

# OFFICE OF THE DISTRICT LEGAL SERVICES AUTHORITY, NADIA

ADR Centre Building, Nadia

Krishnagar Judges' Court Compound, Krishnagar, Nadia, Pin- 741101  
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## Inviting Quotation

Order No.: 205/S

Date: 28.09.2026

In view of the approval of the Ld. Chairman, District Legal Services Authority, Nadia, sealed quotations are invited from the reputed concerns for preparing & printing of the following articles and to supply the same to the District Legal Services Authority, Nadia:

| Sl. No. | Item                                                     | Quantity            |
|---------|----------------------------------------------------------|---------------------|
| 1.      | Pocket Card                                              |                     |
| 2.      | Flex of 5 inch X 3 inch in both English & Hindi language | 1000 (one thousand) |
| 3.      | Flex of 5 inch X 3 inch in Bengali (Regional) language   | 64 (sixty-four)     |
|         |                                                          | 64 (sixty-four)     |

The interested bidders are advised to submit their sealed quotations after knowing the content of the job, by appearing before this Authority in person or through his/ her representative to find out the quality and standard that is required to be maintained by them.

| Important Information |                                                        |                                                                              |
|-----------------------|--------------------------------------------------------|------------------------------------------------------------------------------|
| 1                     | Last Date and Time for submission of sealed quotations | 7 <sup>th</sup> October, 2026 till 05:00 PM                                  |
| 2                     | Address for submission of sealed quotations            | A.D.R Centre building, Krishnagar Judges' Court Compound, Krishnagar, Nadia. |
| 3                     | Tentative Date of opening of sealed quotations         | 8 <sup>th</sup> October, 2026                                                |
| 4                     | Place of opening of sealed quotations                  | A.D.R Centre building, Krishnagar Judges' Court Compound, Krishnagar, Nadia. |

**The Subject:** "QUOTATION FOR PREPAIRING AND PRINTING OF THE ARTICLES FOR THE DLSA, NADIA" along with Tender Order No. and Date should be super scribed on the top of the sealed envelope containing the quotation.

The lowest quoted bidder shall be given preference for taking up the preparing and printing works.

The work order will be issued after necessary approval of the Ld. Chairman, District Legal Services Authority, Nadia.

Further, the District Legal Services Authority, Nadia reserves the right to reject/ cancel any or all the quotations without assigning any reason.

### The quotation must include the following:

1. Name and address.
2. Communication phone number.
3. E-mail ID and
4. Seal with signature of the concerned.

Sd/-

(SMT. STOTRI SAHA)

Secretary,

District Legal Services Authority, Nadia.