

**OFFICE OF THE
PRINCIPAL DISTRICT AND SESSIONS JUDGE BANDIPORA**

Subject: Strict Adherence to Prescribed Dress Code / Uniform by Judicial Officers, Ministerial Staff and Class-IV Employees working in the Courts of Judicial District Bandipora.

C I R C U L A R

It has been observed that proper adherence to the prescribed dress code and uniform by Ministerial (Clerical) Staff and Class-IV Employees working in the Courts of Judicial District Bandipora is not being maintained in its true spirit. Instances have been noticed where officials are attending office and Court proceedings in casual or inappropriate attire, including Process Servers, Orderlies, Jamadars, and Chowkidars, who are often found attending Courts without the prescribed uniform.

Such practices amount to a serious lapse in discipline, adversely affecting the decorum of the Courts and undermine the dignity and institutional image of the judiciary. The judicial institution is expected to maintain the highest standards of discipline, decorum and professionalism, for which adherence to the prescribed dress code and uniform is essential.

Attending office or Court in casual, informal or improper attire reflects indiscipline and is inconsistent with the standards expected from officials serving in the judicial system. This cannot be countenanced.

Therefore, in order to ensure uniformity, discipline and maintenance of decorum in all Courts of Judicial District Bandipora, the following directions are hereby issued for strict compliance:

1. All Judicial Officers shall strictly adhere to the prescribed dress code while attending Court, and ensure that the dignity and decorum of the Court is maintained at all times.
2. All Ministerial (Clerical) Staff working in the District Courts and Subordinate Courts, including the Courts of Munsiff Sumbal and Munsiff Gurez, shall strictly adhere to the prescribed formal dress code during office hours. Wearing casual and inappropriate attire is strictly prohibited.
3. All Class-IV Employees including Process Servers, Orderlies, Jamadars, and Chowkidars, shall invariably attend office and Court in their proper and prescribed uniform. Attendance in casual clothing shall not be permitted under any circumstances.

4. All concerned shall maintain a professional, disciplined and respectful work environment by complying with the above directions in letter and spirit.

Note: *Any violation of the above instructions shall be viewed seriously and shall attract appropriate disciplinary action as per rules.*


(Jeema Bashir)

Pr. District & Sessions Judge
Bandipora

Dated: 15-12-2025

No. 1437-38/PDJ/Bpr/Adm/2025

Copy to the:

1. All Ld. Judicial Officers for information and strict compliance. They are requested to ensure unwavering adherence to the above directions within their respective Courts.
2. System Officer, e-Courts, District Court Bandipora, to upload the Circular on the official website of the District Court for wider dissemination.