

Office of Principal District Judge, Lohardaga.

Order No. 278 Dated 12.10.2026

During the ensuing of Annual Vacation, 2026 i.e First half from 16.10.2026 to 31.10.2026 and Second half from 01.11.2026 to 17.11.2026, the following roster arrangements are being made for the Class-III, Class-IV staffs of Civil Court, Lohardaga.

The following Class-III and Class-IV staffs of Civil Court, Lohardaga are being detained for the period noted against their names. They will also remain in-charge of the offices mentioned in the remarks column against their names in addition to their own duties. The Seristedar/Head Clerk as well as office clerk to the Judge-in-Charge (Administration), Lohardaga will receive mails and ensure its compliance.

Statement clerk must be attentive to comply the statements as called for by the Hon'ble High Court of Jharkhand, Ranchi.

The detention chart of all staffs is attached in separate sheets. All the staffs are hereby directed not to leave headquarter prior to arrival of their successors. They are also directed to submit their respective statements and deposit the disposed of record which are due to consign in record room. They are also directed to submit their address and mobile number on which they will be available during the Annual Vacation. They must not leave any of their assigned work of their period for the next incumbent.

All the employees who have been detained are hereby directed to make their attendance during detention period in the attendance register prepared separately.

Inform all concerned.

Sd/-

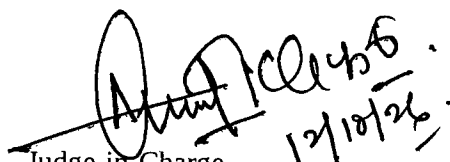
Principal District Judge
Lohardaga

Enclosure: As above
05 Sheets

Memo No. 526 - 531 Dated 12.10.26

Copy forwarded to:

1. All Courts of Civil Court, Lohardaga.
 2. The Secretary, D.L.S.A, Lohardaga.
 3. The Judge-in-Charge (Administration, Copying, Accounts, Record Room, Stationary, Nazarat, Library, Filing Section), Lohardaga
 4. Inform all Class-III and Classs-IV staffs, Civil Court, Lohardaga
 5. The Judge-in-Charge (CIS), Lohardaga
 6. Display on notice board.
- For information and needful.


Judge-in-Charge
Lohardaga
12/10/26

Roster Arrangement of Staffs during Annual Vacation, 2026

1st Half (16.10.2026 to 31.10.2026) and 2nd Half (01.11.2026 to 17.11.2026)

Court of the Principal District & Sessions Judge, Lohardaga.			
Name of Staffs	Designation	Detention	Remarks
Sri Shekhar Kumar Sinha	Sheristedar to the Court of Principal District and Sessions Judge and Principal Judge, Family Court, Lohardaga	1 st Half	
Sri Sohail Ahmed	Head Clerk-cum-Accountant-cum-Criminal Sheristedar	2 nd Half	He will remain in-charge of Sheristedar to the Court of Principal District and Sessions Judge and Principal Judge, Family Court during his detention
Sri Mukesh Ranjan Prasad	Bench Clerk	1 st Half	He will remain in-charge of Ms. Purnima Toppo (Sessions Clerk) and Ms. Kanchan Kamini Lakra (Office Clerk) to the Court of Principal District and Sessions Judge, Lohardaga during his detention
Ms. Kanchan Kamini Lakra	Office Clerk attached with Administrative Office and also Copying department	2 nd Half	She will remain in-charge of Sri Mahesh Prasad Sinha, Filing Clerk during her detention
Ms. Purnima Toppo	Sessions Clerk	2 nd Half	She will remain in-charge of Sri Mukesh Ranjan Prasad (Bench Clerk) during her detention
Sri Sanjeev Kumar	Hindi Stenographer	1 st Half	
Sri Anup Kumar	English Stenographer-cum-Confidential Clerk	1 st Half	He will remain in-charge of Sri Guni Ram, English Stenographer during his detention
Sri Guni Ram	English Stenographer	2 nd Half	He will remain in-charge of Sri Anup Kumar, English Stenographer-cum-Confidential Clerk during his detention.
Sri Man Mohan Verma	Deposition Typist	1 st Half	He will be attached with filing section during his detention.
Md. Ataul Rahman	Driver	1 st Half	
Sri Navin Kumar Ambast	Peon	2 nd Half	He will remain in-charge of Sri Ashishit Talan, Peon during his detention
Sri Ashishit Talan	Peon	1 st Half	He will remain in-charge of Sri Navin Kumar Ambast, Peon during his detention
Sri Anil Kumar Mahto	Peon	1 st half	
Smt. Fulmani Devi	Peon	1 st Half	
Sri Deepak Paswan	Peon to Administrative Office	2 nd Half	He will remain in-charge of Smt. Mousumi Rajak, Peon and also Peon to Library during his detention

