

OFFICE OF THE DISTRICT AND SESSIONS JUDGE, ;;CHIRANG, KAJALGAON

Q U O T A T I O N

Dated Kajalgaon the 22nd Feb, 2024.

In pursuance to the Office Memorandum of the Govt. of Aasm, Finance Department, Dispur vide No. FSI.5/2005/Vol. VI/76 dated Dispur, the 30th March, 2012, the undersigned invites a sealed quotation/tender in closed cover/envelope from the intending reputed commercial outsourcing Agencies/Suppliers/Firms/Individuals, affixing court fees of **Rs. 8.25/-** (Rupees eight and twenty five paise) only being non refundable in the format, clearly mentioning the rates and other details for providing manpower to entrust with the works of daily overall cleaning and sweeping services of the court rooms, office rooms, washrooms/toilets along with the entire compound of both campuses of the Chirang District Judiciary at Kajalgaon and Sub- Divisional Judicial Court Complex at Bijni, to be rendered for the financial year 2023-2024 as per the schedule to the invitation of quotation and terms and conditions are mentioned below.

Rates are to be submitted including the all taxes.

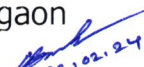
Date of issue of tender/quotation	22-02-2024
Last date of Submission of tender/quotation	02-03-2024
Date of opening of received tender/quotation	04-03-2024
To whom Submit the tender/quotation	The District & Sessions Judge, Chirang, Kajalgaon
Any Information will be available at	https://chirang.dcourts.gov.in

Terms and Conditions:

1. The quotation should be furnished in a sealed envelope duly marked as **"Quotation for monthly sweeping and cleaning"**. Name and Phone No. shall be mentioned in the envelope.
2. The quotation will be received by the Office of the District & Sessions Judge, Chirang, Kajalgaon on working days and during office hours only.

3. Rates once quoted shall be final. No separate amount would be payable over and above the rates quoted.
4. The undersigned reserves the right to accept or reject any or all quotation which shall be final.
5. The successful bidder will be required to execute a contract agreement with the authority of the undersigned after issue of letter of order.
6. In case of any default by service provider in respect of the terms and conditions, the undersigned may without prejudice to any other right/remedy, which shall have accrued or shall accrue thereafter, terminate the contract, in whole or part, by giving 15 days' notice in writing to the service provider.
7. Service provider shall be directly responsible for any/all disputes arising between him and his personnel and keep away the undersigned.
8. The service provider shall be solely responsible for payment of wages/salaries, other benefits and allowances to the personal employed, which might become applicable under any of the acts or orders of the Govt. The undersigned shall have no liability whatsoever in this regard.
9. The bills, subject to the availability of fund in proper head will be disbursed only on monthly basis after the submission of prayer by the bidder after expiry of the current month against the total number of working days on sweeping and cleaning services being rendered by the sweepers on the that month.
10. The interested party viz. the commercial outsourcing Agencies /Suppliers / Firms/Individuals must provide the Bank Account number, IFSC, GST Reg. No., Pan No. and other details, which are to be provided for online payment of bills.
11. The bidder would be responsible for the outsourcing of the services against the overall sweeping and cleaning services in the Chirang District Judiciary at Kajalgaon.


District & Sessions Judge
District & Sessions Judge,
Chirang, Kajalgaon


22.02.24

Memo No. DJCH.V-53/2024/ 598-603 / Dated ^{22/12} Kajalgaon the ,
2024.

Copy for publication and necessary action forwarded to:

1. The Deputy Commissioner, Chirang, Kajalgaon, BTR Assam. He/ She is requested to necessary steps for displaying the quotation in the Notice Board, for wide Publication.
2. The District information and Public Relation Officer, Chirang, Kajalgaon. He/ She is requested to take steps for wide publication in 2(two) daily English and Assamese local Newspaper.
3. The Systems Assistant of the undersigned. He is directed to upload in the official website.
4. Notice board of the office of the undersigned.
5. Notice board of the Sub- Divisional Judicial Court complex at Bijni.
6. Office file.

District & Sessions Judge
Chirang, Kajalgaon
District & Sessions Judge,
Chirang, Kajalgaon

[Signature]
22.02.24