

Office of the District Judge, Jhargram
(Nezarath Department)

No- 01

NOTICE INVITING QUOTATION

Dt 06-02-2024

As per resolution dt. 23.09.2023 adopted by the purchase committee and necessary approval of Ld. District Judge, Jhargram vide no.- 281/NZ dt. 30.09.2023 quotations are here by invited for finalizing item wise rate in sealed envelope from reputed Dealers/Suppliers/Registard Co-operative Societies having bonafide trade license for supplying office stationary/work/service at the District Judge's office, Jhargram. The list of the articles/work/service cum Proforma is attached herewith. The bidders may submit quotation for all item attached in annexure-1. The bidders should also submit duly filled up annexure-2.

Terms & Conditions:

- 1) The items are to be supplied in the Nezarath Department, District Judge's Court, Jhargram .
- 2) The bidders have to submit sealed quotations addressing to the undersigned mentioning notification no and date on the sealed envelope in the quotation box placed at Nazarath Department of this office on any working day from 07/02/2024 to 17-02-2024 by 2.30 p.m.
- 3) The sealed quotations will be opened at the chamber of Ld Additional District Judge, 2nd Court, Jhargram in presence of the Chairman and all members of Purchase Committee, District Judges Court, Jhargram. Intending bidders may remain present at the time of opening sealed quotations. The date of opening the sealed quotations will be notified later in the Official Website of Jhargram District Court.
- 4) The contract will be awarded to the bidder who will quote the lowest price for the respective article/work/service.. However the committee reserves its right to accept and /or reject any quotation for any reason.
- 5) Quotations submitted after the due date or beyond the stipulated time shall not be entertained.
- 6) For administrative convenience the work order may be divided. The decision of the authority shall be final.
- 7) In case of any deviation from any terms and condition of contract authority shall reserve right to cancel the contract without any notice.
- 8) Contract will be valid for a period of (1) one year from the date of first issuing work order.
- 9) Payment will be made subject to allotment of fund from the Government.
- 10) Rate should be quoted inclusive of all charges, taxes, duties and levies.
- 11) The articles supplied must be of good quality.

sd/-
Chairman
Purchase Committee
District Court, Jhargram

Office of the District Judge, Jhargram
(Nezarath Department)

No 62(5)/XIV-3;

Date 06-02-2024

Copy forwarded to:

- 1) The District Magistrate, Jhargram.
- 2) The Sub-Divisional Officer, Jhargram.
- 3) The Chairman/The Administrator, Jhargram Municipality.
- 4) System Officer, E-Court Project, Jhargram District Court
- 5) Nazir, District Court, Jhargram for display the notice in office notice board.

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Chairman
Purchase Committee
District Court, Jhargram

Annexure-1

Sl No.	Name of Articles	Unit	Brand	Quoted rate
1.	Black Phenyl 1 litter bottle	Piece	Good Quality	
2.	Broom Stick(Coconut Made)	Piece	Good Quality	
3.	Bleaching Powder (1kg)	Piece	Good Quality	
4.	Bleaching Powder (500gm)	Piece	Good Quality	
5.	Basin Brush	Piece	Good Quality	
6.	Colin spray(small seize))	500 ml bottle	Good Quality	
7.	Commercial Vaccum Cleaner	Piece	Good Quality	
8.	Cleaning Hand Gloves	Piece	Good Quality	
9.	Dettol 50 ml	50 ml bottle	Good Quality	
10.	Full Jharu (broom with soft grass)	Piece	Good Quality	
11.	Garbage bag (for 20 litre dustbin)	Piece	Good Quality	
12.	Garbage bag (for 10 litre dustbin)	Piece	Good Quality	
13.	Hand wash with dispenser (200 ml)	piece	Good Quality	
14.	Harpic (1litre)	Piece	Good Quality	
15.	Harpic (1 litre)	Piece	Good Quality	
16.	Lyzol(975ml)	Piece	Good Quality	
17.	Mop	Piece	Good Quality	
18.	Mop (Spinning with Bucket Set)	Piece	Good Quality	
19.	Toilet Cleaning Acid (500ml)	Piece	Good Quality	
20.	Toilet Brush	Piece	Good Quality	
21.	Wiper	Piece	Good Quality	

22.	Wiper (Brush for dry cleaning)	Piece	Good Quality	
23.	Vim liquid	piece	Good Quality	
24.	Scotch bite	piece	Good Quality	
25.	Spade(With handle)	Piece	Good Quality	
26.	White Phynyl (1 litre)	Piece	Good Quality	
27.	White Phynyl (500ml)	Piece	Good Quality	
28.	Full Jharu	Piece	Good Quality	



Chairman
Purchase Committee
District Court, Jhargram
06.02.2024.

(Annexure-2)

To
The Chairman
Purchase Committee cum
Additional District & Sessions Judge, Jhargram

Sub-Submission of Quotation

Sir,
In terms of your notification No _____ Dt _____ Inviting quotation for supplying office
Stationary/computer peripherals /press work (wipe out if any option not applicable) I am submitting the quotation in
prescribed format .I also undertake to abide by all terms and conditions mentioned in the notification .

1.	Name and complete address of the quotationer (including mobile no)	
2	Trade License No.(Copy be attached)	
3.	GST No.	
3	Experience (if any)	

Date:-

Place:-

Signature of the Applicant

N.B.-please enclose the voter/Aadhar Card of the bidders along with all necessary papers.