

OFFICE OF THE DISTRICT & SESSIONS JUDGE :: BARPETA

No.DJB/ 2468 (E), Dated, Barpeta, the 22nd day of July, 2024

From: Pratim Kumar Bora,
District & Sessions Judge,
Barpeta.

Invitation for Quotation

Sealed quotations are invited from the intending registered firms/ dealers/ Govt. order suppliers within the state of Assam for supplying below mentioned articles to the office of the undersigned for the year 2024-25 within 10 (Ten) days from the date of publication of this quotation:

Particulars of the items:

Sl. No.	Particulars	Rate (including GST)
1	Original printer toner cartridge for Canon imageRUNNER 1643i II	
2	Compatible printer toner cartridge for Canon imageRUNNER 1643i II	
3	Original printer toner cartridge for Canon ImageCLASS LBP151dw and MF244dw	
4	Compatible printer toner cartridge for Canon ImageCLASS LBP151dw and MF244dw	
5	Original printer toner cartridge for HP LaserJet P1566	
6	Compatible printer toner cartridge for HP LaserJet P1566	
7	Original printer toner cartridge for HP LaserJet 1020 Plus	
8	Compatible printer toner cartridge for HP LaserJet 1020 Plus	
9	Canon Xerox machine toner Model NPG-59	
10	Ricoh Xerox machine toner for Machine Model No. MP 2001L	
11	HP Keyboard & Mouse Combo	
12	Logitech Keyboard & Mouse Combo	
13	HP Pen drive 16GB	
14	HP Pen drive 32GB	
15	HP Pen drive 64GB	
16	Kingstone Pen drive 16GB	
17	Kingstone Pen drive 32GB	
18	Kingstone Pen drive 64GB	
19	1TB USB portable HDD (WD)	
20	2TB USB portable HDD (WD)	
21	1TB USB portable HDD (Segate)	

22	2TB USB portable HDD (Segate)	
23	1TB USB portable HDD (Toshiba)	
24	2TB USB portable HDD (Toshiba)	
25	600 VA UPS (Numeric)	
26	1000 VA UPS (Numeric)	
27	600 VA UPS (Microtech)	
28	1000 VA UPS (Microtech)	
29	600 VA UPS (Enlove)	
30	1000 VA UPS (Enlove)	
31	Patch Cord 2 mtr. (Dlink)	
32	Patch Cord 3 mtr. (Dlink)	
33	HDMI Cable	

GENERAL TEARMS & CONDITIONS

1. The sealed envelope containing quotation shall be marked as **"Quotation for Supply of Computers/Office equipment Items"** and the following documents must be annexed with the quotation.
 - a) Copy of PAN Card.
 - b) Copy of GST registration Certificate.
 - c) Copy of trade license.

Each page of the documents should be signed by the bidder with seal to establish the Bidder's eligibility and its qualification to perform the supply of materials if its bid is accepted. In the absence of any of the above documents / information, the offer may be summarily rejected without making any further reference in this regard. The sealed quotation should be submitted to the office of the District and Sessions Judge, Barpeta, during office hours on working days.

2. Payments shall be made after satisfactory execution of the order and supply of material in satisfactory condition on bill basis subject to availability of fund. The decision of the undersigned, towards satisfaction of quality of material shall be final. Payment of the material supplied under purchase order will be paid on receipt of complete consignment and checking of the material and on production of following:
 - Invoice in triplicate,
 - Delivery Challan duly signed by the consignee.
3. Supply should be made to the office of the undersigned immediately within 24 hours of issuance of the supply order from the undersigned.
4. The undersigned reserves the right to accept or reject any or all the tenders in part or full, without assigning any reason whatsoever.
5. The undersigned reserves the right, to award the work to one or more bidders. No communication shall be made in this regard except the selected firm/tenderer/bidder.

6. Rates shall stand valid till 31-03-2025 and term of supply may also be extended with the consent of the supplier.
7. In case of violation of terms and conditions of the tender document or unsatisfactory supply of material or of poor quality and below standard. The undersigned reserves the right to terminate the supply order by giving intimation to the supplier/contractor.
8. Supplier may also be asked to supply any other article not mentioned in the above mentioned list. In that case the supplier should be paid the market value of that article.
9. The decision of the undersigned in all respect shall be final and binding on all.

Sd/-
District & Sessions Judge,
Barpeta.

Memo No. DJB/2469-72(E), Dated, Barpeta, the 22nd day of July, 2024

Copy to:-

1. The "Notice Board" of this Judgeship for information.
2. The Accountant, Office of the District & Sessions Judge, Barpeta.
3. The Systems Officer, Barpeta District Judiciary for upload this quotation in the Barpeta Judiciary website.
4. Office file.

Sd/-
District & Sessions Judge,
Barpeta.