

OFFICE OF THE DISTRICT JUDGE, BASTI.

Administrative Order No. *87* /2023/ Dated: Basti: *20* February, 2023
ORDER

After transfer of Some Judicial Officers of Senior Division Cadre on other post in Basti judgship, it is urgent need to reconstitute the committee for the smooth functioning of Basti judgship.

So in suppression of all previous order in this regard, the following committees consisting of judicial officers are hereby re-constituted as under with effect from 20.02.2023.

| Sl. No | Name of the Committee | Designation and name of the Officers-in-charge/Nodal Officers | Remarks |
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| 1 | Selecting Authority | 1. Sri Kuldeep Saxena District Judge, Basti. (Chairman) 2. Sri Sunil Kumar Srivastava Addl. District and Sessions Judge, Court No. 1 Basti. (Member) 3. Sri Amit Mishra, Civil Judge (Sr.Div.), Basti. (Member) | |
| 2. | Officer-in-charge Administration | Sri Sunil Kumar Srivastava, Addl. District & Sessions Judge, Court no. 1 Basti. | |
| 3. | A. Drawing and Disbursing Officer (D.D.O). B. Officer-in-charge Accounts, Budget, T.A. Bills and Vouchers. C. Officer-in-charge Matters relating to Repayments D. Nodal Officer for look after the matter relating to pension and all types retrial dues of class III and Class IV employees E. Nodal Officer for look after the matters relating to Dying in harness of Class III and IV employees | Sri Sheo Chand Additional District & Sessions Judge/Special Judge (SC/ST Act), Basti | |
| 4. | A. Officer-in-charge Nazarat B. Officer-in-charge Telephone, Land line, Mobile Phones and Broad-band C. Nodal Officer for Electricity Bill Reimbursement | Sri Avinash Chandra Mishra Additional District & Sessions Judge /Special Judge (EC Act), Basti. Sri Umesh Yadav, I A.C.J.M. Court No. 09, Basti, (Assistant Officer-in-charge Nazarat) | |
| 5. | Officer-in-charge Central Copying Section (Civil and Criminal) & Inspection and Inquiry Office | Smt. Meenu Sharma, Additional District & Sessions Judge, Court No.02, Basti. | |
| 6. | Officer-in-charge Record Room (Civil and Criminal) | Sri Avinash Chandra Mishra Additional District & Sessions Judge, / Special Judge (EC Act), Basti | |
| 7. | A. Infrastructure Sub-committee B. Sub-Committee infrastructure to assess requirements relating to both residential and non residential building of Basti judgship in compliance of Hon'ble High Court's letter no. 292 / infra.cell/Allahabad dated 20.03.21 | 1. Sri Sunil Kumar Srivastava Addl. District and Sessions Judge, Court No. 1, Basti. (Chairman) 2. Sri Amit Mishra Civil Judge (Sr.Div.) , Basti (Member) 3. Sushri Shobha Bhati Civil Judge (Jr.Div.), Basti | |

