

OFFICE OF THE DISTRICT LEGAL SERVICES AUTHORITY, NADIA

ADR Centre Building, Nadia

Krishnagar Judges' Court Compound, Krishnagar, Nadia, Pin- 741101
Phone: 03368263708 / E-mail: dlsanadiakng@gmail.com / Mobile: +91 9832999342



Inviting Quotation

Order No.: 223/S

Date: 09.09.2024

In view of the approval of the Ld. Chairman, District Legal Services Authority, Nadia, sealed quotations are invited from the reputed concerns for appropriate binding and printing of the following articles and to supply the same to the District Legal Services Authority, Nadia:

Registers					
Sl. No.	Item	Qty.	Sl. No.	Item	Qty.
1	Front Office Visitor Register [300 Pages]	01	5	Front Office Daily Register [300 Pages]	02
2	P/L (Med) Filling Register [300 Pages]	01	6	P/L (Med) Daily Register [300 Pages]	02
3	P/L (Med) Attendance Register [300 Pages]	01	7	Advocate Appointment Register [300 Pages]	01
4	KDCH Visitor (Help Desk) Register [300 Pages]	01	8	KDCH Clinic Register [300 Pages]	01

Formats					
Sl. No.	Item	Qty.	Sl. No.	Item	Qty.
1	Front office Slip (Where to Go) [Set of 100 Pages]	20	6	Advice Slip of Retainer Advocate [Set of 100 Pages]	10
2	Legal Aid Clinic Case Journal Format [Set of 100 Pages]	10	7	Legal Aid Clinic Notice Format [Set of 100 Pages]	20
3	MACC Order No. 01 (Injury) [Set of 100 Pages]	10	8	MACC Order No. 01 (Death) [Set of 100 Pages]	20
4	PLV Bill Format [Set of 100 Pages]	20	9	Bill format of Legal Aid Cases (Set of three) [Set of 100 Pages]	10
5	Agreement Format of P/L Cases, for P/L Med. Clinic [Set of 100 Pages]	20	10	Agreement Format of P/L matters other than P/L Med. Clinic	20

Miscellaneous		
Sl. No.	Item	Qty.
1	Leaflets (both side printing)	1,00,000
2	Pamphlets	50,000
3	Books namely "Ayini Siksha"	500

Interested parties may deposit their sealed quotations at this office on or before 17th September, 2024 within 03:00 PM.

The sealed envelopes will be opened on the same day i.e on 17.09.2024 at 05.00 PM, and the lowest quoted bidder shall be given the work order.

The interested bidders are advised to submit their sealed quotations after knowing the content of the job, by appearing before this Authority in person or through his/ her representative to find out the quality and standard that is required to be maintained by them.

The work order will be issued after necessary approval of the Ld. Chairman, District Legal Services Authority, Nadia.

The quotation must include the following:

1. Name and address.
2. Communication phone number.
3. E-mail ID and
4. Seal with signature of the concerned.

Further, the District Legal Services Authority, Nadia reserves the right to reject/cancel any or all the quotations without assigning any reason.



(Bidushi Tshering Lepcha)

Secretary,

District Legal Services Authority, Nadia.

Secretary
District Legal Services Authority
Krishnagar, Nadia.

No. 2605 (7)/DLSA/NADIA/24 -059

Dated: 09.09.2024

Copy forwarded for information and display in the notice Board of:

1. The Ld. District Nodal Officer, e-Courts Project & Addl. District & Sessions Judge, 5th Court, Krishnagar, Nadia, with a request to upload the same to the official website of District Court, Nadia also.
2. The Ld. Judge In-Charge, Nezarath Department, Krishnagar, Nadia.
3. The District Magistrate, Nadia.
4. The Superintendent of Police, Krishnagar Police District, Nadia.
5. The Chief Medical Officer of Health, Nadia.
6. The Chairman, Krishnagar Municipality, Nadia.
7. Office Notice Board.



(Bidushi Tshering Lepcha)

Secretary,

District Legal Services Authority, Nadia.

Secretary
District Legal Services Authority
Krishnagar, Nadia.