OFFICE OF THE DISTRICT & SESSIONS JUDGE, HOJAI
জিলা ও সত্র ন্যায়াধীশৰ কার্য্যালয়, হোজাই
SRIMANTA SANKARDEV NAGAR, HOJAI, ASSAM
শ্রীমন্ত শংকৰদেৱ নগৰ, হোজাই, অসম
Mail Id : djhojai21@gmail.com
Phone Number : 03674262622

Memo No. DJHj/26/ 470-472 Dated, Hojai the 17th of Feb, 2026

NOTICE INVITING QUOTATIONS

The District & Sessions Judge Establishment, Hojai, invites quotations from reputed registered firms/Enterprise affixing Court fees of Rs. 8.25 (Rupees Eight and Twenty Five paise only non-refundable) for annual supply of items as listed in the Annexure-A attached herewith and as per the terms and conditions listed in Annexure-B & Annexure-C.

Sd/-
District & Sessions Judge,
Hojai , Assam

Memo No. DJHj/ 26/ 471, Dated : Hojai, the 17/02/2026

Copy for information and necessary action to :

1. District Information & Public Relations Officer (DIPRO), Hojai.
2. System Officer, O/o the District & Sessions Judge, Hojai, Assam for uploading the Notice in the official Website of the District Judiciary, Hojai, along with the Annexure enclosed.
3. Notice Board of this establishment.
4. Office File.

17.2.26
District & Sessions Judge,
Hojai , Assam
District & Sessions Judge
Hojai
17/02/2026

Scanned with OKEN Scanner

District & Sessions Judge
Hojai :: Assam

ANNEXURE-A

Sl. No.	Name of the Item	Specification/ Brand	Quoted Unit Rate of Item (s) in Figures and Words (exclusive of GST/taxes)	GST rate to be charged (as per the new GST Regime)	Rate (inclusive of GST)
STATIONERY ITEMS					
1	Aluminum Trunk (3ft x 2ft)				
2	Aluminum Trunk (3.5 ft x 3 ft)				
3	Binder Clip				
4	Black Ball Pen	Linc Pentonic/Unomax/Hauser			
5	Black Tape				
6	Blue Ball Pen	Linc Pentonic/Unomax/Hauser			
7	Bodkin				
8	Brown Adhesive Tape (Big)				
9	Calculator (Digital)	Casio/Orpat/Citizen			
10	Carbon Paper				

17/2/26
District & Sessions Judge
Hojai
17/02/2026

Scanned with OKEN Scanner

11	Clip Board				
12	Cloth hanger (plastic)				
13	Correction Pen	Luxor/Fabepr Castell/Flair/Camlin			
14	Cotton Ribbon Roll				
15	Curtains	6 (six) feet			
16	Curtains	4 (four) feet			
17	Curtain (net)	6 (six) feet			
18	Curtain (net)	4 (four) feet			
19	Curtain Rod	Rate per feet/metre			
20	Curtain Rod crown	Per piece			
21	Cushion (18" x 18") Cushion (16" x 16")	Sleepwell/Curol-on/Duroflex/Nilkamal			
22	Dampener Sponge Pad	Soni Officemate/Oddy			
23	Digital Clock	Ajanta/Orpat/Timex			
24	Envelope (polycoated)	Large-sized			
25	Envelope (polycoated)	Legal-sized			

Scanned with OKEN Scanner

District & Sessions Judge
Hojai :: Assam

26	Envelope (polycoated)	Regular-sized			
27	File Cover	Ambassador/Empire			
28	Fountain pen	Parker/Chelpark			
29	Glue Stick	Kores/Fevistik			
30	Guard File				
31	Gum Bottle	700 (Seven Hundred) ml			
32	Gum bottle (Pidilte)	200 (one hundred) ml			
33	Hand towel				
34	Heavy duty punching machine	Kangaroo 480			
35	Heavy Duty Stapler machine (240 sheets capacity)	Kangaroo			
36	Ink Bottle (60 ml)	Parker			
37	Jumbo Marker (10-15 mm)				
38	Lock & Key (Big)	Godrej/Harrison			
39	Lock & Key (Small)	Godre/Harrison			
40	Marker Pen	Luxor/Flair/Faber Castell/Camlin/ Cello/Soni Officemate			

Scanned with OKEN Scanner

		Black/Blue/Red			
41	Micro fibre cloth				
42	Note Pad	Classmate/Luxo r/Nataraj			
43	Paper Cutter	Nataraj/Camlin			
44	Paper Weight				
45	Paperclip (metal)				
46	Paperclip (plastic)				
47	Pen Stand (with globe and date strips)	Kebica			
48	Pencil (HB/2B)	Apsara/Nataraj			
49	Permanent Marker (2.5-3 mm line width)	Luxor/Flair/Fab er Castell/Camlin/ Cello/Soni Officemate Black/Blue/Red			
50	Plain Copier paper (500 Sheet packet)	JK Copier A-4 sized 75 GSM			
51	Plain Copier paper (500 Sheet packet)	JK Copier A-4 sized 75 GSM			
52	Plastic Folder				

