

2024
IN THE HIGH COURT AT CALCUTTA
APPELLATE SIDE

No. 10955 - RG

Dated, Calcutta, the 2nd December, 2024

From : Chaitali Chatterjee (Das),
Registrar General,
High Court at Calcutta.

To : (1) All the District Judges of West Bengal including Andaman & Nicobar Islands,
(2) Chief Judges, (i) City Civil Court (ii) City Sessions Court (iii) Presidency Small Causes Court, Calcutta,
(3) Principal Secretary, Judicial Department, Govt. of West Bengal,
(4) Director, West Bengal Judicial Academy,
(5) Member Secretary, SLSA, West Bengal,
(6) Members of the Registry of this Hon'ble Court, including Registrars of the Circuit Benches at Port Blair and Jalpaiguri.

Sub : **1. Vacancy Circular dated 14.11.2024 for Selection for two posts of Judicial Member in West Bengal Administrative Tribunal.**
2. Vacancy Circular dated 12.11.2024 for Selection for the posts of 'Presiding Officer' in Central Government Industrial Tribunal-cum-Labour Court at Kanpur.

Sir/Madam,

With reference to the subject captioned above, I am directed to inform you that two separate Vacancy Circulars, bearing No. 4621-F(H) dated 14.11.2024, issued by the Additional Chief Secretary, Finance Department, Government of West Bengal, and bearing No. A-11016/05/2024-CLS-II(E) dated 12.11.2024 issued by the Under Secretary, Ministry of Labour and Employment, Government of India on the above subject respectively, are available in the official website of this Hon'ble Court (www.calcuttahighcourt.gov.in) for information of all concerned.

In this context, I am to request you to inform the eligible Judicial Officers under your control to visit the said website and if willing, to apply in the prescribed proforma with all relevant documents as mentioned in the Circulars and submit the same before this Hon'ble Court, positively by 05.12.2024 in respect of the posts of Judicial Member in West Bengal Administrative Tribunal, and by 09.12.2024 in respect of the post of 'Presiding Officer' in Central Government Industrial Tribunal-cum-Labour Court at Kanpur so that after completion of all necessary formalities the same may be forwarded to the appropriate authority within the stipulated date and time.

Enclosure: As stated

Yours faithfully,


Registrar General

ADVERTISEMENT (NOTICE)

Government of West Bengal
Finance Department

No. 4621-F (II) Dated: 14.11.2024

Subject: Notice seeking application for the post of Chairperson & two posts of Administrative Member and two posts of Judicial Member in West Bengal Administrative Tribunal

Vacancy Circular in Form-I inviting application from qualified persons in the prescribed format in Annexure I along with duly filled in Annexure II & III certified by the competent authority to fill up the post of Chairperson, 02 (two) posts of Administrative Member and 02 (two) posts of Judicial Members in the West Bengal Administrative Tribunal has been published in the website of this Department: <https://finance.wb.gov.in>

Details of selection procedure, qualification, term of office and status of service along with format of application may be accessed from the Department website.

The applicants who have submitted their application earlier may re-submit their application.


The duly filled in application in the prescribed format, complete in all respect, should be sent at the following address:-

**Additional Chief Secretary,
Finance Department, Government of West Bengal,
Nabanna (12th Floor), 325, Sarat Chatterjee Road,
Howrah-711 102 .**

The date of publication of the Advertisement is 18th November, 2024.

The last date of receipt of application is 17th December, 2024 up to 5.00 p.m. Applications received after the scheduled date/ time will not be considered.

Applicants are requested to super-scribe on the envelope containing the application as "Application for post of Chairperson / Administrative Member/ Judicial Member (whichever is applicable), West Bengal Administrative Tribunal."