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| | | (Member) 4. Sri Ram Jee Yadav Court Manager (Member) | |
| 8. | A. Nodal Officer Computer B. Nodal Officer for monitoring of feeding and forwarding of files in CIS system. | 1- Shri Alok Verma Civil Judge, Sr.Div./F.T.C., Basti. | |
| 9. | A. Medical Reimbursement of Officers (Serving and Retired) (In compliance of the Hon'ble High Court's letter no. 15901/IV-1696/ Admin A-1, Sec./Dated 11 October, 2014) B. Medical Reimbursement of Officials (Serving and Retired) C. G.P.F. advance of Class III and IV employees. | 1. Sri Sheo Chand Additional District & Sessions Judge/ Special Judge (SC/ST Act) (Chairman) 2. Sushri Shobha Bhati Civil Judge (Jr Div.), Basti (Member) 3. Sri Vinod Kumar Yadav Judicial Magistrate,-I, Court No. 12 Basti. (Member) 4. Sri Pankaj Kumar Pandey Judicial Magistrate-II, Court No. 13 Basti. (Member) | |
| 10. | District Court Security Committee | 1. Sri Dr. Amit Verma Addl. District & Sessions Judge/Exclusive Spl. Judge (Pocso Act), Basti. (Chairman) 2. Sri Ashish Kumar Rai, Chief Judicial Magistrate, Basti. (Member) | |
| 11. | Monitoring Committee for Inspection of Shelter Homes in compliance of Hon'ble High Court's letter no. 13438/ Admin. G-II/ dated /Allahabad dated 12.09.2018 | 1- Smt. Meenu Sharma Additional District & Sessions Judge, Court No. 02, Basti (Chairman) 2-Sri Rajaneesh Kumar Mishra, Additional District & Sessions Judge, Court No. 05, Basti /Secretary, D.L.S.A., Basti 3- Smt. Arpita Yadav Addl. Chief Judicial Magistrate-II, Basti (Member) 4- Sri Alok Verma Civil Judge (Sr.Div.)/F.T.C. Basti (Member) | |
| 12. | Grievance Redressal Committee of Advocates, Class III and Class IV employees of Basti Judgeship. | 1. Sri Sunil Kumar Srivastava Addl. District & Sessions Judge, Court no. 1, Basti. (Chairman) 2. Smt. Meenu Sharma Addl. District & Sessions Judge, Court No. 2 Basti. (Member) 3. Sri Sheo Chand Additional District & Sessions Judge/ Special Judge (SC/ST Act), Basti. (Member) 4. Sri Avinash Chandra Mishra Additional District & Sessions Judge, /Special Judge (EC Act) , Basti (Member) | |
| 13. | Officer-in-charge Litigation | Sri Dr. Amit Verma Addl. District & Sessions Judge/Exclusive Spl. Judge (Pocso Act), Basti. | |

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| 14. | Officer-in-charge Library and Stationery | Sri Anil Kumar Kharwar Addl. District & Sessions Judge, Court No.03, Basti | |
| 15. | Nodal Officer, COVID-19 Pandemic Prevention | Sri Avinash Chandra Mishra Additional District & Sessions Judge, /Special Judge (EC Act), Basti | |
| 16. | A. Nodal Officer for Monitoring of disposal of cases by Mediation, Monitoring of disposal of cases, (Hon'ble Supreme Court and Hon'ble High Court Direction), Monitoring of disposal of old cases and statements B. Nodal Officer for Legal Aid and Legal Literacy Camp C. Nodal Officer for Para Legal Volunteer (PLV) | Sri Rajneesh Kumar Mishra Additional District & Sessions Judge, Court No. 05, Basti/Secretary, District Legal Service Authority, Basti. | |
| 17. | Officer-In-Charge Protocol, Summon Cell. | Sri Ashish Kumar Rai, Chief Judicial Magistrate, Basti. | |
| 18. | A. Officer- in- Charge Amin, Commissioners and Notaries B. Committee for appointment of Oath Commissioner | Sri Amit Mishra, Civil Judge, Senior Division, Basti | |
| 19. | Officer-In-Charge Monitoring of disposal of petty offences cases and civil cases | Sri Anil Kumar Kharwar Additional District & Sessions Judge Court No.-3, Basti. | |
| 20. | District Court Computer Committee | 1. Smt. Meenu Sharma Addl. District & Sessions Judge, Court No. 02, Basti (Chairman) 2. Sri Alok Verma Nodal Officer/ Civil Judge (Sr.Div.)/F.T.C., Basti 3. Sri Umesh Yadav Additional Chief Judicial Magistrate-I, Basti (Member) 4. Sushri Diksha Agrawal Civil Judge (Jr.Div.) Khalilabad Basti (Member) | 1. Sri Rajwant Singh D.S.A. 2. Sri Santosh Kumar Tripathi S.A. 3. Sri Kushalveer S.A. |
| 21. | Complaint Committee to deal with the complaints made by the female employees regarding Sexual Harassment of women at work place. | 1. Smt. Meenu Sharma Addl. District & Sessions Judge, Court No. 2 Basti (Chairman) 2. Smt. Manjula Mishra Social Worker (Member) 3. Smt. Beena Singh Ex. Member, Permanent Lok Adalat (Member) 4. Sri Marut Kumar Shukla Advocate/Social Worker (Member) 5. Sri Vinay Kumar Srivastava Mediator, DLSA, Basti (Member) | |

