

**OFFICE OF THE DISTRICT LEGAL SERVICES AUTHORITY, HOWRAH**

Memo No. 103 /DLSA, Howrah

Date : 20.02.2024.

Pursuant to the approval of the Ld. Chairperson of District Legal Services Authority, Howrah vide dated 12.02.2024, sealed quotations are invited from reputed concerns for appropriate binding of 453 copies of Annual Accounts in respect of F.Y.1998-99 to F.Y. 2008-09 with Separate Audit Reports of the said period including Audit Certificate issued by the Principal Accountant General (G&SSA), WB with Resolution of the District Authority.

Each copy includes 110 pages (including cover page+Index+ Annual Accounts + Audit Report with Certificate and Resolution) along with digital cover page and DTP will be done by image scanning and will be delivered to this office.

- The binding of the said books will be done by standard paper and in gel binding manner.
- The bidders are directed to submit their sealed quotations by 07.03.2024 at 5-00 p.m at the office of District Legal Services Authority, Howrah at the ADR Centre, Howrah at 4/B, H.B.C Road, Howrah -1.
- Quotations will be opened on 11.03.2024.
- For any other details contact with the office of the District Legal Services Authority, Howrah by Phone No. 033-2641-2355 or by email [dlsahowrah@yahoo.com](mailto:dlsahowrah@yahoo.com).

The quotation must include the following :-

1. Name and Address.
2. Phone number for communication :
3. Email ID
4. Seal with signature of the concerned.



(Suapna Sarkar)

Secretary, District Legal Services Authority, Howrah.

No. 103 (8) /DLSA, Howrah

Dated 20.02.2024.

Copy forwarded for information and display in the Notice Board of the :-

1. The Ld. Judge-in-charge, Nazereth Department, Civil Court, Howrah.
2. The District Magistrate, Howrah.
3. The Commissioner of Police, Howrah Police Commissionerate.
4. The Superintendent of Police (Rural), Howrah.
5. The Chief Medical Officer of Health, Howrah.
6. The Chairman, Howrah Municipal Corporation.
7. Notice Board of District Legal Services Authority, Howrah.
- ✓ 8. The System Officer, Howrah judgship for publication in the official website of Howrah Judgship.

  
Secretary, District Legal Services Authority, Howrah.

Secretary  
District Legal Services Authority  
Howrah