(Prabhat Kumar Mishra)
Additional Chief Secretary

Form 1
(See rule 4)

[Format for vacancy circular including the format for application]

Government of West Bengal
Finance Department
Vacancy Circular

No. 4622-F(H) dated 14.11.2024

**Subject : -Selection for the post of the Chairperson, 2(two) posts of
Administrative Member and 2 (two) posts of Judicial Member in State
Administrative Tribunal-Reg**

- 1. Tribunal** : The State Administrative Tribunal, West Bengal is an Appellate authority established under the Administrative Tribunals Act 1985 to hear appeals under the said Act, headquarter of the Tribunal is situated at Bikash Bhavan, Salt Lake, Kolkata-700091. A Member, upon selection, may be posted at the aforesaid place.
- 2. Vacancy** : Applications are being invited for the following existing vacancies :

Post	Place	Date of Vacancy
Chairperson, State Administrative Tribunal, West Bengal	Bikash Bhavan, Salt Lake, Kolkata-700 091	27.08.2022
Two posts of Administrative Member, State Administrative Tribunal, West Bengal	Bikash Bhavan, Salt Lake, Kolkata-700 091	27.12.2020
		24.12.2021
Two posts of Judicial Member, State Administrative Tribunal, West Bengal	Bikash Bhavan, Salt Lake, Kolkata-700 091	16.10.2020
		21.11.2022

- 3. Qualification** :- The qualifications, eligibility, salary and other terms and conditions of the appointment of a candidate will be governed by the provisions of the Tribunal (Conditions of Service) Rules, 2021.
- 4. Procedure for selection** :- The Search-Cum-Selection Committee constituted under the Tribunal Reforms Act 2021 for recommending names for appointment to the said post shall scrutinise the applications with respect to suitability of application for the posts by giving due weightage to qualification and experience of candidates and shortlist

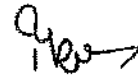
candidates for conducting personal interaction. The final selection will be done on the basis of overall evaluation of candidates done by the Committee based on the qualification, experience and personal interaction.

5. **Application Procedure:** Applications of eligible and willing officers are requested through proper channel (wherever applicable) and are accompanied with (i) bio-data in the Proforma at Annexure-I (ii) Certificate to be furnished by the employer/head of office/forwarding authority as in Annexure-II (iii) clear photocopies of the up-to-date CR/APAR dossier of the officer containing CR/APARs of at least last five years duly attested by a Group A officer (iv) cadre clearance (v) integrity certificate/clearance from vigilance and disciplinary angle as in Annexure-III (vi) statement giving details of major or minor penalties, if any, imposed on the officer during the last ten years, to the following address, so as to reach this office latest by 17th December, 2024 (5 PM) :-

Office of the Additional Chief Secretary, Government of West Bengal, Finance Department, Nabanna (12th Floor), 325, Sarat Chatterjee Road, Howrah-711 102.

Applicants can log on to <https://finance.wb.gov.in> to access prescribed Application Form in Annexure-I along with Annexure-II & III.

6. No TA/DA will be admissible to the candidates to be called for interview/ interaction. The candidates are required to make own arrangements.
7. Advertisement and Prescribed application form can be downloaded from website: <https://finance.wb.gov.in>
8. Any application received after due date/ without necessary Annexure as mentioned above will not be entertained.



(Prabhat Kumar Mishra)

Additional Chief Secretary

PROFORMA

Space for
 photograph duly
 signed by candidate

1. Name :
2. Date of Birth:
3. Category (SC/ST/OBC/UR) :
4. Designation/Profession :
5. Contact Details :

Address	Residential		Official
	Present	Permanent	
Mobile /Phone No.			
Email :			

6. Cadre/Service [Wherever applicable]:
7. Educational qualification (in reverse chronological order):

Sl.No.	Name of University/Equivalent Institution	Degree	Year of passing	Division/ %of marks obtained	Academic Distinction	Subject /Specialization

8. Work experience :

8A. For the experience as employee, employment record in chronological order starting with present employment, list in reverse:

Sl. No	Name & Address of employer (Govt./PSU/Ministry/ Department/ any other)	Designation, Pay or Scale of Pay (Pay in Pay Matrix)*	Period of Service		Nature of work / Experience
			From	To	

*Also indicate Sl.No.in above, which is equivalent to Additional Secretary/District Judge/Additional district Judge/Major General (as applicable under the qualification) or above

8B. For the experience as Professional record in chronological order starting with present engagement, list in reverse:

Sl.No	Details of Profession	Period of Service		Nature of work done*
		From	To	

*Such as Administration/ Service matters /Judicial or Quasi-Judicial / Criminal / Civil / Taxation/ Company Affairs / Environmental matters/ Finance Accountancy/ Economics / Business/ Commerce/ Management / Public Affairs or any other as may be applicable. Engagement with government, if any, may be indicated.

