

**OFFICE OF THE DISTRICT & SESSIONS JUDGE :: BARPETA**

**No.DJB/ 1824**

**(E), Dated, Barpeta the 28<sup>th</sup> day of May, 2024**

From: Shri Pratim Kumar Bora,  
District & Sessions Judge,  
Barpeta.

**Invitation for Quotation**

Sealed quotations are invited from the intending registered firms/ dealers/ Govt. order suppliers for supplying below mentioned articles to the office of the undersigned for the year 2024-25 within 15 (fifteen) days from the date of publication of this quotation:

**Particulars of the items:**

<b>Sl. No.</b>	<b>Particulars</b>
1	Original and Compatible printer toner cartridge for Canon imageRUNNER 1643i II
2	Original and Compatible printer toner cartridge for Canon ImageCLASS LBP151dw and MF244dw
3	Original and Compatible printer toner cartridge for HP LaserJet P1566
4	Original and Compatible printer toner cartridge for HP LaserJet 1020 Plus
5	Canon Xerox machine toner Model NPG-59
6	Ricoh Xerox machine toner for Machine Model No. MP 2001L
7	HP/Logitech keyboard and Mouse.
8	HP/Kingstone Pen drive 16GB/32GB/64GB
9	1TB/2TB WD USB portable HDD (WD/Segate/Tosiba)
10	Numeric/Microtech/Enlove 600 VA/1000 VA UPS
11	Patch Cord 2 mtr. (Dlink)
12	Patch Cord 3 mtr. (Dlink)
13	HDMI Cable

**GENERAL TEARMS & CONDITIONS**

1. The sealed envelope containing quotation shall be marked as **"Quotation for Supply of Computers/Office equipment Items"** and the following documents must be annexed with the quotation.
  - a) Copy of PAN Card.
  - b) Copy of GST registration Certificate.
  - c) Copy of trade license.

Each page of the documents should be signed by the bidder with seal to establish the Bidder's eligibility and its qualification to perform the supply of materials if its bid is accepted. In the absence of any of the above documents / information, the offer may be summarily rejected without making any further reference in this regard.

The sealed quotation should be submitted to the office of the District and Sessions Judge, Barpeta, during office hours on working days.

2. Payments shall be made after satisfactory execution of the order and supply of material in satisfactory condition on bill basis. The decision of the undersigned, towards satisfaction of quality of material shall be final. Payment of the material supplied under purchase order will be paid on receipt of complete consignment and checking of the material and on production of following:
  - Invoice in triplicate,
  - Delivery Challan duly signed by the consignee.
3. The undersigned reserves the right to accept or reject any or all the tenders in part or full, without assigning any reason whatsoever.
4. The undersigned reserves the right, to award the work to one or more bidders. No communication shall be made in this regard except the selected firm/tenderer/bidder.
5. In case of violation of terms and conditions of the tender document or unsatisfactory supply of material or of poor quality and below standard. The undersigned reserves the right to terminate the supply order by giving intimation to the supplier/contractor.
6. Supplier may also be asked to supply any other article not mentioned in the above mentioned list. In that case the supplier should be paid the market value of that article.
7. The decision of the undersigned in all respect shall be final and binding on all.

Sd/-  
District & Sessions Judge,  
Barpeta.

**Memo No. DJB/1825-28**

**(E), Dated, Barpeta the 28<sup>th</sup> day of May, 2024**

Copy to:-

1. The "Notice Board" of this judgship for information.
2. The Accountant, Office of the District & Sessions Judge, Barpeta
3. The Systems Officer, Barpeta District Judiciary for upload this quotation in the Barpeta Judiciary website.
4. Office file.

Sd/-  
District & Sessions Judge,  
Barpeta.