MINUTES OF INFRASTRUCTURE COMMITTEE MEETING

(Held in the chamber of the District and Sessions Judge, Bongaigaon).

DATE & TIME : 01-09-2020, 1.30 P.M.

In the presence of:

1) Shri S. N. Sarma (District & Sessions Judge, Bongaigaon)
2) Smt. S. Dutta (I/C, Civil Judge, Bongaigaon)
3) Shri Aminul Islam (AEE, PWD, Abhayapuri)
4) Shri Nil Madhab Das (Joint Director of Health Services)
5) Shri Bhupen Baishya [CM & HO (CD)]
6) Shri A. K. Saha (I/C, Court Manager)

In view of the letters received from the *Registrar (Judicial) Gauhati High Court* through E-mail regarding resumption of physical hearing of cases, a meeting is convened at the above mentioned place today at 1:30 P.M, under the chairmanship of the *Hon'ble District and Sessions Judge, Bongaigaon* and in presence of aforesaid members.

The Agendas put up for discussion in the meeting are :-

1. To seek opinion of doctors of the Health Department as well as the engineer of P.W.D regarding installation of transparent plastic curtains as well as other necessary fittings and fixture in the Ejlas, court rooms etc. to ensure safety of all concerned.

2. For making arrangements for conducting Rapid Antigen Test and RT-PCR test of each person entering in the court premises.

3. To discuss about the safety measures to be implemented on resumption of physical hearing of cases.

4. Periodic and regular sanitization of court premises and office.

RESOLUTIONS

Agenda No.1

The members have elaborately discussed about the norms and guidelines to be followed in case of physical hearing of cases are resumed and also inspected the court rooms, ejlas, corridors etc.

The members have expressed their satisfaction after observing the court rooms where the transparent plastic curtains are already installed.

The medical team also conveyed their satisfaction regarding ventilation, space, hygiene etc. of the court rooms and offices and suggested that the chairs, tables, Ejlas, door handles should be cleaned with disinfectant regularly.

Agenda No.2

The members have also visited and inspected the place where setup is to be installed for medical team for conducting Rapid Antigen Test and expressed their satisfaction as to the arrangements for the same.

The medical team has suggested that a particular place is to be specified for disposal of used RTA kits as per guidelines.

The Joint Director of Health & Services has assured that medical team shall start conducting Rapid Antigen Test from 5th of September onwards at the compound of the Court Establishment.

Smt. Gitali Talukdar (I/C, Civil Sheristadar of the Civil Judge) is entrusted with the duty to supervise and cooperate with the medical team regarding conducting of Rapid Antigen Test.

Agenda No.3

The members of medical fraternity have suggested that wearing of mask, cleaning of spectacles, frequent hands sanitization / washing are necessary to prevent the spread of Covid-19 disease.

The persons dealing with any documents, papers, case records, files etc. must sanitize his / her hands every time after handling such things in the court room.

Agenda No.4

Regular sanitization of the Court premises are being done under the supervision of the Additional Chief Judicial Magistrate, Bongaigaon. The members have resolved that sanitization is to be done of both court premises and official quarters at least once in every week.

This meeting has been further resolved to send copies of the Minutes to all the concerned authorities for information.

1. The Registrar (Judicial), Gauhati High Court, Guwahati.
2. The Deputy Commissioner, Bongaigaon.
3. The Joint Director, Health and Services, Bongaigaon.
4. The Executive Engineer, PWD, Building Division, Goalpara.
5. The Executive Engineer, Electrical Division, Kokrajhar.
6. Smt. Gilati Talukdar, I/C Civil Sheristadar, O/o the Civil Judge Bongaigaon.

Sd/-
(Shri S. N. Sarma)
District & Sessions Judge
cum
Chairman of Infrastructure Committee, Bongaigaon

Contd....P/4

*Memo No.**DJB.IV-2/2020*** 2912 - 2917 *Dated 04th* ***Sept. of 2020,*** *Bongaigaon.*

Copy forwarded for information to:-

1. The Registrar (Judicial), Gauhati High Court, Guwahati.
2. The Deputy Commissioner, Bongaigaon.
3. The Joint Director, Health and Services, Bongaigaon for information and necessary action.
4. The Executive Engineer, PWD, Building Division, Goalpara for information and necessary action.
5. The Executive Engineer, Electrical Division, Kokrajhar for information and necessary action.
6. Smt. Gilati Talukdar, I/C Civil Sheristadar, O/o the Civil Judge, Bongaigaon for information and necessary action.

01.09.2020

(Shri S. N. Sarma)
District & Sessions Judge
cum
Chairman of Infrastructure Committee, Bongaigaon