Smt. Mousumi Rajak	Peon to Administrative Office	1 st Half	She will remain in-charge of Sri Deepak Paswan, Peon during her detention
Court of the Principal Judge, Family Court, Lohardaga.			
Name of Staffs	Designation	Detention	Remarks
Sri Shekhar Kumar Sinha	Sheristedar	1 st Half	
Ms. Ritu Survi Kerketta	Bench Clerk	1 st Half	She will remain in-charge of Sri Swati Namrata Ekka, Office Clerk during her detention
Ms. Swati Namrata Ekka	Office Clerk	2 nd Half	She will remain in charge of Ms. Ritu Survi Kerketta, Bench Clerk during her detention.
Sri Rabindra Thakur	English Stenographer to the Court of Principal Judge (Family Court) and also to the Court of SDJM, Lohardaga	1 st Half	
Sri Boobay Ghosh	English Stenographer to the Court of Principal Judge (Family Court) and also to the Court of SDJM, Lohardaga	1 st Half	
Sri Tulsi Ram	Deposition Typist to the Court of Principal Judge (Family Court), Lohardaga	2 nd Half	He will remain in-charge of Sri Sanjeev Kumar, Hindi Stenographer and also attached in filing section during his detention.
Sri Amit Kumar Singh	Driver	2 nd Half	He will remain in charge of Sri Ataul Rahman, Driver of Principal District & Sessions Judge, Lohardaga and Sri Sanjay Oraon, Driver of District & Addl. Sessions Judge-I, Lohardaga during his detention.
Sri Jagarnath Gari	Orderly Peon	1 st Half	He will remain in charge of Smt. Anjela Madhuri Tigga, Peon during his detention.
Smt. Anjela Madhuri Tigga	Office Peon	2 nd Half	She will remain in charge of Sri Jagarnath Gari, Peon during her detention. -
Court of the District & Additional Sessions Judge-I, Lohardaga.			
Name of Staffs	Designation	Detention	Remarks
Sri Gopal Swaroop Nand Tiwary	Bench Clerk	2 nd Half	He will remain in-charge of Sri Dhiraj Kumar Singh, Office Clerk to the Court of Dist. & Addl. Sessions Judge-I-cum-Special Judge, Lohardaga during his detention.
Sri Dhiraj Kumar Singh	Office Clerk	1 st Half	He will remain in-charge of Sri Gopal Swaroop Nand Tiwari, Bench Clerk to the Court of Dist. & Addl. Sessions Judge-I-cum-Special Judge, Lohardaga during his detention.

Sri Jitendra Kumar Tiwari	English Stenographer	1 st Half	
Sri Subhadip Mondal	English Stenographer	Full Avail	
Sri Kumar Robin	Deposition Typist	2 nd Half	He will remain in charge of Subhodip Mondal, English Stenographer to the Court of Dist. & Addl. Sessions Judge-I-cum-Special Judge, Lohardaga during his detention.
Sri Dipranjan Kumar Dubey	Deposition Typist	2 nd Half	He will be attached with Nazarat during his detention.
Sri Binod Bhagat	Peon	2 nd Half	He will remain in-charge of Sri Jitendra Oraon, Deputed Peon during his detention.
Sri Jitendra Oraon	Peon	1 st Half	He will remain in-charge of Sri Binod Bhagat, Peon during his detention.
Sri Sanjay Oraon	Driver	1 st Half	He will remain in charge of Sri Amit Kumar Singh, Driver of Principal Judge, Family Court, Lohardaga
Md. Israr	Peon	1 st Half	-

Court of the District & Additional Sessions Judge-II, Lohardaga.

