

OFFICE OF THE CHIEF JUDICIAL MAGISTRATE.....:BARPETA



NOTICE INVITING QUOTATION

Sealed quotation are invited from interested local Govt. Registered Firms/ authorised dealers affixed with court fee of Rs. 8.25 (Non-refundable) along with self attested copies of Registration Certificate, GST Registration Certificate, Trade license etc. for supply of office stationary articles etc. to the office of the undersigned during the year 2023-24.

A list of items required to be supplied to this office is enclosed herewith. Quotation shall be governed by the following terms and conditions.

Terms and Condition:

1. Only Govt. Registered Supplier/Firms having their registered office in Barpeta Municipal area only are entitled to submit quotation.
2. Quotation may be submitted either by hand delivery or through registered post.
3. Rates shall be valid dtill 31-3-2024 and the terms of supply may be extended with the consent of the supplier or may be terminated at any time without any notice.
4. Separate rates should be quoted for different quality.
5. Rates should be inclusive of all taxes and delivery charges etc. and articles should be supplied in the office of the undersigned.
6. Selected firm may also be asked to supply any other articles not mentioned in the enclosed list. In that case, the supplier shall be paid the market price of the article.
7. Selected Firm shall have to supply atationary articles etc. within **7** (seven) days from the date of the order.
8. Mere submission of lowest bid will not legally bind the undersigned to accept the quotation with the lowest rate; preference shall be given only to the firm/supplier who submits rate of standard quality items as quoted.
9. The undersigned reserves the right to accept and reject any quotation without assigning any reason.
10. The Sealed Quotation shall have to reach to the O/o the undersigned on or before **30-6-2023** within **03.00** P.M and will be opened on the same day.

For more details, contact with the office of the undersigned before submitting quotation.

Sd/-

Chief Judicial Magistrate,
Barpeta

Dated :15-6-2023

Memo No. CJM/BAR/2023/ 1555-57

Copy to :-

1. A Copy to the "Notice Board" for information.
- ✓ 2. The System Officer, Barpeta District Judiciary for uploading this Notice in the Official website.
3. Office file.

Chief Judicial Magistrate,
Chief Judicial Magistrate
Barpeta.

Sl. No.	Name of Stationery Articles	Size & Weight	Rate
1	A4 Paper (85 GSM) J.K - per Ream	210 x 297 mm sheets 500 nos.	
2	A4 Paper (75 GSM) J.K - per Ream	210 x 297 mm sheets 500 nos.	
3	Legal Paper (85 GSM) J.K - per Ream	21.5 x 34.5 cm sheets 500 nos.	
4	Legal Paper (75 GSM) J.K - per Ream	21.5 x 34.5 cm sheets 500 nos.	
5	D.F.C. Paper (white) Best Quality- Per Ream	43 x 69 cm 8 Kg.	
6	Pencil Carbon (Safex) 100 Sheets	210 x 330 mm	
7	Pencil Carbon (Safex) 100 Sheets	420 x 330 mm	
8	Jute twin (Sutle)	Per Kg	
9	Steno Bell (Electric)	Per No.	
10	Calling Bell Cordless	Per No.	
11	Pen stand-best quality with 4 pens	Per No.	
12	Filter Candle (Milton)	Per No.	
13	Electric Kettle 1.8 L (Best Quality)	Per No.	
14	Electric Kettle 1 L (Best Quality)	Per No.	
15	Electric Kettle 500 ml (Best Quality)	Per No.	
16	Alpin (Student)	Per packet	
17	T-Pin	Per packet	
18	Punching Machine	Per No.	
19	Magnetic Pin Holder	Per No.	
20	Synthetic gum-per No.	30gm	
21	Adhesive Paste	650ml	
22	Paper weight-glass	Per piece	
23	Eraser / Whitener	Per dozen	
24	Paper flags	Per packet	
25	Pencil (Apsara)	Per dozen	
26	Eraser (Apsara)	Per dozen	
27	Highlighter/Marker pen (Luxor)	Per piece	
28	Calculator big size (CASIO)	Per piece	
29	Knife-best quality-per no	8 inch long	



