Schedule XLII—High Court Form No. (A) 21
[Old no. (M) 28.]

No..... *Dated*.....

Name of payer.....

.....

On what account.....

.....

Amount.....

NOTE :— The counterfoils and the corresponding receipts should be serially numbered before this book is brought into use. (G. L. No. 7. Dated 6th August, 1398)

REGISTER OF COUNTERFOILS OF RECEIPTS GRANTED BY CASHIER FOR PEREMPTORY CASH RECEIPTS

No. *Dated*_____

Received from _____

the sum of

Signed

Rupees

Cashier of the Court of the

at

FORM NO. (M) 66 [Old Criminal Process No. 40]

Summons to Witness

Form No. 33, Schedule II, Act 2, 1974

(Section 61 AND 244 of the Criminal Procedure Code)

To

Of

Whereas complaint has been made before me that

Of

Committed the offence of

and it appears to me that you are likely to give material evidence for the prosecution

You are hereby summoned to appear before this court on the day of next at ten o'clock in the forenoon to testify what you know concerning the matter of the said complaint, and not to depart thence without leave of the court, and you are hereby cautioned that if you shall without just excuse neglect or refuse to appear on the said date, a warrant will be issued to compel your attendance.

Given under my hand and the seal of the Court, this

day of 20

---

1. Has or is suspected to have.
2. State the offence concisely with time and place.
3. Or six as the case may be.

Printed by prisoners of L.N.J.P.N. Central Jail, Hazaribag, Ph-06546-263408,

FORM NO. (M) 66 [Old Criminal Process No. 40]

Summons to Witness

Form No. 33, Schedule II, Act 2, 1974

[Section 91 AND 214 of the Criminal Procedure Code]

To

Whereas complaint has been made before me that

Or

Whereas complaint has been made before me that

Committed the offence of

and it appears to me that you are likely to give material evidence for the prosecution

You are hereby summoned to appear before this court on the

day of next at ten o'clock in the forenoon to testify what you know concerning the matter of the said complaint, and not to depart thence without leave of the court, and you are hereby cautioned that if you shall without just excuse neglect or refuse to appear on the said date, a warrant will be issued to compel your attendance.

Given under my hand and the seal of the Court, this

day of 20

1. Has or is suspected to have
2. State the offence concisely with time and place.
3. Or as the case may be.

Printed by printers of L.N.12 N. Criminal Hacking Ph 0555-202222

Schedule XLIII - Form No. (M) 29C

WARRANT OF ARREST

[Form No. 2, Schedule II, Act 2, 1974]

(Section 70 of the Code of Criminal Procedure)

गिरफ्तारी का वारन्ट

(दफा 70, मजमूअए जवाबिते फौजदारी)

(1) नाम व उहदा * नाम (1)
उन सख्स या असखास का
जिनको वारन्ट जारी करना है

चुंके

साकिन

(2) जुर्म का जिक्र पर जुर्म (2)
करें

की तोहमत हुई है इस वास्ते आपको इसके जरिए से हुक्म होता है के मजकूर को गिरफ्तार करके मरे हुजुर में हाजिर करें। इसको ताकीद समझिए आज

तारीख माह सन् 20

(दफा 76 को देखें।) मजिस्ट्रेट

माह सन् 20 मेरे हजूर में हाजिर होने और मेरे हुजूर से दुसरे किसी हुक्म के सादिर होन तक हाजिर रहने के वाबत जमानत व-मेकदार मुबलिग ब-शमुल जामिन व-मेकदार मुबलिग खर्च देवे तो यह रेहाई पा सकते हैं।

आज तारीख माह सन् 20

मजिस्ट्रेट

Printed by : Prisoners of L.J.N. Central Jail, Hazaribag, Phone : 06546 - 263408 / 261699 (Fax), E-mail : prisonhzb@gmail.com

Schedule XLIII - High Court (M) 69. (Old C. P. No. 48)

WARRANT FOR INTERMEDIATE CUSTODY

(Section 309 of the Criminal Procedure Code.)