Name of Staffs	Designation		Remarks
Sri Shahid Ali	Bench Clerk	2 nd Half	He will remain in-charge of Ms. Urmila Singh, O/C to the Court of Dist. & Addl. Sessions Judge-II, Lohardaga and he will also remain in charge of Civil Seristedar and Librarian during his detention.
Ms. Urmila Singh	Office Clerk to the Court of Dist. & Addl. Sessions Judge-II, Lohardaga	1 st Half	She will remain in-charge of Sri Shahid Ali, Bench Clerk during her detention.
Sri Pravin Kumar Sinha	English Stenographer to the Court of District & Additional Sessions Judge-II and Sri Rohit Kumar, Civil Judge (Sr. Div.-II)-cum-J.M 1st Class, Lohardaga	1 st Half	He will remain in charge of Sri Akhtar Khan, English Stenographer during his detention period.
Sri Akhtar Khan	English Stenographer to the Court of District & Additional Sessions Judge-II and Sri Rohit Kumar, Civil Judge (Sr. Div.-II)-cum-J.M 1st Class, Lohardaga	2 nd Half	He will remain in charge of Sri Pravin Kumar Sinha, English Stenographer during his detention period.
Sri Gouri Shankar	Typist	1 st Half	He will remain in charge of Sri Khela Mahli, Deposition Typist and he will also remain in charge of Tulsi Ram, Deposition Typist during his detention period
Sri Khela Mahali	Deposition Typist	2 nd Half	He will remain in charge of Sri Gouri Shankar, Hindi Typist during his detention period

Sri Sunil Oraon	Peon	1 st Half	He will remain in-charge of Sri Shashank Shekhar, Peon and he will be also attached with Record Room during his detention.
Sri Shashank Shekhar	Peon	2 nd Half	He will remain in-charge of Sri Sunil Oraon, Peon during his detention.
Court of the C.J.M, Lohardaga			
Name of Staffs	Designation	Detention	Remarks
Sri Sohail Ahmed	Criminal Seristedar	2 nd Half	
Smt. Sujata Kumari Agrawal	Bench Clerk	1 st Half	She will remain in-charge of Sri Anuj Toppo, G.R Clerk during her detention.
Ms. Juhi Prasad	Office Clerk	2 nd Half	She will remain in-charge of Smt. Sujata Kumari Agrawal, Bench Clerk and she will also remain in charge of O/c & B/C to the Court of ACJM during her detention.
Sri Anuj Toppo	G.R Clerk and Naib Nazir, Nazarat	2 nd Half	
Sri Kamlesh Kumar Nayak	Hindi Stenographer	2 nd Half	He will remain in-charge of Ms. Kiran Kumari, English Stenographer during his detention.
Ms. Kiran Kumari	English Stenographer	1 st Half	She will remain in-charge of Sri Kamlesh Nayak, Hindi Stenographer during her detention.
Sri Bindeshwar Bhagat	Deposition Typist	2 nd Half	He will remain in-charge of Sri Sajan Kumar, Deposition Typist during his detention.
Sri Sajan Kumar	Deposition Typist	1 st Half	He will remain in-charge of Sri Bindeshwar Bhagat, Deposition Typist and he will also remain in charge of Sri Dipranjan Kumar Dubey, Deposition typist of District & Addl. Sessions Judge-I, Lohardaga, during his detention.
Sri Ranjeet Kumar Singh	Peon	2 nd Half	He will remain in-charge of Sri Manish Kumar Verma, Peon during his detention.
Sri Manish Kumar Verma	Peon	1 st Half	He will remain in-charge of Sri Ranjeet Kumar Singh, Peon and Sri Someshwar Oraon, Peon during his detention.
Court of the A.C.J.M.-cum-Civil Judge (Sr. Div.-I), Lohardaga			
Name of Staffs	Designation	Detention	Remarks
Sri Abhishek Sahay	Civil Sheristedar	1 st Half	

