



OFFICE OF THE DISTRICT & SESSIONS JUDGE **CHIRANG::: KAJALGAON**

No. DJCH.I-2/Estt. /2023/

Date:24.08.2023

ADVERTISEMENT

Online applications are invited from eligible candidates to fill up the following vacant posts in the establishment of the District and Sessions Judge, Chirang, Kajalgaon in the scale of pay mentioned against the posts:

Sl. No	Name of the Post	Number of Vacancy	Scale of Pay	Educational Qualification	Category
01	Process Server	01	(PB-2) Rs. 14000/- 60500 /- GP Rs. 5200/-	1) Applicant must be a graduate in any Discipline from a recognized University. 2) Applicant must have knowledge in official language of Assam	Unreserved
02	Peon	01	(PB- I) Rs. 12000/- Rs. 52000/- G.P. 3900/-	Applicant must be Class VIII pass from a recognized school. Those who have passed HSSLC or above shall be ineligible to apply	Unreserved

HOW TO APPLY:

Candidates who fulfill the requisite eligibility criteria may submit online application form, through home page of the Chirang district judiciary website www.chirangjudiciary.gov.in wherein a scroll under the caption "Click here to apply online" will be available. **Submission of Application Form Online start date: 25 / 08 /2023 Application Form Online last date: 10/ 09/2023**

TERMS AND CONDITIONS FOR APPLICATION:

1. Candidate must be an Indian Citizen as per the Constitution of India.
2. Candidate should not be less than 18 years and not more than 40 years as on 01- 01-2023. Relaxation 5 years for SC/ST (P)/ ST (H) and 3 years for OBC/MOBC as per Govt. Notification No.ABP.6/2016/51, Dated 02.09.2020.
3. Candidates must have registered their names in the Employment Exchange.
4. Candidates who are already in Govt. Service will have to apply through proper channel.

5. The applicant need to submit online application form and must have uploaded self-attested photocopies of all relevant testimonials regarding educational qualification, Experience certificate (wherever applicable), Caste, Age proof, Employment Exchange Registration Card, NOC from employer (wherever applicable) along with passport size photograph duly signed by the candidate on the reverse side.
6. **Eligible candidates for the post of Process Server shall have to appear in the Written Test of 100 marks, comprising of following subjects English, General Awareness, Mathematical Ability, Aptitude and Assamese.**
7. **For the post of Peon, the mode of recruitment will be notified later.**
8. If any candidate is found to have suppressed his educational qualifications or to have given wrong information, at the time of applying for job or later on, his/her candidature shall stand rejected without any information to him with immediate effect and shall also be liable to Criminal Prosecution as per law.
9. Application submitted without proper supporting documents or incomplete will be summarily rejected.
10. The list of eligible candidates/ rejected candidates along with specific dates of written examination, viva voce, (as and where applicable) shall be uploaded in the Official website of Chirang District Judiciary (<http://chirangjudiciary.gov.in/>) and in the Notice Board of District & Sessions Judge Office in due course. No separate call letters will be issued. Applicants are requested to refer to the official website.
11. No TA/DA will be admissible to the candidates for attending the Interview Process
12. The undersigned reserves the right to alter/modify or change any terms or Conditions including selection criteria etc. mentioned in the advertisement and in such an eventually due to notice thereof will be published at the discrete of the undersigned.

District and Sessions Judge,
Chirang, Kajalgaon
-cum-
Chairman, Selection Board.

Memo No. No. DJCH.I-2/Estt. /2023/ 2804-2810 Dated Kajalgaon the 24th August,2023
Copy forwarded for information and necessary action to:

1. The Registrar (Admin.)-cum-In-Charge, Recruitment Cell, Hon'ble Gauhati High Court.
2. The District Information & Public Relations Officer, Chirang, Kajalgaon. He/ She is hereby requested to take necessary steps to publish this advertisement in two widely circulated daily Assamese and English Newspaper.
3. The System Officer/ Assistants District Judiciary, Chirang. He is directed to upload the Advertisement in the official website of District Judiciary, Chirang.
4. The Notice Board O/o. the District & Sessions Judge, Chirang, Kajalgaon.
5. The Notice Board O/o. the Chief Judicial Magistrate, Chirang Kajalgaon.
6. The Notice Board O/o. the Sub-Divisional-Judicial Magistrate (M), Bijni, Chirang.
7. Office File.

District and Sessions Judge,
Chirang, Kajalgaon
-cum-
Chairman, Selection Board.

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Annexure - A

SELF-DECLARATION

I Shri/Smti _____ S/D/o

_____ R/o. _____

_____do hereby declare that I have not completed/passed my HSSLC or Equivalent Examination as on the date of application.


Signature of the Applicant

Instruction for Fill up Online Application

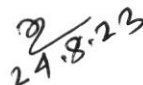
Important Dates

Sl No.	Description	Date
1	Submission of Online Application	25/08/2023
2	Last date of submission Online Application	10/09/2023

1. Visit **<http://chirangjudiciary.gov.in>** to access the Notice Board.
2. Click on Recruitments.
3. Click on the link for online Application for the post.
4. It will redirect to the Google form for the Application.
5. Fill up the online form carefully with individual email IDs.
6. Upload all educational documents, Cast Certificate, Employment Exchange Card, Experience Certificates (if any), NOC (for Government Employees) in PDF format with candidate name as file name.
7. Upload recent passport size (3.5X4.5 cm) photographs in JPEG format with candidate name as file name (e.g. if name of the candidate is Anup Das then file name should be Photo_Anup_Das.jpeg).
8. Upload Signature in JPEG format with candidate name as file name. (e.g. if name of the candidate is Anup Das then file name should be Sign_Anup_Das.jpeg).
9. **For the post of Peon candidates must have to upload a Self-Declaration Certificate (Annexure - A") stating that he/she has not passed HSSLC or equivalent examination or above**
10. Click on submit button to complete the application process.
11. Candidates may check their response in their respective mail ids.


District and Sessions Judge,
Chirang, Kajalgaon
-cum-

Chairman, Selection Board


24.8.23