9. Date from which drawing the pay scale:
in the grade of Additional Secretary/
District Judge/Additional District Judge/
Major General to the Government of India
or any equivalent rank (where applicable).

10. Write up on adjudicating experience :
of the applicant (200 words)
[Where ever applicable]

11. Experience along with brief write up in handling: Details of such cases
Cases before relevant Courts/Tribunals/ (Reported Cases/Unreported Cases)
[if applicable]

12. Proof of Experience, including
Enrolment/Registration No. as an Advocate/CA etc. :

[For candidates other than Govt. or Judicial Officers]

13. Annual Income along with copy of latest ITR [For Candidates other than Govt. or Judicial Officers]
14. Write up on 05 major achievement :
(200 words each)
15. Awards/honours/Publications, if any :
16. Affiliation with the professional bodies/
Institutions/societies / or any other body
including political party.
17. Additional information, if any, which :
You would like to mention in support
of the application for the post.

DECLARATION

1. I certify that the foregoing information is correct and complete to the best of knowledge and belief and nothing has been concealed /distorted. If at any time I found to have concealed/distorted any material information; my appointment shall be liable to summary termination without notice.
2. I shall not withdraw my candidature after the meeting of the Selection Committee.
3. I shall not decline the appointment, if selected for appointment by the ACC.
4. I shall join within 30 days from the date of issue of order of appointment.
5. I am aware that in case I violate any of the conditions mentioned at Sl. No. 2 to 4, the Government of India is likely to debar me for a period of three years for consideration for appointment outside the cadre and in any Autonomous Body/Statutory Body/Regulatory Body.

Place:

Date:

Signature of the candidate

**CERTIFICATE TO BE FURNISHED BY THE EMPLOYER/HEAD OF OFFICE/FORWARDING
AUTHORITY**

1. Certified that the particular furnished by Shri/Smt./Kum.....are correct and he/she possesses educational qualifications and experience mentioned in Annexure I.
2. It is also certified that there is no vigilance/disciplinary case either pending or being contemplated against him/her and vigilance clearance issued by CVO in the enclosed Annexure (II).
3. His/her integrity is certified.
4. No major or minor penalty was imposed on Shri/Smt./Kum. during the last 10 years period.
5. The up-to-date attested Photostat copies of ACR/APAR of last years (each Photostat copy of ACR/APAR should be attested) in respect of Shri/Smt./Kum is enclosed herewith.

Seal & Signature of the cadre controlling Authority

PARTICULARS OF THE OFFICERS FOR WHOM VIGILANCE CLEARANCE IS BEING SOUGHT
(To be furnished and signed by the CVO or HOD)

1. Name of the Officer (in full) :
2. Father's name :
3. Date of Birth :
4. Date of Retirement :
5. Date of entry into service :
6. Service to which that officer belongs
Including batch/year/cadre etc. where applicable :
7. Positions held (During ten preceding years) :

Sl.No.	Organisation (name in full)	Designation & Place of Posting	Administrative/Nodal Ministry/Department concerned (in case of officers of PSUs etc.)	From	To

8. Where the officer has been placed on the agreed list or list of Officer of Doubtful Integrity (if yes, details to be given) :
9. Where any allegation of misconduct involving vigilance angle was examined against the officer during the last 10 years and if so with what result (*).
10. Where any punishment was awarded to the officer during the last 10 years and if so, the date of imposition and details of penalty(*) :
11. Is any disciplinary/criminal proceedings or charge sheet pending against the officer as on date (if so, details to be furnished, including reference number, if any of the Commission).
12. Is any action contemplated against the Officer as on date (if so, details to be furnished (*))
(*)If vigilance clearance had been obtained from the commission in the past, the information may be provided for the period thereafter

Date:

(NAME AND SIGNATURE)

File No.A-11016/05/2024-CLS-II(E)
Government of India
Ministry of Labour and Employment

Shram Shakti, Bhawan, Rafi Marg,
New Delhi-110001
Dated, the 12th November, 2024

Vacancy Circular

Subject: - Selection for the posts of Presiding Officer in Central Government Industrial Tribunal-cum-Labour Court –reg.