Sri Rajesh Kumar Singh	Bench Clerk-cum-Office Clerk	1 st Half	He will remain in charge of Ms. Juhi Prasad, Office Clerk to the Court of learned C.J.M, Lohardaga during his detention.
Sri Someshwar Oraon	Peon	2 nd Half	
Sri Manoranjan Kumar No.III, Secretary, D.L.S.A., Lohardaga.			
Name of Staffs	Designation	Detention	Remarks
Sri Nilesh Tirkey	Assistant	2 nd Half	He will remain in-charge of Smt. Kripa Swarnlata Kerketta, Assistant to D.L.S.A, Lohardaga and he will also remain in-charge of Sri Sunil Kumar, Assistant to the P.L.A., Lohardaga during his detention
Smt. Kripa Swarnlata Kerketta	Assistant	1 st Half	She will remain in-charge of Sri Nilesh Tirkey, Assistant to the office of Secretary DLSA, Lohardaga
Sri Indrajeet Ram	Peon	1 st Half	He will remain in-charge of Sri Pradeep Laheri, Peon and he will also remain in-charge of Sri Amar Kant Lakra, Peon of PLA during his detention
Sri Pradeep Laheri	Peon	2 nd Half	He will remain in-charge of Sri Indrajeet Ram, Peon during his detention
Court of Sri Rohit Kumar, Civil Judge (Sr. Div-II)-cum-J.M. 1st Class, Lohardaga.			
Name of Staffs	Designation	Detention	Remarks
Sri Abhishek Sahay	Civil Sheristedar	1 st Half	
Ms. Dolly Kumari	Bench Clerk	Availing Eearned Leave	
Sri Anup Kumar Sinha	Office Clerk	1 st Half	He will remain in charge of Ms. Dolly Kumari, Bench Clerk to the Court of Sri Rohit Kumar, Civil Judge (Sr. Div.)-II-cum-J.M Ist Class, Lohardaga during his detention.
Sri Pravin Kumar Sinha	English Stenographer to the Court of ADJ-II and Sri Rohit Kumar, Civi Judge (Sr. Div.-II)-cum-J.M 1st Class, Lohardaga	1 st Half	He will remain in charge of Sri Akhtar Khan, English Stenographer and he will also remain in charge of Binay Kumar Pathak, English Stenographer to the Court of Ms. Jaya Smita Kujur, J.M Ist Class, Lohardaga during his detention period.
Sri Akhtar Khan	English Stenographer to the Court of District & Additional Sessions Judge-II and Sri Rohit Kumar, Civil Judge (Sr. Div.-II)-cum-J.M 1st Class, Lohardaga	2 nd Half	He will remain in charge of Sri Pravin Kumar Sinha, English Stenographer during his detention period.

Sri Deepak Toppo	Deposition Typist	1 st Half	
Sri Basudeo Oraon	Peon	1 st Half	He will remain in-charge of Sri Laleshwar Oraon, Peon during his detention
Sri Laleshwar Oraon	Peon	2 nd Half	He will remain in-charge of Sri Basudeo Oraon, Peon during his detention
Court of the S.D.J.M., Lohardaga			
Name of Staffs	Designation		Remarks
Sri Jaidev Mahli	Bench Clerk	2 nd Half	He will remain in-charge of Sri Arif Naim and he will also remain in charge of Sri Sunil Kumar, Office of Judge-in-charge and the Statement clerk during his detention.
Sri Arif Naim	Office Clerk	1 st Half	He will remain in-charge of Sri Jaidev Mahli, Bench Clerk during his detention.
Sri Rabindra Kumar Thakur	English Stenographer to the Court of Principal Judge (Family Court) and also to the Court of SDJM, Lohardaga	1 st Half	
Sri Boobay Ghosh	English Stenographer to the Court of Principal Judge (Family Court) and also to the Court of SDJM, Lohardaga	1 st Half	
Sri Avinash Kumar Sharma	Deposition Typist	1 st Half	He will remain in-charge of Sri Abhishek Xalxo, Deposition Typist during his detention.
Sri Abhishek Xalxo	Deposition Typist	2 nd Half	He will remain in-charge of Sri Avinash Kumar Sharma, Deposition Typist and he will also be attached with Record Room during his detention.
Sri Balmohan Paswan	Peon	1 st Half	He will remain in-charge of Sri Sudhir Bhagat, Peon during his detention.
Sri Rana Kumar	Peon	1 st Half	He will remain in-charge of Sri Manoj Oraon, Peon of Civil Judge (Jr. Div.) during his detention
Court of the Sri Amit Kumar Gupta, Civil Judge (Jr. Div.), Lohardaga			
Name of Staffs	Designation	Detention	Remarks
Sri Abhishek Sahay	Civil Sheristedar	1 st Half	
Sri Om Prakash	Bench Clerk	2 nd Half	He will remain in-charge of Ms. Neetu Sinha, O/c and he will also remain in-charge of Bench Clerk and Office Clerk to the Court of Sri Rohit Kumar, Civil Judge (Sr. Div.)-II-cum-J.M. Ist Class, Lohardaga, during his detention.

