

Office of the Learned District Judge
Cooch Behar, (Nezarat Section)

Order No. 12/N

Dated, Cooch Behar the 20th day of June, 2022

NOTICE: INVITING TENDER

As per the kind direction Dt. 16.06.2022 of Learned District Judge, Cooch Behar with subsequent endorsement of this office Dt. 17.06.2022, in c/w the Report Dt. 16.06.2022 placed by the Nazir of this Court with endorsement Dt. 16.06.2022, regarding renewal of AMC's for all four Photocopiers of CANON make, serving their purposes under the Judgeship of Cooch Behar, TENDER(s) are invited from Authorized Dealers/Distributors/Reputed Agencies/Firms for required service of the same with proper and acceptable value in respect of the services, as and when required, for day to day utilization of the Photocopiers installed under the Judgeship of Cooch Behar.

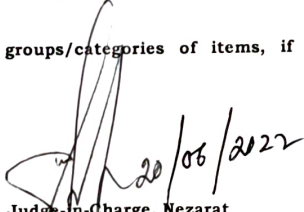
TENDER(S) must be submitted in the official TENDER BOX of the District Judge's Office, Cooch Behar, placed in the office room of the District Judge's Nezarat Section, Cooch Behar by 4:30 PM up-to 29.06.2022 and it will be opened subsequently. For details may contact with the office of the undersigned.

List of services required:

Sl. No.	Services required to be procured	AMC required for
1.	Annual Maintenance Contract for the Photocopier installed at District Judge's Copying Department Sadar, Cooch Behar bearing Model No. iR-2520W with Serial No. WMN10895	ONE (01)
2.	Annual Maintenance Contract for the Photocopier installed at ACJM Dinhata, Cooch Behar bearing Model No. iR-2420L with Serial No. HWJ36668	ONE (01)
3.	Annual Maintenance Contract for the Photocopier installed at ACJM Mathabhanga, Cooch Behar bearing Model No. iR-2420L with Serial No. QYS05916	ONE (01)
4.	Annual Maintenance Contract for the Photocopier installed at ACJM Mekhliganj, Cooch Behar bearing Model No. iR-2420L with Serial No. QYS05933	ONE (01)

Terms and Conditions:

- The Purchase Committee / District Judge Cooch Behar reserved the right to accept or reject the TENDER without assigning any reason.
- Certified/Attested copies of GST registration certificate & returns, income tax, professional tax, clearances certificate and Trade License, Experience Certificate (if any) should be furnished with the quotation.
- The rates quoted must be inclusive of GST and incidental charges including transportation and carriage.
- The services(s) should be supplied to this end within Seven (07) days from the date of issuing the supply order.
- The rates must be quoted in both figures and in words.
- Bidders are to submit rates separately for the different groups/categories of items, if any. Warranty/Guaranty periods are to be specifically mentioned.

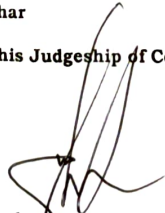

20/06/2022
Judge-in-Charge, Nezarat
District Judge's Court, Sadar, Cooch Behar
Judge - in - charge
Dist. Judge's Nezarat,
Cooch Behar

Memo No. 124(08)

Dated, Cooch Behar the 20th day of June, 2022

Copy forwarded for information with request to display the same to the Office Notice Board for wide circulation.

The District Magistrate, Cooch Behar
The Superintendent of Police, Cooch Behar
The Sabhadhipati, Cooch Behar Zilla Parishad, Cooch Behar
The Chairman, Cooch Behar Municipality
The District Informational and Cultural Officer, Cooch Behar
The Branch Manager, State Bank Of India, Main Branch, Cooch Behar
NOTICE BOARD, District Judge's Office, Cooch Behar
Let a copy of this TENDER be uploaded in the Official Website of this Judgeship of Cooch Behar, SO to comply accordingly


Judge-in-Charge, Nezarat
District Judge's Court, Sadar, Cooch Behar
Judge - in - charge
Dist. Judge's Nezarat,
Cooch Behar