1. **Tribunal:-** The Central Government Industrial Tribunal-cum-Labour Courts are authorities established under the Industrial Disputes Act, 1947 to adjudicate (i) the industrial disputes relating to any matter, whether specified in the Second Schedule or the Third Schedule (and for performing such other functions as may be assigned to them under the Act) and (ii) appeals under the Employees Provident Fund and Miscellaneous Provisions Act, 1952. A Presiding Officer, upon selection, may be posted in any Industrial Tribunal established under Industrial Disputes Act, 1947.

2. **Vacancy:-** Applications are being invited for the following vacancies and likely vacancies that may arise by end of the year 2024 in various CGIT-cum-LCs:-

S. No.	Post	Place	Date of Vacancy
1	Presiding Officer	Kanpur	15.10.2024

3. **Qualification:-** The qualification, eligibility, salary and other terms and conditions for the appointment of a candidate will be governed by the provisions of the Tribunal Reforms Act, 2021 & Tribunal (Conditions of Service) Rules, 2021. **The length of service as per eligibility criteria will be reckoned as on the last date of receiving applications as per this vacancy circular. Pay of the selected candidates will be regulated as per Rule 10(3) of the Tribunal (Conditions of Service) Rules, 2021 and DoPT's OM No. 3/3/2016-Estt(Pay II) dated 01.05.2017. As per the Tribunal (Conditions of Service) Amendment Rules, 2023 - Notwithstanding anything contained in rule 3, a person holding or has held the post of Chairperson or Member, as the case may be, of any Tribunal shall be eligible for re-appointment.**

4. **Procedure for selection:-** The Search-cum-Section Committee constituted under the Tribunal Reforms Act 2021, for recommending names for appointment to the post of Presiding Officer, shall scrutinise the applications with respect to suitability of applicants for the said posts by giving due weightage to qualification and experience of candidates and shortlist candidates for conducting personal interaction. The final selection will be done on the basis of overall evaluation of candidates done by the Committee based on the qualification, experience and personal interaction.

(Tribunal Reforms Act, 2021 & Rules made thereunder can be accessed from the link <https://dor.gov.in/sites/default/files/act.pdf> & <https://dor.gov.in/sites/default/files/rules.pdf> respectively.)

5. Application Procedure:- Applications of eligible and willing officers are requested through Registrar, High Court/ Ministry of Law and Justice and should be accompanied with (i) bio-data in the prescribed proforma at **Annexure-I** (ii) Certificate to be furnished by the employer/ head of office/ forwarding authority as in **Annexure-II** (iii) clear photocopies of the up-to-date CR/APAR dossier of the officer containing CRs/APARs of at least last five years duly attested by a Group A officer (iv) cadre clearance (v) integrity certificate/clearance from vigilance and disciplinary angle as in **Annexure-III** (vi) statement giving details of major or minor penalties, if any, imposed on the officer during the last ten years, to the following address, so as to reach this office latest by 5.30 P.M. on **27.12.2024**.

Sh. S. R. Datta, Deputy Secretary, Room No. 318, Ministry of Labour and Employment, Shram Shakti Bhawan, New Delhi.

6. No TA/DA will be admissible to the candidates to be called for interview/interaction. The candidates are required to make own arrangements.

7. Advertisement and Prescribed application form can be downloaded from Ministry's website (www.labour.gov.in). The advertisement is also forwarded to the Registrar General of all High Courts and Department of Justice, Ministry of Law and Justice, for onward transmission and publicity.

8. Any application received after due date or incomplete applications will not be entertained.

Wide publicity may be given in all organizations and their field formations to facilitate early and optimum number of application.



(Dhananjay Sharma)

Under Secretary to the Govt. of India

To

(i) Registrar General of all High Courts, with a request to notify all the retired judicial officers of your concerned High Court about the vacancy and to ensure that the applications (serving as well as retired) are routed through the Registrar General of respective High Courts only as per the directions of the Chairperson of the Search-cum-Selection Committee.

(ii) Department of Justice, Ministry of Law and Justice, Jaisalmer House, Man Singh Road, New Delhi

(iii) IT Cell, MoLE for uploading the vacancy circular on the website of the Ministry.