Ms. Neetu Sinha	Office Clerk	1 st Half	She will remain in-charge of Sri Om Prakash, B/C and she will be also attached with copying department during her detention
Sri Manoj Oraon	Peon	2 nd Half	He will remain in charge of Sri Rana Kumar, Peon, SDJM Court during his detention.

**Court of Ms. Jaya Smita Kujur, Addl. Civil Judge
(Jr. Div.)-cum-J.M. 1st Class, Lohardaga.**

Name of Staffs	Designation	Detention	Remarks
Sri Arun Kumar Sinha	Bench Clerk	1 st Half	He will remain in-charge of Ms. Anila Tigga, Office Clerk during his detention
Ms. Anila Tigga	Office Clerk	2 nd Half	She will remain in-charge of Sri Arun Kumar Sinha, B/C during her detention
Sri Binay Kumar Pathak	English Stenographer	2 nd Half	He will remain in-charge of Sri Rabindra Thakur, English Stenographer of Principal Judge, Family Court and S.D.J.M, Lohardaga during his detention.
Sri Mithun Kumar Verma	Deposition Typist	2 nd Half	-
Sri Satyendra Baraik	Peon	2 nd Half	He will remain in-charge of Sri Vijay Tirkey, Peon during his detention.
Sri Vijay Tirkey	Peon	1 st Half	He will remain in-charge of Sri Satyendra Baraik, Peon during his detention.

Court of the P.M.J.J. Board, Lohardaga

Name of Staffs	Designation	Detention	Remarks
Sri Arun Kumar Sinha	Bench Clerk	1 st Half	He will remain in charge of Ms. Anila Tigga, O/c during his detention.
Ms. Anila Tigga	Office Clerk	2 nd Half	She will remain in charge of Sri Arun Kumar Sinha, B/c during her detention.

Judge-in-charge, Administration, Lohardaga.

Name of Staffs	Designation	Detention	Remarks
Sri Sunil Kumar	Assistant to the Office of Judge-in-charge and also Assistant to the Office of P.L.A	1 st Half	
Sri Sudhir Bhagat	Peon	2 nd Half	He will remain in-charge of Sri Balmohan Paswan during his detention.

Copying Section

Name of Staffs	Designation	Detention	Remarks
Sri Sunil Kumar Mishra	Head Comparing Clerk	2 nd Half	He will remain in charge of Sri Shambhu Nath Sharma, Record Keeper and Stationery Clerk

