

OFFICE OF THE CHIEF JUDICIAL MAGISTRATE :::::::::::::::::::: BONGAIGAON.

Q U O T A T I O N

Bongaigaon the 22nd April/2026

Scaled Quotation in enclosed cover from the intending suppliers for probable supply of following stationery articles for the Office of the undersigned during the year 2026-2027 are invited and will be received within 15(fifteen) days from the date of issue of this Quotation Notice.

Rates are to be submitted including all taxes.

The undersigned reserved the right to accept or reject any or all quotation which shall be final.

The intending Government registered Firms/suppliers must satisfy the following **terms and conditions:-**

- i. The rate fixed shall be valid for the financial year 2026-2027 only.
- ii. The intending Government registered Firms/suppliers must be registered as per rule.
- iii. Overwriting in the quotation paper will not be entertained.
- iv. It is not binding on the undersigned to accept the lowest bid.
- v. Rate against each item should be clearly written or typed both in numbers and words.
- vi. Rate should be indicated inclusive of all taxes.
- vii. Items are to be supplied immediately after receipt of supply order.
- viii. Payment will be made as and when funds are received from the Government.
- ix. The quotation should submit along with the bank details of the firm (preferably SBI), PAN, Trade License and GST registration number.
- x. Canvassing directly or indirectly shall lead to disqualification.
- xi. Intending bidders can drop the quotations in the drop box kept at the office of the undersigned.


Chief Judicial Magistrate
Bongaigaon

PARTICULARS OF STATIONERY ARTICLES:-

SL No	Name of articles	Quantity	Rates
1.	Alpin 100 gr.	Per Box	
2.	Air Fresher	Per no.	
3.	Bodkin (Phutani)	Per No	
4.	Bamboo Jharu	Per No.	
5.	Battery (Torch)	Per Doz.	
6.	Battery Clock (Pencil)	Per Doz.	
7.	Battery (for Remote)	Per No.	

8.	Bleaching Powder (500 gr)	Per Pkt	
9.	Brush with handle.(Floor Cleaner)	Per no	
10.	Bucket (16 Ltrs.) Plastic	Per No.	
11.	Bucket (05 Ltrs.) Plastic	Per No.	
12.	Bucket (40 Ltrs.) Plastic Big size	Per No.	
13.	Calulator Medium	Per No.	
14.	Calling Bell Electric (Best Quality)	Per No.	
15	Calling Bell wireless (Best Quality)	Per No.	
16	Clip Paper Holder	Per packet	
17	Carbon Paper (Blue) Best Quality	Per pkt	
18	Carbon Paper (Black) Best Quality	Per pkt	
19	Correction Pen(whitener)	Per no/packet	
20	Clock (medium Size)	Per no.	
21	Clock (Big Size)	Per no.	
22	Clip file (Plastic)	Per no.	
23	Chair Cushion (KURLON)	Per no.	
24	Chair Cushion (U-foam)	Per No.	
25	Coat Brush (Best Quality)	Per no,	
26	Coat Hanger (Best Quality)	Per no	
27	Coconut Jharu	Per no	
28	Colin Glass cleaner (500ml)	Per no	
29	Compact Disc.	Per piece	
30	Cello Tap white (Big)	Per No.	
31	Cello Tap brown (Big)	Per No.	
32	Cello Tap (medium)	Per No.	
33	Cotton Tag (good Quality)	Per Lichi	
34	Cup Plate (good quality)	Per set	
35	Curtain for Door (Best Quality) Standard size	Per no	
36	Curtain for window (Best Quality) Standard size	Per piece	
37	Curtain for window (Half) Best quality	Per piece	
38	Car Flag	Per piece	
39	Celiing Fan Bajaj	Per no	
40	Colin Glass and Surface Cleaner Spray	125 ml	