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Gauhati

30	Stamp Pad ink-60ml	Per piece	
31	Stamp Pad ink-40ml	Per piece	
32	Stamp Pad ink-20ml	Per piece	
33	White ribbon-cotton-	Per roll	
34	Red ribbon-cotton-	Per roll	
35	Court Diary (Form No. (R) 9 of Criminal Rules and Order)	300 sheets with Cloth Binding	
36	Court Fee Register	300 sheets with Cloth Binding	
37	Judgement Register	300 sheets with Cloth Binding	
38	Malkhana Register (As per Police Manual)	300 sheets with Cloth Binding	
39	Process Register	300 sheets with Cloth Binding	
40	Register of Fines (Form No. (A) 21 of Criminal Rules and Order)	300 sheets with Cloth Binding	
41	Register of Outstanding fines	100 sheets with Cloth Binding	
42	Register Complaint of Offences (Form No. (R) 2 (1) of Criminal Rules and Order)	300 sheets with Cloth Binding	
43	Register of Miscellaneous cases (Form No. (R) 2 (III) of Criminal Rules and Order)	100 sheets with Cloth Binding	
44	General Register of cases cognization (Form No. (R) 3 of Criminal Rules and Order)	100 sheets with Cloth Binding	
45	Trial Register (Form No. (R) 4 of Criminal Rules and Order)	100 sheets with Cloth Binding	
46	Trial Register of Petty Cases (Form No. (R) 6 of Criminal Rules and Order)	100 sheets with Cloth Binding	
47	Register of Warrant of Imprisonment (Form No. (R) 7 of Criminal Rules and Order)	100 sheets with Cloth Binding	
48	Register of Maintenance order made by Court outside India for enforcement in India (Form No. (R) 8 of Criminal Rules and Order)	100 sheets with Cloth Binding	
49	Daily Register of Petition etc., Court fees (Form No. (R) 10 of Criminal Rules and Order)	200 sheets with Cloth Binding	
50	Register of Process Issued and Received (Form No. (R) 12 & R (13 of Criminal Rules and Order)	100 sheets with Cloth Binding	



Chief Judicial Magistrate,
Barpeta
Assam

51	Binding Register - Per No.	24 No. Vol	
52	Binding Register - Per No.	20 No. Vol	
53	Binding Register - Per No.	16 No. Vol	
54	Binding Register - Per No.	12 No. Vol	
55	Binding Register - Per No.	6 No. Vol	
56	Classmate Exercise Book (Big)	Each	
57	Classmate Exercise Book (Medium)	Each	
58	Classmate Exercise Book (Small)	Each	
59	Thermo Steel (Milton)	500 ml	
60	Thermo steel (Milton)	1000 ml	
61	Tube Light Complete set (LED)	Per set	
62	Tube (LED)	Per No.	
63	LED Bulb-Per No.	15 wt	
64	Capacitor	Per No.	
65	Stapler Kangaroo G-10	Per No.	
66	Stapler Kangaroo G-45	Per No.	
67	Staple Pin-Per Packet size 10	Per Packet	
68	Staple Pin-Per Packet size 45	Per Packet	
69	Envelope -100 Nos	11 x 5 inch	
70	Envelope -100 Nos	9 x 4 inch	
71	Plastic Coted Envelop	Each	
72	Tag twisted	Per dozen	
73	Cup-Plate (Bone China)	Per pair	
74	Quarter plate (Bone China)	Per piece	
75	Spoon (Best quality)	Per Dozen	
76	Fork (Best quality)	Per dozen	
77	Tea Spoon (Best quality)	Per dozen	
78	Table Spoon (Best quality)	Per dozen	
79	Tea set (Laopala)	Per set	
80	Tea Toaster		
81	Tray	Per piece	
82	Paper napkin	Per Packet	
83	Lock & Key (Godrej- 53 mm)	Per No.	
84	Lock & Key (Godrej- 52 mm)	Per No.	
85	Lock & Key (Big)	Per No.	



