

NOTICE

Dated, 16/09/2025

REQUISITION FOR BINDING OF JOURNALS OF CIVIL COURT, SERAIKELLA

In the compliance of Letter No.- 557/Admn. Misc. Dated, 18/08/2025 received from the Registrar General, Hon'ble High Court of Jharkhand, Ranchi, and subsequently, in the light of the findings of minutes of the committee constituted vide Order No. 186/25 dt, 09/09/2025, quotations from binders are required to be invited for binding of Journals (Volume wise : total number of volume-590).

Interested binders may kindly send their quotations in a sealed envelope in the Nazarat, Civil Court, Seraikella latest by 23/09/2025 by 04:00 p.m. sharp in the name of "Judge-in-Charge, Civil Court, Seraikella". The quotation must contain rate per volume with other specifications.

Terms & Conditions :

- (a) Whether your quotes are inclusive or exclusive of GST; if not otherwise stated, we will assume, your quotes are inclusive of taxes.
- (b) Delivery time from receipt of our purchase order to receipt of your shipment.
- (c) If delivery costs are not included in your quote, please state this clearly; otherwise we will assume they are included; if delivery is included, please state the price of goods if we pick up.
- (d) Your terms of payment.
- (e) All price quotations must be firm and state when they expire.
- (f) Award of supply order shall be made to the lowest quotation, which complies with the description of the items.
- (g) Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the supplier or his/her authorized representative.
- (h) Manual submission of quotation and eligibility documents will be accepted in Nazarat, Civil Court, Seraikella addressing "Judge-in-Charge, Civil Court, Seraikella" on or before 23/09/2025 by 04:00 p.m. sharp.
- (i) The decision of the purchasing committee subjected to the approval of Ld. Pr. District & Sessions Judge, Seraikella-Kharsawan, will be binding in case of residuary matters.

AS
16/9/25

Chairperson,
Committee constituted for binding of Journals.

Memo No. 344-45/2025 Dated:

Copy to :-

1. Nazir, Civil Court, Seraikella to get it displayed in Notice Board of Civil Court, Seraikella.
2. System Assistant to upload it in the official website of Civil Court, Seraikella.

AS
16/9/25
Chairperson

