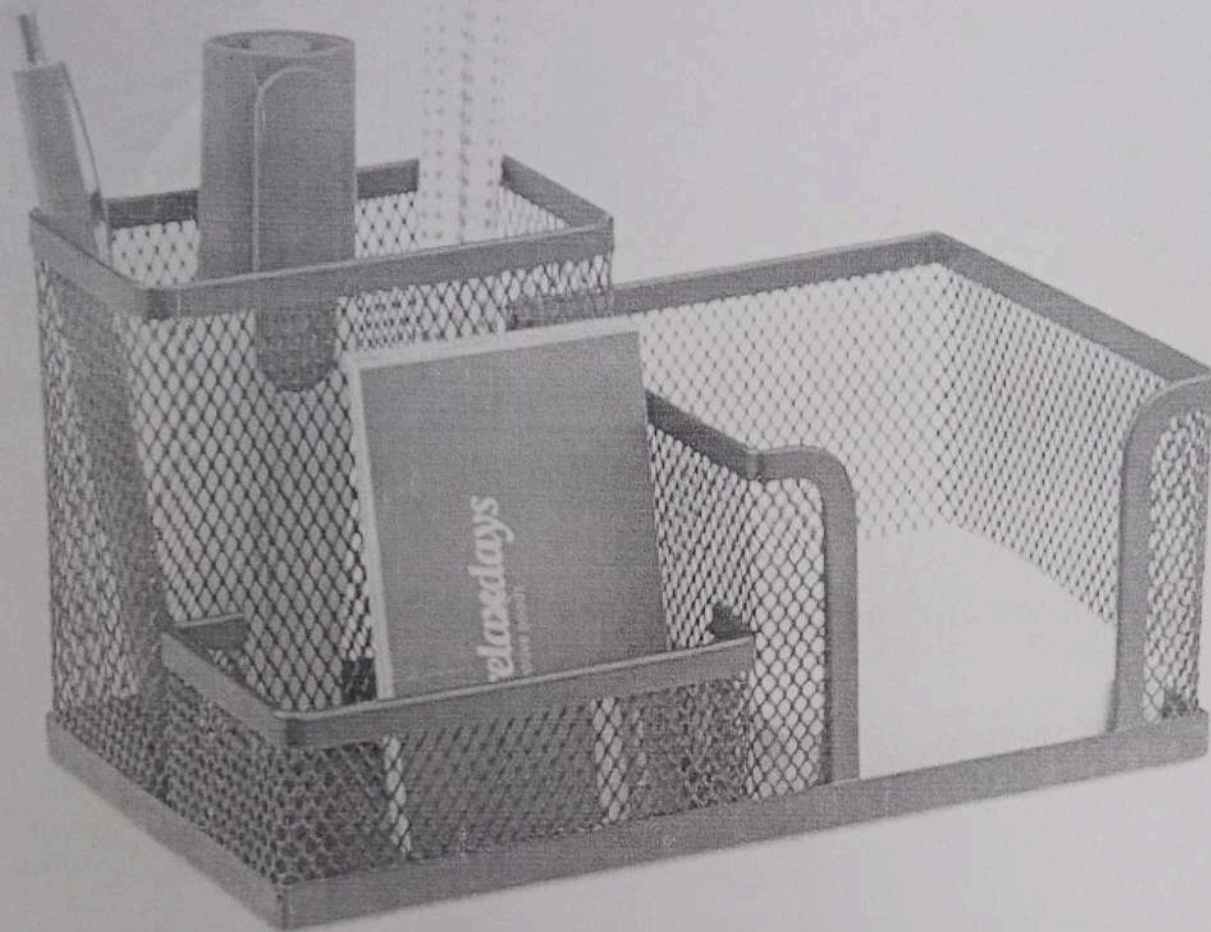
- ✓ The Learned District Judge Court, Purba Medinipur for information and further direction.
2. The Judge-in-charge of Nezarath Department, Contai / Haldia for information and taking necessary action.



(Soumitra Kumar Ganguly)
Judge-In-Charge of Nezarath Department,
District Judge's Court, Purba Medinipur.

**Judge-in-charge
Nezarath Dept.
District Judge's Court
Purba Medinipur**

*Seen & info
S.A. to upload
the tender notice
in official website.*
sdj
05/01/24
**District Judge,
Purba Medinipur**



↗ 22 people ordered this in the last 30 days

QUICK UNBOX 3 Compartments Metal Pen Pencil Holder (Black)

★★★★☆ 112 ratings