			during his detention.
Sri Ajay Kumar	Peon	1 st Half	He will remain in charge of Sri Arun Kumar, Xerox Operator during his detention.
Sri Arun Kumar	Xerox Operator	2 nd Half	He will remain in charge of Sri Ajay Kumar, Peon, Copying Department during his detention.
Accounts Section			
Name of Staffs	Designation	Detention	Remarks
Sri Sohail Ahmed	Head Clerk-cum-Accountant-cum-Criminal Sheristedar	2 nd Half	He will remain in-charge of Sri Alfa Kachhap, Bill Clerk during his detention
Sri Alfa Kachhap	Bill Clerk-cum-Cashier,	1 st Half	He will remain in-charge of Sri Sohail Ahmed, Accountant during his detention
Sri Sudhir Kumar Verma	Treasury Messenger	1 st Half	
Record Room Section			
Name of Staffs	Designation	Detention	Remarks
Sri Sambhu Nath Sharma	Record Keeper-cum-Stationery Clerk	1 st Half	He will remain in charge of Sri Sunil Mishra, HCC during his detention.
Sri Anil Minz	Peon	2 nd Half	
Forms and Stationery Section			
Name of Staffs	Designation	Detention	Remarks
Sri Sambhu Nath Sharma	Record Keeper and Stationery Clerk	1 st Half	
Nazarat			
Name of Staffs	Designation	Detention	Remarks
Sri Abhishek Sahay	Nazir	1 st Half	He will remain in-charge of Sri Anuj Toppo, Naib Nazir during his detention
Sri Anuj Toppo	Naib Nazir	2 nd Half	He will remain in-charge of Sri Abhishek Sahay, Nazir and also remain in charge of Sri Alfa Kachhap, Cashier during his detention
Sri Nitish Kumar Dey	Peon to the Office of Nazarat	2 nd Half	He will remain in-charge of Sri Dharendra Kumar, Nazarat Peon, during his detention
Sri Ajay Tirkey	Peon to the Office of Nazarat	2 nd Half	He will remain in-charge of Sri Abhay Kumar Singh, Peon, during his detention
Sri Dhirendar Kumar	Peon to the Office of Nazarat	1 st Half	He will remain in-charge of Sri Nitish Kumar, Nazarat Peon, during his detention
Sri Abhay Kumar Singh	Peon to the Office of Nazarat	1 st Half	He will remain in-charge of Sri Ajay Tirkey, Peon during his detention
Sri Ganga Bhagat	Peon to the Office of Nazarat,	2 nd Half	

Ms. Sadhani Devi	Peon to the Office of Nazarat,	2 nd Half	She will remain in charge of Smt. Fulmani Devi, Nazarat Peon during her detention.
Sri Binod Bhagat	Peon to the Office of Nazarat,	2 nd Half	
Sri Anil Minz	Peon to the Office of Nazarat,	2 nd Half	
Sri Kumar Saurabh	Peon to the Office of Nazarat,	2 nd Half	He will remain in-charge of Sri Sudhir Kumar Verma, Treasury Messenger during his detention
Sri Mantu Oraon	Peon to the Office of Nazarat,	1 st Half	He will remain in charge of Sri Ganga Bhagat, Nazarat Peon
Sri Pradeep Kumar Thakur	Peon to the Office of Nazarat,	1 st Half	He will remain in charge of Sri Anil Minz, Peon of Record Room during his detention.
Sri Praween Bhagat	Peon to the Office of Nazarat,	1 st Half	
Sri Nitesh Oraon	Peon to the Office of Nazarat	1 st Half	
Sri Ravishankar Kumar	Peon to the Office of Nazarat	1 st half	He will remain in charge of Sri Trivikram, Night Guard during his detention.
Sri Vikash Kumar Soni	Peon to the Office of Nazarat	2 nd Half	
Sri Prabhu Deva Rai	Peon to the Office of Nazarat	1 st Half	
Night-Guard			
Name of Staffs	Designation	Detention	Remark
Sri Trivikram	Night Guard	2 nd Half	
Library Section			
Name of Staffs	Designation	Detention	Remark
Sri Ajay Kumar	Librarian	1 st Half	He will remain in charge of Sri Sohail Ahmed, Head Clerk-cum-Criminal Seristedar during his detention.
Sri Anil Mahto	Peon	1 st Half	
Filing Section			
Name of Staffs	Designation	Detention	Remark
Sri Mahesh Prasad Sinha	D.S.A-cum-Filing Clerk-cum-Statement Clerk	1 st Half	
Permanent Lok Adalat, Lohardaga			
Name of Staffs	Designation	Detention	Remark
Sri Sunil Kumar	Assistant to the Office of Judge-in-charge and also Assistant to the Office of P.L.A	1 st Half	
Sri Amarkant Lakra	Peon	1 st Half	

Sd/-
Principal District & Sessions Judge,
Lohardaga

