

OFFICE OF THE DISTRICT & SESSIONS JUDGE AT HOWRAH
NAZARATH DEPARTMENT
TENDER

Order No. 103/N

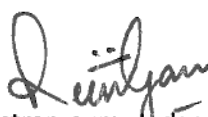
Dated: Howrah, 06.09.2025

Quotations are invited in sealed envelope from reputed OEMs/ Dealers/ Suppliers/ Firms/ Companies/ S.S.I in their letter head pad for supplying the followings items for different Sub-Divisional Courts including Sadar of Howrah Judgeship as per specifications mentioned below:

Sr. No.	Nature of Item	Specifications	Quantity
1	88A cartridge (Compatible) for HP Laserjet printer 1008, 1108, 126A, m226dw	New	20 twin packs

TERMS & CONDITONS

1. The quotation must be submitted to the Office of the English Department, District Judge's Court, Howrah positively by **3 PM on or before 12th September, 2025** in sealed envelope and should be properly signed and stamped.
2. The sealed quotation will be opened on **15th September, 2025 at 5:00 PM.** before Purchase Committee.
3. Rates should be quoted indicating price per unit and should be inclusive of all applicable charges, taxes, duties and levies.
4. The rates quoted by the bidders shall remain fixed for entire duration of the contract and will not be changed / enhanced on any account.
5. Rates should be quoted taking into accounts the description, make type, specification and quantity of the articles for which quotations have been invited.
6. Willing suppliers submitting quotations should specify the address of its office and its Phone/Mobile number (and other contact numbers e.g. Fax if available) for the purposed of quick communication in the event of urgency.
7. Bidders are instructed to mention PAN no. & GST no. in the quotation and copies of trade license and / or PAN etc are to be submitted as and when asked for. At the same time, the bidders will submit document showing status link of Aadhaar card and Pan card, as and when called for. The bidder shall clearly mentioned price of individual item per unit and GST.
8. Delivery must be made within 3 days after placing the work order.
9. Canvassing on the part of a bidder submitting quotation will render its quotation liable to cancellation summarily.
10. The authority reserved the right to accept or reject any quotation and to cancel the bidding process and reject all quotations at any time.

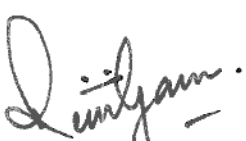

Registrar, cum- Judge-In-charge
Nazarath Department
Civil Courts, Howrah.

Memo No: 328/N

Date: 06.09.2025
Judge-In-Charge
Nazarath Department
Civil Court, Howrah

Copy forwarded for display in the notice board:

1. The District Magistrate, Howrah
2. The Commissioner of Police, Howrah
3. CMOH, Howrah
4. Office Notice Board.


Registrar, cum- Judge-In-charge
Nazarath Department
Civil Courts, Howrah.
Judge-In-Charge
Nazarath Department
Civil Court, Howrah