To

THE OFFICER IN CHARGE OF THE JAIL OF

WHEREAS

Son of **of village**

Police station

In the District of

*** Here state offence and law.** **Is charge with***

† Here give date. **and has been remanded to custody until the †**

You are hereby required to receive the said into your custody

‡ Here state the hours. **and to produce him before me on the said day at ‡**

Dated, the day 20 **Magistrate**

Printed : by Prisoners of L.N.J.P.N Central Jail, Hazaribag, Ph.- 06546-263408, e-mail-prisonhzb@gmail.com

Schedule XLI—Form No. (M) 16

DAILY CAUSE LIST

Day of 20

Before

Number and class of case fixed for the day	Date to which adjourned	Number and class of the case fixed for the day	Date to which adjourned

NOTE — In column 2 of this list the dates of adjournment are to be noted at the close of the day.

Schedule XLII - Form No. (R) 17

REGISTER OF REQUISITIONS FROM THE COPYING DEPARTMENT

Date of receipts of the application in record room of department	Serial Number	Serial no. of the application for copy	Description of record or document	Date or dates of Receipt on return of the application (with defects) in the copying Department	Date or dates of receipt of the application in record Room or Department after removal of the defects	Date of estimating the folios with initials of the astimating clerk	Date of receipt of the application in the office of record room after filing of requisite folios	Date of sending the document or record to the copying department with initials of the receiving clerk	Date of return of document with initials of the clerk receiving back the document	Date of restoration of the document to its place	Remarks
1	2	3	4	5	6	7	8	9	10	11	12

Note : If the application is rejected or otherwise disposed of, a note to that effect shall be entered in the remarks column against the particular entry.

Printed by : Prisoners of B. M. C. Jail, Hotwar, Ranchi, Phone : 0651 - 2276012

Schedule XLII - Form No. (R) 17

REGISTER OF REQUISITIONS FROM THE COPYING DEPARTMENT

Date of receipts of the application in record room of department	Serial Number	Serial no. of the application for copy	Description of record or document	Date or dates of Receipt on return of the application (with defects) in the copying Department	Date or dates of receipt of the application in record Room or Department after removal of the defects	Date of estimating the folios with initials of the astimating clerk	Date of receipt of the application in the office of record room after filing of requisite folios	Date of sending the document or record to the copying department with initials of the receiving clerk	Date of return of document with initials of the clerk receiving back the document	Date of restoration of the document to its place	Remarks
1	2	3	4	5	6	7	8	9	10	11	12

Note : If the application is rejected or otherwise disposed of, a note to that effect shall be entered in the remarks column against the particular entry.

Printed by : Prisoners of B. M. C. Jail, Hotwar, Ranchi, Phone : 0651 - 2276012

COPIES AND INFORMATION IN THE COURT OF THE

Date of putting in requisite folios and stamps or deficit in respect thereof	Date of which document to be copied was received in the copying department	Date on which copy or information was ready for delivery	Date on which document copied was re urned to the proper office	Date on which delivery was taken or unused folios and stamps returned	REMARKS
6	7	8	9	10	11

. Printed by : Prisoners of L.J.N. Central Jail, Hazaribag, Phone : 06546 - 263408 / 261699 (Fax), E-mail : prisonhzb@gmail.com

Schedule XLII - High Court (R) 14 [Old (M) 66]

Schedule XLIII - High Court (R) 10 [Old (M) 44]

REGISTER OF APPLICATION FOR

Serial Number	Name of applicant	Date of application	Nature of document of which copy or information is applied for, and number and year of case in which filed.	Date fixed for notifying requisite number of folios and stamps
1	2	3	4	5

Schedule XLII - High Court (R) 14 [Old (M) 66]

Schedule XLIII - High Court (R) 10 [Old (M) 44]

REGISTER OF APPLICATION FOR

Serial Number	Name of applicant	Date of application	Nature of document of which copy or information is applied for, and number and year of case in which filed.	Date fixed for notifying requisite number of folios and stamps
1	2	3	4	5

COPIES AND INFORMATION IN THE COURT OF THE

Date of putting in requisite folios and stamps or deficit in respect thereof	Date of which document to be copied was received in the copying department	Date on which copy or information was ready for delivery	Date on which document copied was returned to the proper office	Date on which delivery was taken or unused folios and stamps returned	REMARKS
6	7	8	9	10	11

Printed by : Prisoners of L.J.N. Central Jail, Hazaribag, Phone : 06546 - 263408 / 261699 (Fax), E-mail : prisonhzb@gmail.com

Schedule XLII—High Court Form No. (R) 2 [Old (M) 45.]