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| 22. | Committee for Assessment of the Criminal Justice System in response to sexual offences- Suo Moto Writ (Criminal) No. 4/2019. | <p>1. Smt. Meenu Sharma Addl. District & Sessions Judge, Court No. 2, Basti. (Chairman)</p> <p>2. Sri Umesh Yadav Addl. Chief Judicial Magistrate-I, Basti (Member)</p> <p>3. Smt. Arpita Yadav Addl. Chief Judicial Magistrate-II, Basti (Member)</p> <p>4. Sushri Shobha Bhati Civil Judge (Jr.Div.), Basti (Member)</p> <p>5. Sushri Priyanka Maurya, Addl. Civil Judge (Jr.Div.) Basti. (Member)</p> | |
| 23. | Committee for auction of shops situated in premises of District Court Basti. | <p>1. Sri Sheo Chand Addl. District & Sessions Judge/ Spl. Judge (SC/ST Act) (Chairman)</p> <p>2. Sri Avinash Chandra Mishra O/c Nazarat/Additional District & Sessions Judge/ Spl. Judge (EC Act) (Member)</p> <p>3. Sri Umesh Yadav Additional Chief Judicial Magistrate-I, Basti (Member)</p> <p>4. Sushri Shobha Bhati Civil Judge (Jr.Div.), Basti (Member)</p> | |
| 24. | Officer-in-charge statements. | <p>Sri Alok Verma Civil Judge (Sr.Div.)/F.T.C., Basti</p> | |
| 25. | <p>A. Screening Committee of Class III and Class IV employees</p> <p>B. Matter relating to A.C.P. of Class III and Class IV employees</p> | <p>1. Sri Sunil Kumar Srivastava Addl. District and Sessions Judge, Court No. 1, Basti (Chairman)</p> <p>2. Smt. Meenu Sharma Addl. District & Sessions Judge, Court No. 2 Basti (Member)</p> <p>3. Sri Sheo Chand Addl. District and Sessions Judge/Spl. Judge (S.C./S.T.Act) Basti (Member)</p> <p>4. Sri Avinash Chandra Mishra O/c Nazarat/Additional District & Sessions / Special Judge (E.C. Act) (Member)</p> | |
| 26. | Committee in pursuance of Hon'ble High Court letter no. 11242/Admin E-2 dated 16.09.2017 for reduction of pendency of more than 5 years old cases to zero | <p>1. Sri Kuldeep Saxena District Judge, Basti (Chairman)</p> <p>2. Sri Sunil Kumar Srivastava Addl. District and Sessions Judge, Court No. 1, Basti (Member)</p> <p>3. Sri Ashish Kumar Rai, Chief Judicial Magistrate Basti. (Member)</p> <p>4. Sri Amit Mishra Civil Judge (Sr.Div.), Basti (Member)</p> | |