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86	Lock & Key (Medium)	Per No.	
87	Lock & Key (Small)	Per No.	
88	Phenyl-Bengal Chemical-Per Bottle	500 ml	
89	Odonil	Per Packet	
90	Nepthalene Balls	Per Packet	
91	Drinking glass-(Cello)	Per glass	
92	Harpic - 500 ml	Per No.	
93	Bleaching Powder- 500 gr.	Per Packet	
94	Towel- Best quality- big size	Per Piece	
95	Towel- Best quality- Medium size	Per Piece	
96	Towel- Best quality- Small size	Per Piece	
97	Computer UPS (Best qyality)	Per No.	
98	Cushion - Kurlon 406 x 406 x 51 mm	Per No.	
99	File Cover (Ambassador)	Per No.	
100	File Cover (Best Quality)	Per No.	
101	File Cover with board - Superior quality	Per No.	
102	Steno note book - Best quality	Per No.	
103	Ink (Chelpark) 60 ml	Per No.	
104	Ink (Parker) 60 ml	Per No.	
105	Battery - Eveready big size	Per No.	
106	Battery - Eveready Pencil size	Per No.	
107	Torch Light (Big size)	Per No.	
108	Torch Light (Charging)	Per No.	
109	Stamp Pad- big	Per No.	
110	Stamp Pad- small	Per No.	
111	Hand Wash (Savlon)	Per No.	
112	Hand Sanitizer 100 ML	Per No.	
113	Hand Sanitizer 500 ML	Per No.	
114	Disinfectant spray 250ml	Per No.	
115	Ball Pen (Best quality)	Per No.	
116	Umbrella (Mahindra Dutta, Big size)	Per No.	
117	Parker ink Pen	Per No.	
118	Parker ball pen	Per No.	
119	Parker Fountain pen	Per No.	
120	Water cushion	Per No.	



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121	Red markin cloth	Per miter	
122	Room freshener (Best quality)	Per No.	
123	Car Perfume (Best quality)	Per No.	
124	Car polish (Best quality)	Per No.	
125	Good Knight Repellent (Set)	Per No.	
126	Good Knight Liquid	Per No.	
127	Hit spray (mosquito killer)	Per No.	
128	Mosquito coil	Per Packet	
129	Jharu (long size) Full Jharu	Per No.	
130	Ceiling Jharu	Per Piece	
131	Plastic Bucket	Per No.	
132	Acid	500 ml	
133	Citronella	Per Bootle	
134	Cello Tape (Big size)	Per No.	
135	Tape Dispenser	Per No.	
136	Wall Clock (Ajanta)	Per No.	
137	Computer Printer Toner (Canon/HP)	Per No.	
138	Computer Printer Toner (Pro-dot/Lapcare)	Per No.	
139	Computer Keyboard USB	Per No.	
140	Computer Mouse Optical USB	Per No.	
141	Mask	Per No.	
142	Hand Gloves	Per No.	
143	Naphthalene balls	Per packet	
144	Colin	Per No.	
145	Dish Washer	Per No.	
146	Sponge	Per No.	
147	White cotton cloth	Per miter	
148	Plastic paper basket	Per No.	
149	Parker Ink	Per No.	
150	Rexine (Best Quality)	Per Miter	
151	Xerox Toner (Canon-NPG-59)	Per No.	
152	Attendance Register (Best Quality)	30 sheets with cloth binding	



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153	Acquittance Roll (Best Quality)	100 sheets with cloth binding	
154	Transit Register (Best Quality)	200 sheets with cloth binding	
155	Digital Seal	Per No.	
156	Normal Seal	Per No.	
157	Form No.(M) 108 Title Page (Best Quality)	Per 1000 sheets	
158	Form No. 268 Summons to Witness (Best Quality)	Per 1000 sheets	
159	Form No. 152 Summons to Accused (Best Quality)	Per 1000 sheets	
160	A4 Paper (175 GSM) Best Quality-per Ream	210 x 297 mm sheets 500 nos.	
161	Executive Dairy	Per No.	
162	Mask N-95	Per No.	
163	Face shield	Per No.	
164	Name plate (standard size)	Per No.	
165	Toilet brush	Per No.	
166	Paper cutter	Per No.	
167	Gems Clip	Per packet	
168	Door Stopper	Each	
169	Foot Rest	Each	
170	Door Mate	Each	
171	Punching Machine	Each	
172	Gamosa (Cotton)	Each	
173	Gamosa (Pat)	Each	
174	Japi (Big)	Each	
175	Plastic Mop	Each	




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