

**Committee For Purchase of Stationary Articles of Raiganj Sadar Court, Raiganj, Uttar
Dinajpur**

Notice Inviting Quotations

Notification no. 02 /PUR

dated : 06.03.2025

Sealed quotations are invited from reputed, eligible & interested suppliers, firms, franchisees, dealers, whole-sellers (including all registered Cooperative Societies) for supply of the stationary articles mentioned in **Annexure 1** for use of all the Learned Courts and Departments of District Court, Raiganj. Willing participants must carefully read all the terms and conditions because submission of quotations construed as their unquestioned acceptance of such terms and conditions.

The interested participants must submit their quotations with unit rate (s) including G.S.T & other applicable taxes, if any, in sealed envelope before the office of the Judge-in-charge of Nezarath, Raiganj, Uttar Dinajpur by 17.03.2025 within 4.00 P.M. The quotations will be opened in presence of all the bidders on 17.03.2025 at 5.30 P.M. at the office of the undersigned before the members of the Committee.

sd/-

Chairman

Committee for Purchase of Stationary Articles
District Court of Uttar Dinajpur at Raiganj

TERMS & CONDITIONS

- * The Committee reserves the right to accept or reject any quotation on any reason whatsoever.
- * In no case, any quotation submitted after the due date and or beyond the stipulated time shall be entertained.
- * The decision of the authority shall be final.
- * Payment will be made subject to allotment of fund from the Govt.
- * That all deductions will be made as per Govt. rules.
- * In case of any deviation from any terms & conditions of contract, authority shall reserve the right to cancel the contract with the suppliers with any time during the execution period.
- * Rate should be quoted inclusive of all charges and taxes.
- * No other claim/allowance will be entertained.
- * The bidder must have experience in executing similar types of supply in any other Court/Govt. Sector or PSU and must have sufficient economic capability to participate in this Process and have successful proven track record to implement the entire process as prescribed.
- * Payment for the above-mentioned items will be released only after certification by the responsible Officers.

sd/-

Chairman

Committee for Purchase of Stationary Articles
District Court of Uttar Dinajpur at Raiganj

ANNEXURE-1

Sl. No.	Description of articles	Item required
1	Legal papers (good quality) 75 gsm	120 packets
2	A4 papers (good quality) 75 gsm	40 packets
3	Judgment papers (good quality) 75 gsm	60 packets