41	Ceiling cleaner/Duster(Alandhu safa Kara)	Per no.	
42	Dettol Liquid (500 ml)	Per No.	
43	Detol Handwash 500 ml	Per No.	
44	Dinner set (Best Quality) (BONE CHINA)	Per No.	
45	Dinning Spoon (Best Quality)	Per Doz.	
46	Distilled Water (1 ltr)	Per bottle	
47	Door Mat Big (Best Quality)	Per piece	
48	Door Mat Big (General)	Per piece	
49	Door Mat Big (Grass made)	Per Sq. foot	
50	Door Mat Medium (Best Quality)	Per piece	
51	Door Mat Medium (General)	Per piece	
52	Dot Pen Blue	Per No	
53	Dot Pen (Octane Gel)	Per No.	
54	Dot Pen Black	Per no	
55	Dot Pen Red	Per no	
56	Drinking Glass (Good quality)	Per Doz	
57	Dustbin(plastic)	Per no	
58	Dustbin(stainless steel)	Per no	
59	DFC Paper (Colour)	Per sheet	
60	Electric Bulb CFL (15 W)	Per Doz.	
61	Electric Bulb CFL (20W)	Per Doz	
62	Electric Bulb LED (08W) 12 wts	Per Doz	
63	Electric Bulb LED (20W)	Per Doz	
64	Envelop 9" X 4"	Per thousand	
65	Envelop 11" X 5"	Per thousand	
66	Envelop 11" X 5" (Yellow)	Per thousand	
67	Envelop 14" X 10" (Yellow)	Per thousand	
68	Envelop Big size 16' X 12"	Per Doz.	
69	Envelop Sealed (Lah)	Per No.	
70	Electric Kettle 1.5 Ltr.	Per No.	
71	Extension Board	Per No.	
72	File and cover board (Good quality)	Per no	
73	Flag Rope (Plastic) 20 feet, Cotton 40 feet	Per piece	

74	Flag Marker (Sticky Notes colourful)	Per Doz	
75	Flask (Milton) 2 Ltrs. (Steel cover)	Per No.	
76	Flask (milton) 2 Ltrs. (Steel cover)	Per No.	
77	Flask (milton) 1 Ltrs (Steel cover)	Per No.	
78	Flask (Milton) half ltr. (Steel cover)	Per No.	
79	Full Jharu	Per Doz	
80	Fevi quick	Per Bottle	
81	Gum	Per Bottle	
82	Glue stick	Per no.	
83	Gamocha	Per no.	
84	Glss Lid	Per No/Packet	
85	Harpic Red (500ml)	Per No.	
86	Harpic Blue (500ml)	Per No.	
87	Highlighter	Per packet	
88	Jute Sutuli	Per kg	
89	Jug (Milton)	Per No.	
90	Lock & Key (small)	Per No.	
91	Lock & Key 33 mm	Per No.	
92	Lock & Key 55 mm	Per No.	
93	Limestone (Sun)	Per Kg.	
94	Lizol 1 Ltr.	Per No.	
95	Marker Pen	Per No.	
96	Mop Stick	Per No.	
97	Markin Cloth (White)	Per meter	
98	Markin Cloth (Red)	Per meter	
99	Mask (disposable)	Per pkt.	
100	Move Brush	Per No	
101	Naphthalene (Camphor)	Per Kg	
102	National Flag (6' X 4' size)	Per piece	
103	National Flag (4' X 3' size)	Per piece	
104	National Flag (3' X 2' size)	Per piece	
105	Octane Gel Pen	Per packet	
106	Plastic Cover file (Good quality)	Per no	

107	Pad Ink (Medium)	Per bottle	
108	Paper Pressure weight (General)	Per Doz	
109	Paper Pressure weight (Glass decorated))	Per Doz	
110	Pen Stand Office Table	Per No.	
111	Pen Stand (Nrmal)	Per Doz	
112	Pen Stand with 4 holder best Quality	Per No.	
113	Perforating Needle	Per Doz	
114	Phenyl (black 500 ml)	Per Doz	
115	Phenyl (White 500ml)	Per Doz	
116	Pin Cushion (General)	Per Doz	
117	Parker Pen	Per No.	
118	Plastic Carper (Floor Mat)	Per sq. foot	
119	Plastic Carper (Floor Mat) Best quality	Per sq. foot	
120	Plastic Mug (Milton)	Per No	
121	Plastic Mug (General)	Per No	
122	Punching Machine (Double)	Per No	
123	Punching Machine with Handle	Per No	
124	Pencil HB wooden	Per pkt.	
125	Quarter Plate Best quality	Per piece	
126	Register -08	Per no.	
127	Register -10	Per no	
128	Register -12	Per no	
129	Register 300 pages	Per no	
130	Register 400 pages	Per no	
131	Red Hit	Per no	
132	Standard File	Per no	
133	Sharpener	Per pkt.	
134	Scissors (Stainless steel) Medium size	Per No	
135	Scissors (Plastic) Medium size	Per No	
136	Sealing Wax	Per Box	
137	Steno Note Book (100 page)	Per no.	
138	Steno Note Book (200 page)	Per no.	
139	Stamp Pad (90x159mm)	Per No	

