

Office of the Judge-in-Charge, Civil Court, Seraikella-Kharswan

Notice for Departmental Examination for Promotion to the post of Assistant, Civil Court, Seraikella-Kharsawan.

As directed, applications are invited in the format prescribed in the enclosed page from the eligible candidates from Driver / Group-D staff of this judgeship who are willing and have completed their three years of regular service with confirmation having graduation from a recognized university for Departmental Examination for promotion to the post of Assistant (Grade-III, Pay Scale: ₹25500-₹81100, Entry Level -4 as per 7th Pay Commission) in the light of Jharkhand State Civil Courts' Officers and Staff (Recruitment, Promotion, Transfer and other Service Conditions) Rules, 2018.

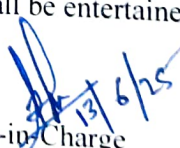
The total marks of the examination shall be 100 marks consisting of:

- i) Written examination of 85 marks (Hindi-15 marks, English-15 marks, Basic Mathematics-15 marks, General Knowledge:15 marks and Skill Test in writing Orders, Letters, Applications etc.-15 Marks, Computer Skill Test:10 Marks)
- ii) Knowledge of Computer operation and interview (Combined)- 15 marks

Candidate who qualifies in written examination after obtaining at least 33% qualifying marks shall be eligible to appear in the knowledge of computer operation and interview. Candidates shall have to secure at least 5 marks in knowledge of computer operation and interview, failing which he / she shall be declared failed and his / her name shall not be included in the Selection List. The Merit List will be prepared after adding the marks obtained in Written Test, Knowledge of Computer Operation and Interview.

Candidates shall submit their applications in their own hand-writing as per annexed format.

The applications must reach the office of the Judge-in-Charge, Civil Court, Seraikella on or before the office hours of 21/6/2025 by hand. No application shall be entertained thereafter, subject to final decision of the Selection Committee.


Judge-in-Charge
Civil Court, Seraikella

"Application for examination for Promotion from Group-D to Assistant (Grade –III) as per Jharkhand State Civil Courts' Officers and Staff (Recruitment, Promotion, Transfer and Other Service Conditions) Rules, 2018"

PROFORMA FOR APPLICATION

1. Name of the Candidate :
2. Father's Name :
3. Designation :
4. Present Place of Posting :
5. Date of Joining :
6. Date of Confirmation :
7. Category :
8. Educational Qualification :
(attach self attested copies of certificates / marksheet)
9. Any departmental proceeding pending / ever initiated:

Affix your recent
passport size
coloured
photograph.

Signature of the candidate with date