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| | | 5. Sushri Shobha Bhati Civil Judge (Jr.Div.), Basti (Member) | |
| 27. | District Sub-Committee of State Court Management System | 1. Sri Kuldeep Saxena District Judge, Basti (Chairman) 2. Sri Sunil Kumar Srivastava Addl. District and Sessions Judge, Court No. 1, Basti (Member) 3. Smt. Meenu Sharma Additional District & Sessions Judge, Court No. 02, Basti. (Member) 4. Sri Avinash Chandra Mishra O/c Nazarat/Additional District & Sessions Judge,/Special Judge(E.C. Act) (Member) 4. Sri Alok Verma Nodal Officer (Computer)/Civil Judge (Sr.Div.)/F.T.C. Basti (Member) 5. Sri Ram Jee Yadav Court Manager (Member) | |
| 28. | Committee for service of summons for National Lok Adalat in compliance of SLSA Letter no. 254/SLSA-07/2021 (Ri/Saran) dated 03.02.21 | 1. Smt. Meenu Sharma Additional District & Sessions Judge, Court No. 02, Basti. (Chairman) 2. Sri Ashish Kumar Rai, Chief Judicial Magistrate Basti. (Member) 3. Sri Umesh Yadav Additional Chief Judicial Magistrate-I, Basti (Member) 4. Sri Pankaj Kumar Pandey Judicial Magistrate-II, Court No. 13 Basti. (Member) | |
| 29. | Committee for District Court Establishment portal updation | 1. Sri Dr. Amit Verma Addl. District & Sessions Judge/Exclusive Spl. Judge (Pocso Act), Basti. (Chairman) 2. Sri Alok Verma Nodal Officer (Computer)/Civil Judge (Sr.Div.)/F.T.C. Basti. (Member) 3. Smt. Arpita Yadav Addl. Chief Judicial Magistrate-II, Basti (Member) 4. Sushri Shobha Bhati Civil Judge (Jr.Div.), Basti (Member) | |
| 30. | Nodal Officer (V.C.)/Co-ordinator and Assistant Nodal officer V.C./Assistant Co-ordinator nominated in compliance of Hon'ble High Court's Letter No. 1898/IV-CPC/eCourts/allahabad dated 08.03.21Sub-Committee infrastructure to assess requirements relating to both residential and non residential building of Basti judgship in compliance of | 1. Sri Umesh Yadav Additional Chief Judicial Magistrate-I, Basti (Nodal Officer (V.C.)/Co-ordinator) 2. Sri Pankaj Kumar Pandey Judicial Magistrate-II, Court No. 13 Basti. (Assistant Nodal Officer (V.C.)) 3. Sri Varunchal Dwivedi System Officer (Assistant Co-ordinator) | |

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| | Hon'ble High Court's letter no. 292/infra. cell/Allahabad dated 20.03.21 | | |
| 31. | Nodal Officer for monitoring of old cases pending in different courts and shall monitor the disposal of old civil and criminal cases involving traffic and municipal challans and also criminal complaints cases u/s 138 of N.I. Act as per Cl. No. 4/Admin/G/2006 dated 15.02.2006 read with Hon'ble Court Letter No. 1637/F.T.C. Cell dated 31.01.2014 | Smt. Meenu Sharma Additional District & Sessions Judge, Court No. 02, Basti | |
| 32. | Nodal Officer for monitoring of disposal of old cases in compliance of Cl. No. 1/Admin G/2006 dated 15.02.2006 regarding identification and disposal of cases (I) In which proceedings before the trial courts have been stayed by Sessions Courts / Fast track Sessions Judge, (II) Civil cases in which injunction/stay have been granted by Subordinate Courts and Cl. No. 2/Admin. G/2006 dated 05.02.2006 regarding monthly progress report in respect of identification and disposal of cases relating to intellectual property rights and commercial arbitration . | Sri Dr. Amit Verma Addl. District & Sessions Judge/Exclusive Spl. Judge (Pocso Act), Basti. | |
| 33. | Nodal Officer for monitoring the progress of cases of Under Trial Prisoners as mentioned in D.J.'s Order no. 104 dated 11.08.2008 and shall monitor the criminal cases pending in the courts of magistrates for committal. | Sri Sheo Chand Addl. District and Sessions Judge/Spl. Judge (S.C./S.T.Act) Basti. | |
| 34. | Nodal Officer for Monitoring monthly progress pertaining to petty offense cases under "Sarat Petty Offence Fine deposit Scheme" relating to deposit of fine in Power Jyoti Account. | Sri Anil Kumar Kharwar Additional District & Sessions Judge/ Court No.- 3, Basti | |
| 35. | Central Public Information Officer Of Basti Judgeship | 1. Sri Sunil Kumar Srivastava Addl. District and Sessions Judge, Court No. 1 Basti./ (C.P.I.O, Basti). 2. Sri Amit Mishra Civil Judge (Sr.Div.), Basti | |
| 36. | Nodal Officer, Court Manager | Sri Sunil Kumar Srivastava Addl. District and Sessions Judge, Court No. 1 Basti. | |
| 37. | Committee to purchase of the Stationary and different types of Goods from the GeM portal as per requirements of the judgeship and as per the Budget allocated by the Hon'ble High Court | 1- Smt. Meenu Sharma Additional District & Sessions Judge, Court No. 02, Basti (Chairman) 2- Sri Sheo Chand Addl. District and Sessions Judge/Spl. Judge (S.C./S.T.Act) Basti. (D.D.O.)/Member | |