140	Stamp Pad (Medium 69mmX110mm)	Per No	
141	Stamp Pad (Small)	Per No	
142	Staple Machine No. 10	Per No	
143	Staple Machine with Handle	Per No	
144	Staple Machine No. 24/6	Per No	
145	Staple Machine Pin (small)	Per pkt	
146	Staple Machine Pin (big)	Per pkt	
147	Sanitary Spray(100ml)	Per Doz	
148	Surf (1kg)	Per no.	
149	Trunk	Per No.	
150	Table cover Rexina (Good Quality)	Per Piece	
151	Table Cloth 5 ft. x 4 ft (good Quality)	Per piece	
152	Table Knife	Per No.	
153	Table top Glass 4mm	Per sq. feet	
154	Table top Glass 6mm	Per Sq. feet	
155	Table Tray (Plastic) Big size (Tea)	Per No	
156	Table Tray (Plastic) Medium size	Per No	
157	Tea Table (Plastic Supreme)	Per No	
158	Thread ball (Anarus Suta)	Per Doz	
159	Towel Medium size (Best quality)	Per No	
160	Towel Big size (Best quality)	Per No	
161	Towel Small (Best quality)	Per No.	
162	Tube light (Bulb) LED 20w	Per No	
163	Tube light set (Philips) 20w	Per No	
164	Tape (Cotton, white colour)	Per No.	
165	Tool Plastic(medium)	Per No.	
166	Tool Wooden (medium)	Per No.	
167	Toilet Brush	Per No.	
168	Tray Stationery Plastic (Big size)	Per No	
169	Tray Stationery Plastic (Medium size)	Per No.	
170	Wall Clock Medium Size	Per No	
171	Wall Clock (Big size)	Per No	
172	Waste Paper Bucket (Plastic)	Per No	

173	Water Sponge	Per piece	
174	Wall Fan Bajaj	Per no	
175	Wiper Plastic(Floor use)	Per No	
176	Wooden Scale (Medium Size)	Per No.	
177	Writo Meter Pen	Per no.	
178	Xerox Paper (A4 size)	Per Pkt	
179	Xerox Paper J.K. (21cmX34cm)	Per Pkt	
180	Xerox Paper (Legal size)	Per Pkt	
181	Yellow Paper (A4 size)	Per pkt	
182	Assembly Kabza	~~Per No.~~	
183	Plastic Mat	Per piece	
184	Roof	500 gm	
185	Chitronella	1 Litre	
186	Net Curtain	Per piece	
187	Clipboard File	Per piece	
188	Binder File Plastic	Per piece	
189	Plastic File Folder	Per piece	
190	Paper Cutter Machine	Per piece	
191	Multicolour Plastic Coated Paper Clip	100 PC Medium	

Memo No. BNJ.30/2022/ 590-95 Dated, Bongaigaon the 23rd April /2026.

Copy for publication and necessary action forwarded to :-

1. The District & Sessions Judge, Bongaigaon.
2. The District Commissioner, Bongaigaon.
3. The Senior Superintendent of Police, Bongaigaon.
4. The S.D.J.M.(M), North-Salmara, Abhayapuri.
5. Notice Board, Office of the C.J.M., Bongaigaon.
- ✓ 6. The System Officer, District Judiciary Bongaigaon,
for circulation of the same in the website.

Chief Judicial Magistrate
Bongaigaon
22/04/26