

Office of the Principal District & Sessions Judge, Lohardaga

Order no. 358 Dated 30.10.2025

In view of letter no. JHC / CPC / 274 / 2025 Dated 30.10.2025 of the Hon'ble High Court of Jharkhand, Ranchi all Judicial officers and their concerned staff are hereby directed to upload daily / routine orders as well as Final order / judgement passed in each case promptly on the CIS software.

Further, all judicial officers will furnish the weekly report regarding number of the daily / routine orders and final orders / judgement uploaded on CIS on the weekly basis and send the same report by Monday of every week in prescribed format.

Hon'ble High Court has also directed to ensure that as and when the occasion arises, the name of victim / her relative / address must not be mentioned in the daily / routine ordersheet / judgment, with respect to cases related to POCSO / Sexual Offence.

All aforementioned directions must be complied strictly by all judicial officers as well as their concerned staffs.

Inform to all concerned.

Enclosure :

1. Copy of letter no. JHC / CPC / 274 / 2025
Dated 30.10.2025

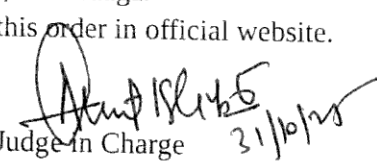
Sd/-

Principal District & Sessions Judge,
Lohardaga.

Memo no. ~~650-664~~ Dated 31.10.2025

Copy forwarded to

1. The Principal District & Sessions Judge, Lohardaga.
2. The Principal Judge, Family Court, Lohardaga.
3. The District & Addl. Sessions Judge I, Lohardaga.
4. The District & Addl. Sessions Judge II, Lohardaga.
5. The CJM, Lohardaga.
6. The ACJM cum Civil Judge (Sr. Div.) I, Lohardaga.
7. The Secretary, DLSA, Lohardaga.
8. Sri Rohit Kumar, Civil Judge (Sr. Div.) II cum JM Ist Class, Lohardaga.
9. The SDJM, Lohardaga.
10. The Civil Judge (Jr. Div.), Lohardaga.
11. Ms Jaya Smita Kujur, Civil Judge (Jr. Div.) cum JM Ist Class, Lohardaga.
12. The PM, JJB, Lohardaga.
13. The Judge in Charge, Civil Court, Lohardaga.
14. All concerned staffs and the Statement Clerk, Civil Court, Lohardaga.
15. The System Assistant, Civil Court, Lohardaga to upload this order in official website.


Judge in Charge

Civil Court, Lohardaga.

From,

Sanjay Kumar no 2
Central Project Coordinator,
E-Committee,
High Court of Jharkhand, Ranchi.

Mobile No.9431707255
Tel -- 0651-2480307
Fax - 0651-2481116
E-mail: cpc-jhr@nic.in

Letter No. JHC/CPC / 274 / 2025

Dated: 30.10.2025

To,

All the Principal District and Sessions Judges
of the State of Jharkhand including
the Judicial Commissioner, Ranchi.

Sub: Strict Compliance regarding uploading of daily/routine orders on CIS.

Ref:- JHC/CPC/247/2025 dated 01.09.2025 and JHC/CPC/271/2025 dated 10.10.2025.

Sir,

In continuation to Court's earlier letter bearing no. JHC/CPC/247/2025 dated 01.09.2025 and JHC/CPC/271/2025 dated 10.10.2025, as directed, you are requested to direct all the Judicial officers and their concerned staff to upload daily/routine orders as well as Final order/judgement passed in each case promptly on the CIS software.

Further, I am request you to direct all the concerned Judicial Officers to furnish the weekly report regarding number of the daily/routine orders and final orders/judgement uploaded on CIS on the weekly basis and send the same report by Wednesday of every week in prescribed format attached herewith.

Note:- It must be ensured that as and when the occasion arises, the name of victim/her relative/address must not be mentioned in the daily/routine ordersheet/judgment, with respect to cases related to POCSO/Sexual Offence.

Encl- As above.

Yours faithfully,

SANJAY
KUMAR

Digitally signed by
SANJAY KUMAR
Date: 2025.10.30
11:37:26 +05'30'

(Sanjay Kumar No 2)

Central Project Coordinator
High Court of Jharkhand, Ranchi

Handwritten notes:
1. Circulate it to all Courts.
2. Judicial officers, concerned staffs
3. Court clerk to ensure its strict compliance.

30.10.2025

Name of Judgeship:-				
For the week of :-				
Sl No.	Name of Court	No. of cases listed in the week from Monday to Saturday	No. of daily/routine order uploaded	No. of Final Order/Judgement Uploaded
1				
2				
3				
4				
5				