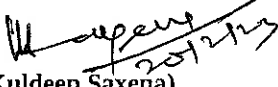
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| | | <p>3- Sri Avinash Chandra Mishra O/c Nazarat/Additional District & Sessions Judge/Special Judge (E.C. Act) (Primary User)/Member</p> <p>4- Sri Amit Kumar Srivastava Central Nazir (Buyer)</p> <p>5. Sri Sarvagya Mani Tripathi Assistant Nazir (Consignee)</p> | |
| 38. | Sub-Committee for the monitoring of proper infrastructure of Malkhana in District Basti. | <p>1. Sri Sunil Kumar Srivastava Addl. District and Sessions Judge, Court No. 1, Basti (Chairman)</p> <p>2. Smt. Arpita Yadav Addl. Chief Judicial Magistrate-II, Basti (Member)</p> <p>3. Sri Pankaj Kumar Pandey J.M-IIInd, Court No. 13 Basti (Member)</p> | |
| 39. | Committee for Implementation of Vulnerable Deposition Center Scheme | <p>1. Sri Sunil Kumar Srivastava Addl. District and Sessions Judge, Court No. 1, Basti. (Chairman)</p> <p>2. Sri Alok Verma Civil Judge (Sr.Div.)/F.T.C. Basti. (Member)</p> <p>3. Shushri Diksha Agarwal Civil Judge (Jr.Div.) Khalilabad at Basti. (Member)</p> | |
| 40. | Committee for consider the application submitted by Class III and Class IV employees of this judgeship for his/her transfer from this judgeship to other judgeship. | <p>1. Sri Sunil Kumar Srivastava Addl. District and Sessions Judge, Court No. 1, Basti. (Chairman)</p> <p>2. Sri Sheo Chand Additional District & Sessions Judge/Special Judge (SC/ST Act), Basti. (Member)</p> <p>3. Shushri Shweta Tripathi, Addl. Civil Judge (Jr.Div.) Basti. (Member)</p> | |
| 41. | Nodal Officer of the National Lok Adalat. | Smt. Meenu Sharma Additional District & Sessions Judge, Court No. 02, Basti. | |
| 42. | Nodal Officer for Special Lok Adalat of Arbitration matters. | Sri Anil Kumar Kharwar Additional District & Session Judge/ Court No.-3, Basti. | |
| 43. | A-Committee for promotion of Chief Administrative Officer. B-Committee for preparation of seniority list of the class-III & Class-IV employees. | <p>1. Sri Sunil Kumar Srivastava Addl. District and Sessions Judge, Court No. 1 Basti (Chairman)</p> <p>2.Smt. Meenu Sharma Additional District & Sessions Judge,</p> | |

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| | C-Committee for promotion of class-III & Class-IV employees. D-Committee for Probation/Confirmation of class-III & Class-IV employees. | Court No. 02, Basti (Member) 3. Sri Sheo Chand, Additional District & Sessions Judge /Special Judge (SC/ST.Act), Basti (Member) | |
| 44 | Officer-in-charge Enquiry | Sri Sunil Kumar Srivastava Addl. District and Sessions Judge, Court No. 1 Basti | |

Let this order will be uploaded on local website of District Court Basti.

Inform all the concerned accordingly.

Date: 20.02.2023


(Kuldeep Saxena)
District Judge Basti.
District Judge
Basti