



OFFICE OF THE DISTRICT LEGAL SERVICES AUTHORITY, JHARGRAM
ADR Building, District Judges Court Complex, Jhargram, PIN-721507
Telephone No-03221-255119 E-mail: jhargramdlsa@gmail.com

Tender Notice No. 01/DLSA/JGM/2025

Dated: 04-03-2025

NOTICE INVITING TENDER

The Secretary of the District Legal Services Authority, Jhargram invites sealed tender Quotations from the reputed and reliable Suppliers/Vendors for purchasing the following computers and peripherals for the office use of the District Legal Services Authority, Jhargram.

Item Specification:

Sl. No.	Description of the Articles	Quantity	Estimated Amount(Including All Taxes)
1.	Dell DESKTOP computer i3-12Gen/8GB/512GB SSD/ Win+MSO/20 inch Monitor/3 year Warranty	03 Pieces	1,24,200/-
2.	Dell 20 inch Monitor	01 Piece	5,600/-
3.	Canon Printer (Best Quality) Print+Copy+Scan+Duplex	02 Pieces	37,600/-
4.	Canon Printer (Best Quality)	02 Pieces	24,000/-
5.	Microtek 650VA, UPS System	03 Pieces	7,770/-
6.	64 GB Sandisk Pendrive	02 Pieces	830/-
Total			2,00,000/-

Terms & Conditions:-

1. Quotations should be submitted in the office of District Legal Services Authority, Jhargram, ADR Building, District Judge's Court Compound, Jhargram **by 4.00 p.m. on 17.03.2025** superscripting "Tender for computer, printer, scanner-cum-printer & UPS" along with photocopies of PAN, valid Trade License and valid GST Registration Certificate, Credentials for similar work, along with bid/quotation. Quotations should be properly

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signed and stamped and should reach the office of the undersigned by either post/courier/speed post/by hand. This office will not take any responsibility for delay, loss or non-receipt of quotations sent by courier, speed post or registered post. The sealed tender will be opened on **17.03.2025 at 4:30 P.M** in presence of the bidders.

2. Rates should be quoted taking into account of the description, make, type, specification and quantity of all articles for which quotations have been invited. Rates quoted should be inclusive of all applicable charges, taxes, duties and levies.
3. Conditional quotations will not be considered.
4. Willing service providers submitting quotations should specify the address of its office and phone/mobile number (and other contact numbers e.g. facts, e-mail if available) for the purpose of quick communication in the event of urgency.
5. Canvassing on part of a service provider quotation will render its quotation liable to cancellation summarily.
6. The Secretary, District legal Services Authority, Jhargram may award the contract to the service provider whose quotation has been determined to be substantially acceptable and who has quoted the lowest evaluated price. However, the Secretary is not bound to accept the lowest bid and reserves the right to accept or reject any or all quotations and to cancel the process at any time prior to award of contract for any reason whatsoever.
7. On acceptance of the quotation the service provider must supply the products as per quoted specification and rates as mentioned in the quotation within **24.03.2025** along with bills in triplicate, necessary challan and payment mandate details in the name of the undersigned for payment.

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8. Upon selection of quotation, concerned service providers would have to supply articles strictly according to the description/make/type/specifications provided in the instant notice. In case of any deviation from this and any default regarding this on the part of the selected service provider, the Secretary, District Legal Services Authority, Jhargram may take any or all such actions against the supplier as it may be considered appropriate.
9. Date of last submission & opening date may be changed due to some unforeseen reason, if it arises.

(Sukti Sarker)
Secretary, DLSA, Jhargram
Secretary
District Legal Services Authority
Jhargram

Memo No: 185(6)/DLSA/JGM/2025 dated Jhargram, the 4th March- 2025

Copy forwarded for information and necessary action towards publication of this notice through notice board to

- 1) The Learned District and Sessions' Judge, Jhargram;
- 2) The District Magistrate, Jhargram;
- 3) The Superintendent of Police, Jhargram;
- 4) The Judge-in-charge, Nazareth Department, District Judges Court, Jhargram;
- 5) The District Informatics Officer, NIC, Jhargram. Please arrange to publish this notice on the website for wide circulation;
- 6) The System Assistant, District Judges' Court, Jhargram. Please arrange to publish this notice on the website for wide circulation;

(Sukti Sarker)
Secretary, DLSA, Jhargram.
Secretary
District Legal Services Authority
Jhargram