Annexure-I

PROFORMA

Space for
photograph
duly signed
by candidate

1. Name :

2. Date of Birth :

3. Category(SC/ST/OBC/UR) :

4. Designation/Profession :

5. Contact Details:

	Residential		Official
	Present	Permanent	
Address:			
Mobile/Phone No.			
Email:			

6. Service to which belong :

7. Educational qualification (in reverse chronological order):

Sl. No.	Name of University/Equivalent Institution	Degree	Year of Passing	Division/% of marks obtained	Academic Distinction	Subject/Specialization

8. Work Experience:

8A. For the experience as employee, Employment record in chronological order starting with present Employment, list in reverse:

Sl. No.	Name & address of High Court/ District Court	Designation, Pay or Scale of (pay in Pay Matrix)	Period of Service		Nature of work/experience
			From	To	

9. Date from which drawing the pay scale :
in the grade of High Court Judge/
District Judge/Additional District Judge.

10. Write up on adjudicating experience :
of the applicant (200 words)
[Wherever applicable]

11. Experience alongwith brief write up in handling :
Cases before relevant to labour disputes

Details of Such cases
(Reported Cases/Unreported Cases)

12. Annual Income along with copy of :
latest ITR [For Candidates other than Govt. or Judicial Officers]

13. Write up on 05, major achievement :
(200 words each)

14. Awards/honours/Publications, if any :

15. Affiliation with the professional bodies/ :
Institutions/societies/or any other body
Including political party.

16. Additional information, if any, which :
You would like to mention in support
of the application for the post.

DECLARATION

1. I certify that the foregoing information is correct and complete to the best of knowledge and belief and nothing has been concealed/distorted. If at any time I found to have concealed/distorted any material information; my appointment shall be liable to summary termination without notice.

2. I shall not withdraw my candidature after the meeting of the Selection Committee.

3. I shall not decline the appointment, if selected for appointment by the ACC.

4. I shall join within 30 days from the date of issue of order of appointment.

5. I am aware that in case I violate any of the conditions mentioned at SI.No.2 to 4, the Government of India is likely to debar me for a period of three years for consideration for appointment outside the cadre and in any Autonomous Body/Statutory Body/Regulatory Body.

Place:

Date:

Signature of the candidate

CERTIFICATE TO BE FURNISHED BY FORWARDING AUTHORITY

1. Certified that the particulars furnished by Shri/Smt/Kum-----
are correct and he/she possesses educational qualifications and experience mentioned in Annexure-I.
2. It is also certified that there is no vigilance/ disciplinary case either pending or being contemplated against him/her and vigilance clearance issued by CVO in the enclosed Annexure (III).
3. His/her integrity is certified.
4. No major or minor penalty was imposed on Shri/Smt/Kum-----
during the last 10 years period.
5. The up-to-date attested Photostat copies of ACR/APAR of last years (each Photostat copy of ACR/APAR should be attested) in respect of Shri/Smt/Kum-----
in enclosed herewith.

Seal & Signature of the cadre controlling Authority

PARTICULARS OF THE OFFICERS FOR WHOM VIGILANCE CLEARANCE IS BEING SOUGHT

(To be furnished and signed by the CVO or HOD)

1. Name of the Officer (in full) :
2. Fathers name :
3. Date of Birth :
4. Date of Retirement :
5. Date of entry into service :
6. Service to which the officer belongs :
including batch /year/ cadre etc. ,
wherever applicable
7. Positions held (During ten preceding years):

S.No.	Organisation (name in full)	Designation & Place of Posting	Name of the Court	From	To

8. Whether the officer has been placed on :
the agreed list or list of Officer of
Doubtful Integrity (if yes, details to be given)
9. Whether any allegation of misconduct :
Involving vigilance angle was examined
against the officer during the last 10
Years and if so with what result (*)
10. Whether any punishment was awards to :
the officer during the last 10 years and if
so, the date of imposition and details of
penalty (*)
11. Is any disciplinary/ criminal proceedings :
or charge sheet pending against the officer as on date (if so, details to be
furnished, including reference number,
if any of the Commission)
12. Is any action contemplated against the :
Officer as on date (if so, details to be
furnished (*)

(* If vigilance clearance had been obtained from the Commission in the past, the information may be provided for the period thereafter,

Date:

(NAME AND SIGNATURE)