REGISTER OF MISCELLANEOUS JUDICIAL CASES IN THE COURT OF DISTRICT

Serial no.	Date of application, reference or proceeding	Act and section of Act under which preferred or started	Name of the parties with description and place of residence	Particulars of the case	Name of the objector, if any, with description and place of residence	Order passed and date	Remarks (The particulars of any order passed on appeal or revision shall be entered in this column)
1	2	3	4	5	6	7	8

Note 1.— In this register should be entered all Miscellaneous Judical cases mentioned in Rule 459 except insolvency petitions which shall be entered in a separate register in form no. (R) 2-A. and the petitions under section 78 of the Village Administration Act, 1922 and under sections 70 and 73 of the Bihar Panchayat Raj Act (VII of 1948) which shall be entered in the register in form No. (R) 39.

Note 2.— Where there are numerous applicants or opposite parties or objectors the names of the Principal applicant and Principal opposite entry only need be entered in column 4 and of the object or if any, in column 6 and the fact of omission of the names of the other parties may be indicated by adding the words 'and ors.' under the names of the principal applicant, opposite parties and objector. In case which relate to suits or other cases and where the descriptions and addresses can be traded out with reference to other registers containing the descriptions and addresses of the parties in those suits and cases the description and place of residence need not be noted in column Nos. 4 and 6.

Note 3— The following information should also be noted in the column for remarks :—

(i) In the case of application for the probates and Letters of Administration :—
  (a) The action taken by the Court to cases in which an estate has been found to have been undervalued in the first instance
  (b) The date of filing of the inventory mentioned in section 317 of the Succession Act (XXXIX of 1925)
  (c) The date or dates of submission of the account referred to in the same section.
  (d) Value of estates and value of Court fee paid there
(ii) In the case of applications in respect of minors and lunatics :—
  (a) The date of filing of the inventory mentioned in column 34 of Act VIII of 1890 section 70, Act IV of 1912.
  (b) The date or dates of the submission of accounts referred to in the same section
  (c) In regard to Act VIII of 1890, if no inventory or account have been required by the Court the fact should be stated.
  (d) The order requiring proof to be furnished within certain time of the manner of disposal of the sale proceeds of a minor or lunatic's property should be quoted and a note made when it has been complied with
  (e) Value of the estate
(iii) In the case of applications to suit or appeal as paper :—
  (a) The corresponding number of the suit or appeal, as the case may be.
  (b) Date of sending the decrees to the Collector
(iv) In case of Garnished applications under rules 63A to 63H Order XXI Civil Procedure Code, the amount realised, the amount deducted as Court-fee, the number of challan with date showing the deposit of court-fees in the Treasury
(v) In order miscellaneous Judicial cases relating to suits and other cases, the number of the suit or the case out of which the miscellaneous Judical Case has arisen

CHARGES WITH TWO HEADS

[FORM No. 32 (II) SCHEDULE II, ACT 2, 1974]

(Sections 211, 212, 213, Code of Criminal Procedure)

* Name and office of Magistrate, etc.

I, *

hereby charge you †

† Name of accused Person.

as follows :—

Firstly — That you, on or about the

day of at

and thereby committed an offence punishable under Section of the Indian Penal Code, and within my cognizance.

Secondly — That you, on or about the

day of at

and thereby committed an offence punishable under Section of the Indian Penal Code, and within my cognizance.

And I hereby direct that you be tried by me on the said charge.

Magistrate/Judge

Date this day of 20

Schedule XLIII—High Court (M) 58. [Old Criminal Process No. 32]

CHARGES WITH ONE HEAD

[Form No. 32 (I), Schedule II, Act 2, 1974]

(Sections 211, 212, 213, Code of Criminal Procedure)

I, *

* Name and Office of Magistrate, etc.

† Name of accused Person.

hereby charge you, †

as follows—

That you, on or about the

day of at

‡ State the offence

and thereby committed an offence punishable under Section of the Indian Penal Code, and within my cognizance.

And I hereby direct that you be tried by me on the said charge.

