

THE HIGH COURT AT CALCUTTA

N O T I F I C A T I O N

No. 1618 -RG

Dated, the 26th day of February, 2025

Applications on plain paper of Legal Size (8.5" X 14") either neatly hand-written or typed are invited from retired willing Judicial Officers of the West Bengal Judicial Service (WBJS) who fulfill the following eligibility conditions as on the date of this notification towards filling up of **four (04) posts of Translator** (for translating judgments from English to Bengali), on purely contractual basis, with consolidated pay of Rs. 50,000/- per month.

Essential Requirement :-

1. The Judicial Officers of the West Bengal Judicial Service must have retired from service.
2. The retired Judicial Officers should also have passed in Class 10th & 12th standard from any recognized Board/Council with Bengali as one of the vernacular language and English as one of the subjects.
3. The retired Judicial Officers should have computer knowledge including ability of typing.

Age Requirement :-

The retired Judicial Officers applying for the post shall not be more than 65 years of age on the date of notification.

Mode of Selection :-

The method of selection process shall be made through interactive session.

Essential Supporting Documents Required :-

1. Two recent and identical passport size (coloured) photographs duly signed by the retired Judicial Officer on the front portion of those same (one to be pasted on the top right corner of the application and other to be stitched/stapled with the application).
2. One self-addressed (with correct Pin Code No.) envelope of the size of 25 cm x 11 cm with postal stamp of Rs. 45/- affixed on it, for further communication through registered/speed post.
3. Photocopy of self-attested documents in support of date of birth (Madhyamik or equivalent certificate/Admit card).
4. Photocopy of self-attested mark-sheets and certificates of Class 10th & 12th standard.

Closing Date :-

The application must be submitted in closed envelope, superscribing thereon the particular post applied for to the undersigned within **4:45 P.M.** on or before **18/03/2025**. Applications reaching after the last date shall not be considered, even though the same are posted well in advance.

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Submission of Application: Every application must be submitted in a closed envelope mentioning therein the post applied for on the left top corner of the envelope, which shall have to reach the following address by post or by hand (only on working days) within **4:45 P.M. on or before 18th March, 2025.**

**“Registrar (Recruitment & Management),
High Court, Appellate Side, Calcutta,
New Administrative Block, High Court, Calcutta,
New Secretariat Building, Block ‘B’, 6th Floor,
1, Kiran Shankar Ray Road, B.B.D. Bag, Kolkata-700 001”**

General Instructions :-

1. Letter containing Venue, Date and Time of the Interactive Session will be sent to the retired Judicial Officers whose applications will be considered to be in order in all respect, by post. The retired Judicial Officers called for Interactive Session shall be required to appear at their own expenses.
2. Admission to the Interactive Session will be deemed provisional, subject to verification and determination of the eligibility and suitability of the retired Judicial Officers in all respect.
3. Application must contain the following particulars:- (1) Full name of the retired Judicial Officer (in capital letters), (2) Father’s/Husband’s Name, (3) Date of Birth, (4) Date of Retirement, (5) Last place of posting with designation/rank, (6) Address (Present and Permanent, along with PIN code) with Telephone/Mobile number and E-mail Id, (7) Educational Qualifications, (8) Nationality, (9) Experience (if any in this regard), (10) Full signature of the retired Judicial Officer with date must be given at the bottom of the application.
4. In case of any dispute, the decision of the Hon’ble The Chief Justice/Acting Chief Justice shall stand final.
5. For further announcement, all concerned are requested to follow the Court’s website www.calcuttahighcourt.gov.in.

**Sd/-
Registrar General-in-Charge,
High Court at Calcutta.**

Dated, Calcutta, the 26th February, 2025.