

**OFFICE OF THE DISTRICT JUDGE NORTH 24 PARGANAS BARASAT
(NEZARATH DEPARTMENT)**

TENDER NOTICE- 16/2024

Sealed tenders are hereby invited from the bonafide / reputed agencies / companies for submitting the quotation for providing **two (2) Monochrome Multi-Purpose Laser Guided Photocopier Machine with A3 Paper-load and 24 P.P.M. & onwards** for day to day photocopier works of the Civil Copying Department , District Judges' Court , North 24 Parganas at Barasat and Copying Department , Sub-Divisional Court , Bidhannagar , North 24 Parganas .


The Bidders are further requested to submit the quotations in sealed envelopes and send the same to the Nezarath Department , District Judges' Court , North 24 Parganas within **09.09.2024**.

Terms and condition:-

1. In no case, any tender submitted after the due and/or beyond the stipulated time shall be entertained.
2. The Undersigned reserves his right to accept and/ or reject any tender without showing any reason whatsoever.
3. Sealed tender along with the copies of relevant papers should be submitted in the office of the Nezarath Department, District Judge's Court, Barasat at North 24 Parganas within **09.09.2024** at **4.00 P.M..**
4. Sealed tender will be opened on **09.09.2024** at **4.30 P.M.** at the chamber of the Ld. Registrar, District Judge's Court , North 24 Parganas in presence of intending bidders who will have to attend along with original copies of all relevant documents for primary consideration.
5. Only one representative of each bidder shall be allowed to attend at the time of tender opening subject to presentation of authorization letter from the Bidders.
6. In case of any deviation of quality of the machine , the authority shall reserve the right to cancel order given to the supplier at any time during the aforementioned period.

The rate to be quoted inclusive of all taxes including G.S.T.


Informed all concerned.


Registrar,
District Judges' Court,
North 24 Parganas , Barasat

Memo No. **847(7)** - ND dated, Barasat, **31st** day of August, 2024

Copy forwarded for information and necessary action :-

1. The District Magistrate, North 24 Parganas, Barasat.
2. The Superintendent of Police, Barasat Police District, Barasat, North 24 Parganas.
3. The C.M.O.H. North 24 Parganas, Barasat.
4. The Chairman, Barasat Municipality, North 24 Parganas.
5. The Sub-Divisional Officer, Barasat, North 24 Parganas.
6. The A.C.J.M. , Bidhannagar , North 24 Parganas.
7. The Sub-Divisional Officer, Bidhannagar, North 24 Parganas.


Registrar,
District Judges' Court,
North 24 Parganas , Barasat