Magistrate /Judge

Dated this day of 20

Schedule XLII - Form No. (R) 19B

REGISTER OF REQUISITIONS FOR RECORDS ISSUED

Serial No.	To whom addressed	Date of order	Date of sending requisition	Particulars of documents called for	Particulars of the record in which called for	Reminder issued--Number and date	Date of receipt of record in office or any reply--Number and date	Date of disposal of the case in connection with which the record was called for	Reminders received for return of the document	Date of return of the record	REMARKS
1	2	3	4	5	6	7	8	9	10	11	12

Schedule XLII - Form No. (R) 19A

REGISTER OF REQUISITIONS FOR RECORDS RECEIVED

Serial No.	Date of receipt	From whom received	Number and date of requisition	Particulars of documents called for with purpose	Number and date of reminders (if any) received	Date of compliance with the requisition	Number and date of remind-ers issued for return of the record	Date of return of the record	REMARKS
1	2	3	4	5	6	7	8	9	10

Schedule XLII - *No. (J) 9a [Old (M) 164]*

Serial No.	Date of order of proceeding	Order with the signature of the Court	Office action taken with date
1	2	3	4

Printed by : Prisoners of L.J.N. Central Jail, Hazaribag, Phone : 06546 - 263408 / 261699 (Fax), E-mail : prisonhzb@gmail.com

Schedule XLII - No. (J) 9a [Old (M) 164]

Serial No.	Date of order of proceeding	Order with the signature of the Court	Office action taken with date
1	2	3	4

Printed by - Phanoris of L.J.N. Central Jail Hazaribag Phone : 06546 - 223408 / 261859 (Fax) E-mail : printing@gmail.com

Schedule XLI- High Court No. (P) 2 [Old C.P.3]

SUMMONS FOR SETTLEMENT OF ISSUES

To be filled by office.
Date of depositing talbana.
Date of depositing diet money
Date of filing process.
Date of making over process to Nazir

To be filled by Nazarat.
Date on which made over to process-server
Date of return by process-server after service
Date of return by Nazir to Court.

(ORDER V, RULSE 1 AND 5, CODE OF CIVIL PROCEDURE.)

DISTRICT

IN THE COURT OF AT

Suit No. of 200

To

Whereas instituted a suit against you for

You are hereby summoned to appear in this Court in person or by a pleader duly instructed, and able to answer

all material questions relating to the suit or who shall be accompanied by some person able to answer all such questions on the.....day of .....20.....at.....O'clock in the .....noon, to answer the claim; and you are directed to produce on that day all the documents upon which you intend to rely in support of your defence.

Take notice that, in default of your appearance on the day before mentioned, the suit will be heard and determined in your absence.

Given under my hand and the seal of this court, this day of 20

Judge

Notice: (1) should you apprehend your witnesses will not attend of their accord, you can have a summons from this Court to compel the attendance of any witness, and the production of any document that you have a right to call on the witness to produce, on applying to the Court and on depositing the necessary expenses.

(2) if you admit the claim, you should pay the money inti court together with the costs of the Suit, to avoid execution of the decree, which may be against your person or property, or both.

Printed by prisoners of L.N.J.P.N Central Jail, Hazaribag, Ph.- 06546-263408, e-mail-prisonhzb@gmail.com

Schedule XLI- High Court No. (P) 2 [Old C.P.3]

RETURN OF SERVICE

Name of person on whom service is to be made	Date, time and place of service	Name and address of identifier, if any,	Nature of service on each person (if service not personal, state reason for failure to secure personal service)	Whether the person served singed or refused to sign the process	Name and address of person or persons witnessing the delivery or tender of summons	Remarks
1	2	3	4	5	6	7

Note- The diet money paid to witnesses should be entered in the column of remarks

Signature of prosses-server

Affirmed before me by the above peon on the _____

at _____ A.M.
P.M.

Nazir

Verification of service by a local villager or Chowkidar or Daffadar, Mukhia or Sarpanch.

[RULE 15 (2) (b) PART I, CHAPTER II, G.R. AND C.O. CIVIL VOLUME I.]

Service upon.....

Son of.....,of.....

Who is personally known to me, has been made in my presence.....by.....

process-server, in the manner described in his report.

(Sd.).....

Son of.....

Residence.....

