OFFICE OF THE DISTRICT & SESSIONS JUDGE
জিলা ও সত্র ন্যায়াধীশ কার্য্যালয়
SRIMANTA SANKARDEV NAGAR, HOJAI, ASSAM
শ্রীমন্ত শংকৰদেৱ নগৰ, হোজাই, অসম
Mail Id: djhojai21@gmail.com
Phone Number : 03674262622

ORDER

Whereas, Sri Bikash Basfor, Peon (Grade-IV) of the establishment of the District & Sessions Judge, Hojai, has remained unauthorizedly absent from duty on several occasions without obtaining prior permission of the competent authority or having his leave duly sanctioned;

And whereas, the said employee had earlier remained unauthorizedly absent from duty for 03 (three) days in respect of which necessary action was taken by the establishment;

And whereas, on 07.09.2026, despite having signed the attendance register, the said employee left the office premises and remained absent from duty without obtaining prior permission of the competent authority, for which a show-cause notice vide Memo No. DJHj/26/2064 dated 08.09.2026 was issued to him, calling upon him to submit his explanation, but no explanation has been received from him till date;

And whereas, the said employee has again remained unauthorized absent from duty with effect from 15.09.2026 without obtaining prior permission or having his leave sanctioned, and his pay and allowances have accordingly been withheld with effect from September, 2026 vide Memo No. DJHj/26/2199-2201 dated 28.09.2026, pending disposal of the matter relating to his unauthorized absence;

And whereas, a disciplinary proceeding has already been initiated against the said employee in respect of the aforesaid alleged misconduct and the same is presently pending;

And whereas, it has also been reported that the said employee consistently reported for duty in an intoxicated state, thereby violating the workplace code of conduct;

And whereas, having regard to the repeated instances of unauthorized absence and the pendency of the Disciplinary proceeding, it is considered necessary in the

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interest of discipline and proper administration to place the said employee under suspension pending conclusion of the disciplinary proceeding;

Now, therefore, in exercise of the powers conferred under Rule 6(1)(a) of the Assam Services (Discipline and Appeal) Rules, 1964, the undersigned hereby places Sri Bikash Basfor, Peon (Grade-IV), District & Sessions Judge Establishment, Hojai, under suspension with immediate effect, pending conclusion of the disciplinary proceeding initiated against him.

During the period of suspension, Sri Bikash Basfor shall remain in the headquarters subject to the provisions of the applicable service rules and shall not leave the headquarters without obtaining prior permission of the undersigned.

During the period of suspension, he shall be entitled to draw subsistence allowance and other admissible allowances in accordance with the applicable provisions of the Assam Fundamental Rules and Subsidiary Rules.

The period of suspension shall be dealt with in accordance with the applicable rules upon conclusion of the disciplinary proceeding.

This order shall take effect immediately.

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Hojai, Assam.
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Memo No.DJHj/26/2286-2290 **Dated Hojai, the 03rd October, 2026**

Copy to:-

1. Sri Bikash Basfor, Peon (Grade-IV), District & Sessions Judge Establishment, Hojai, for information and compliance.
2. The Treasury Officer, Hojai, for information and necessary action.
3. The Accounts Section/Establishment Section, District & Sessions Judge Establishment, Hojai.
4. The Enquiry Officer/Disciplinary Authority concerned, for information and necessary action.
5. Office file.

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