

OFFICE OF THE ADDITIONAL CHIEF JUDICIAL MAGISTRATE,
TUFANGANJ, COOCH BEHAR

**NOTICE INVITING TENDER FOR PROVIDING OFFICIAL VEHICLE FOR THE
USE OF THE ADDITIONAL CHIEF JUDICIAL MAGISTRATE, TUFANGANJ**

Order No.: 45 /

Dated: 08.06.2026

In view of the Resolution dated 20.04.2026 of the Vehicle Committee, Tufanganj read with the instructions received from the Learned District Judge, Cooch Behar inter-alia including communication no. 696(02)/E. Dated 02.05.2026 and Point No. (4) of Office Order No. 196/A dated 18.09.2021 of the Learned District Judge, Cooch Behar and Notification No. I/629308/2025 dated 11.04.2025 r/w No. 1131-J dated 03.04.2025 of the Judicial Department, Government of West Bengal; sealed tenders are hereby invited from reputed and bona-fide Taxi Operator/Service Provider for hiring of one Commercial vehicle in good and running condition for the official use of Additional Chief Judicial Magistrate, Tufanganj, Cooch Behar for a period of 01 year which may be extended thereafter subject to the terms and conditions as laid down in Notification No. 3564-WT/3M-81-98 dated 24.11.2008 of the Transport Department, Government of West Bengal.

Accordingly, bona-fide Motor Cab (Luxury Taxi) Suppliers are requested to submit their quotes for providing such vehicle in sealed, signed and stamped envelopes mentioning the following on the cover of the envelope '**Tender for Hiring of Vehicle for Additional Chief Judicial Magistrate, Tufanganj, Cooch Behar**'.

The envelope should contain self attested copies of (a) Contract Carriage Permit, (b) Registration Certificate, (c) Road Tax Challan, (d) Insurance Certificate, (e) Emission Compliance Certificate of the vehicle placed for consideration. **The envelopes should be submitted with the Head Clerk, Additional Chief Judicial Magistrate, Tufanganj, Cooch Behar.**

Terms & Conditions

(1) Criteria of Vehicle:

Mass Emission Standards	Category of Vehicle	Monthly Hiring Rate (Per Day)	Remarks
Bharat Stage-III purchased on or after 01.05.2008 with Diesel/LPG/CNG Engine.	Maxi Cab (Non-Air Condition)	₹ 490/- per day.	Fuel allowed for monthly hiring is 01 litre for 12Km in case of Motor Cab, Maruti Omni and 01 litre for 10Km in case of Maxi Cab other than Maruti Omni. Mobile Oil @ 05 litres per 2500Km run.

(2) The owner of the vehicle shall bear the cost of running, repair and maintenance of the vehicle including payment of salary of the Driver.

(3) The owner of the vehicle would employ the driver of the vehicle having a valid Driving License.

- (4) The owner of the vehicle would place the same for inspection before the Authority prior to engagement. The decision of the authority would be final in this respect.
- (5) In case the vehicle so selected is not in working condition on a given date, the owner will arrange for replacement vehicle to avoid smooth functioning of the Court.
- (6) Successful Bidder would submit original documents of the vehicle before the authority at the time of inspection of the vehicle including a) Contract Carriage Permit, (b) Registration Certificate, (c) Road Tax Challan, (d) Insurance Certificate, (e) Emission Compliance Certificate, (f) PAN, (g) Adhar etc.
- (7) The driver engaged for the vehicle should bear moral character and the authority will not be responsible for compensating either the driver and/or any third party on account of untoward incident and/or for damage to the vehicle.
- (8) The owner would be responsible for any Traffic Violation and legal procedures.
- (9) The owner would be responsible for keeping the vehicle in proper condition so that the same is upto the legal standards and do not attract any penalty.
- (10) The owner would maintain a Log Book and Instruction Book and update the same mentioning the proper date, time and distance covered by the vehicle on each date. The said Log Book would be placed before the Authority for inspection and signature on a periodical basis.
- (11) Fuel for the vehicle shall be provided by the Authority on production of Log Book for authentication.
- (12) The PAN of the owner should be linked with his Aadhar.
- (13) The Authority reserves the right to cancel the agreement entered with the owner, in case of non-satisfactory service.
- (14) Hiring Bills shall be placed before the Authority for payment as per extant rules and payment thereof would be made at the earliest after scrutiny and on availability of funds in the proper head of accounts.
- (15) The Owner would be entitled to 05Km up and 05Km down as Garage limits per day as per extant notifications.
- (16) The tender would be open from **10:00am** of **09.06.2026** and close at **04:30pm** of **23.06.2026**.

Sd/-

**Additional Chief Judicial Magistrate,
Tufanganj, Cooch Behar**

No. 186(7) Dated 08.06.2026

Copy forwarded for publication in a conspicuous place for wider circulation:

- (1) The District Magistrate, Cooch Behar.
- (2) The Superintendent of Police, Cooch Behar.
- (3) The Judge-in-Charge, Nezarath, Cooch Behar.
- ✓(4) The Nodal Officer, eCourts Committee, Cooch Behar – *With a request to upload in the District Website.*
- (5) The Sub-Divisional Officer, Tufanganj, Cooch Behar.
- (6) The Sub-Divisional Police Officer, Tufanganj, Cooch Behar.
- (7) The Judge-in-Charge, Nezarath, Tufanganj, Cooch Behar.


**Additional Chief Judicial Magistrate,
Tufanganj, Cooch Behar**

**Additional Chief Judicial Magistrate
Tufanganj**