आकस्मिक छुट्टी पंजी।

..... कार्यालय की आकस्मिक छुट्टी पंजी

आकस्मिक छुट्टी लेने वाले सरकारी सेवक का

नाम और पद .....

तिथि से	तिथि तक	कालावधि	बाकी छुट्टी	प्रयोजन	अभिप्रमाणन पदाधिकारी का हस्ताक्षर	अभ्युक्ति

आकस्मिक छुट्टी पंजी।

..... कार्यालय की आकस्मिक छुट्टी पंजी

आकस्मिक छुट्टी लेने वाले सरकारी सेवक का

नाम और पद .....

तिथि से	तिथि तक	कालावधि	बाकी छुट्टी	प्रयोजन	अभिप्रमाणन पदाधिकारी का हस्ताक्षर	अभ्युक्ति

अनुसूची ५३ - प्रपत्र सं० ७३ माह .....२०.....

क्रमांक	नाम		१ली	२री	३री	४थी	५वी	६ठी	७वी	८वी	९वी	१०वी	११वी	१२वी	१३वी
		आगमन / प्रस्थान													
		आगमन / प्रस्थान													
		आगमन / प्रस्थान													
		आगमन / प्रस्थान													
		आगमन / प्रस्थान													
		आगमन / प्रस्थान													
		आगमन / प्रस्थान													
		आगमन / प्रस्थान													
		आगमन / प्रस्थान													
		आगमन / प्रस्थान													
		आगमन / प्रस्थान													
		आगमन / प्रस्थान													
		आगमन / प्रस्थान													
		आगमन / प्रस्थान													
		आगमन / प्रस्थान													

की उपस्थिति पंजी

१४वी	१५वी	१६वी	१७वी	१८वी	१९वी	२०वी	२१वी	२२वी	२३वी	२४वी	२५वी	२६वी	२७वी	२८वी	२९वी	३०वी	३१वी	

Printed by : Prisoners of B. M. C. Jail, Hotwar, Ranchi, Phone : 0651 - 2276012

JTC FORM- 10
[See Rules 106(a) & 107]

Allotment

Major Head .....

Sub Major Head.....

Minor Head .....

Sub Head .....

Sl. No.	LEFT SIDE OF REGISTER				
	ALLOTMENT LETTER NO. & DATE	DETAILS OF ISSUING AUTHORITY	TREASURY DIARY NO. & DATE	AMOUNT	REMARKS

Printed by Prisoners of L.J.N. Central Jail, Hazaribag, Phone- 06546-22408/261699(Fax), e-mail- prisonshzb@gmail.com

Register

Treasury Code .....

DDO Code .....

Bank Code .....

Object Head .....

RIGHT SIDE OF REGISTER							
BILL NO.	TOKEN NO.	BILL AMOUNT			TOTAL EXPENDITURE	BALANCE	SIGNATURE OF DDO/TREASURY CLERK
		GROSS	DEDUCTION	NET			

कोषागार संहिता फार्म संख्या 33

विपत्र संख्या ..... कंट्रोल नं0 .....

	कटौतियाँ							
कुल राशि	भविष्य निधि	ग्रुप बीमा	आयकर	प्रो0 टैक्स	मकान किराया	अन्य वसूली	शुद्ध भुगतेय राशि	अभ्युक्ति

वेतन नामावली

अनुसूचि 53 फॉर्म संख्या 188 ए0

क्र0 सं0	पदधारकों के नाम	मूल वेतन	महंगाई भत्ता	चिकित्सा भत्ता	मकान किराया भत्ता	अतिथि सत्कार भत्ता	अन्य

च न्यायालय
की पंजी

	कहाँ क्या गया	प्राप्त स्मार पत्र		उत्तर की अथवा अन्य प्रकार से निबटाय की संख्या और तिथि		अभ्युक्ति
		संख्या	तिथि	संख्या	तिथि	
	6	7	8	9	10	11

Printed by : Prisoners of L.J.N. Central Jail, Hazaribag, Phone : 06546 - 263408 / 261699 (Fax), E-mail : prisonhzb@gmail.com

अनुसूची 53 – फारम सं० 1

झारखण्ड उ

प्राप्त पत्रं

क्रम संख्या और तिथि	किससे प्राप्त हुआ (पदनाम और स्थान)	पत्र की संख्या	तिथि	विषय
1	2	3	4	5