District & Sessions Judge Hojai :: Assam

Scanned with OKEN Scanner

District & Sessions Judge
Hojai :: Assam

53	Plastic Stick File				
54	Polymer Seal (rate per line)	Specifications to be provided at the time of issue of supply order			
55	Punching machine	6 mm handheld			
56	Push-pin box	Oddy/Deliton/Kesetko/Music555			
57	Red Ball Pen	Linc Pentonic/Unomax/Hauser			
58	Red Gel Pen				
59	Red marking cloth				
60	Room Freshener (300 ml)				
61	Ruled Register (150 pages)	Classmate (33 x 21 cm)			
62	Ruled Register (350-400 pages)	Classmate (33 x 21 cm)			
63	Scissor	Camlin/Munix/ Wilson/Havel's			
64	Sealing Wax (per packet)				
65	Spiral Binding Notebook				

Scanned with OKEN Scanner

District & Sessions Judge
Hojai :: Assam

66	Stamp Pad (11 x 6.9 cm)	Camlin/Kores/Faber Castell			
67	Stamp Pad (15.7 x 9.6 cm)	Camlin/Kores/Faber Castell			
68	Stamp Pad Ink				
69	Stapler Machine (HP -45)	Kangaroo			
70	Stapler machine (No. 10)	Kangaroo			
71	Stapler Machine (No. 24/6)	Kangaroo			
72	Stapler Pin (HP-45)	Kangaroo Munix			
73	Stapler Pin (No. 10)	Kangaroo Munix			
74	Stapler Pin (No. 24/6)	Kangaroo Munix			
75	Stapler Pin HD-23S24				
76	Sticky Note (Big)	Kores/Soni/Officemate			
77	Sticky Note (small)	Kores/ Soni Officemate			
78	Table Cloth (Rexin)				
79	Table Top Glass (5mm)				
80	Table Top Glass (8 mm)				
81	Tag rope (white)				
82	Towel (Big)				

Scanned with OKEN Scanner

District & Sessions Judge
Hojai :: Assam

83	T-pin	Oddy/Kesetko/ Music555			
84	Transparent Adhesive Tape (small)				
85	Transparent Adhesive Tape (Big)				
86	Transparent Ruler	Camlin/Artline/ Nataraj			
87	Umbrella	Metallic handle			
88	Wall Clock (Big)	Ajanta/Orpat/Timex			
89	Wall Mirror	16" x 24"			
90	White marking cloth				

ELECTRICAL ITEMS

1	Battery (For Remote)	Eveready/Nippo /Duracell			
2	Battery (For Wall Clock)	Eveready/Nippo /Duracell			
3	Battery (Heavy Duty)	Eveready/Nippo /Duracell			
4	Calling Bell (Manual/Electric)				
5	Capacitor	440 V 2.5 MicroFarad			
6	Capacitor	440V 2.5 Micro Farad			
7	Copper Wire (1.5 sq. mm)	Havells/Polycab /Anchor/Finolex			

Scanned with OKEN Scanner

District & Sessions Judge
Hojai :: Assam

		/V-Guard			
8	Copper Wire (2.5 sq. mm)	Havells/Polycab /Anchor/Finolex /V-Guard			
9	Copper Wire (4 sq. mm)	Havells/Polycab /Anchor/Finolex /V-Guard			
10	Copper Wire (6 sq. mm)	Havells/Polycab /Anchor/Finolex /V-Guard			
11	Copper Wire (Flexible)				
12	Distilled water (500 ml)				
13	Electric Extension Board (5-pin) – 10 (ten) metre long	Anchor/Goldmedal/Havells			
14	Electric Extension Board (6-pin) – 10 (ten) metre long	Anchor/Goldmedal/Havells			
15	Electric Kettle (1.5L)	Bajaj/Milton/Prestige			
16	Exhaust Fan (200 mm sweep)	Bajaj/Phillips/Havells/Crompton			
17	Exhaust Fan (300 mm sweep)	Bajaj/Phillips/Havells/Crompton			
18	Fan Regulator	Anchor/Havells/ Polycab			
19	Flashlight				
20	Hi-Speed Ceiling fan (1200 mm sweep)	Bajaj/Crompton /Usha/Havells			

Scanned with OKEN Scanner

District & Sessions Judge
Hojai :: Assam

21	Isolator (40 A – 2 pole)	Anchor/Havells/ Legrand/Schnei der/Siemens			
22	Isolator (63 A – 2 pole)	Anchor/Havells/ Legrand/Schnei der/Siemens			
23	Isolator (63 A – 4 pole)	Anchor/Havells/ Legrand/Schnei der/Siemens			
24	Isolator (100 A – 4 pole)	Anchor/Havells/ Legrand/Schnei der/Siemens			
25	LED batten (20 W)	Bajaj/Crompton /Philips/Havells/ Orient			
26	LED bulb (9W)	Bajaj/Crompton /Philips/Havells/ Orient			
27	LED bulb (12W)	Bajaj/Crompton /Philips/Havells/ Orient			
28	LED bulb (20 W)	Bajaj/Crompton /Philips/Havells/ Orient			
29	LED Panel Light (15W)	Phillips/Polycab/ Havells/Orient			
30	LED Panel Light (6W)	Phillips/Polycab/ Havells/Orient			
31	MCB (8A – 3 pole)				
32	MCB (16 A – 4 pole)	Anchor/Havells/ Legrand/Schnei			

Scanned with OKEN Scanner

District & Sessions Judge
Hojai :: Assam

		der/Siemens			
33	MCB (32 A – 4 pole)	Anchor/Havells/ Legrand/Schnei der/Siemens			
34	Monoblock centrifugal water pump (0.75 HP)	Bajaj/Havells/Cr ompton			
35	Monoblock centrifugal water pump (1.5 HP)	Bajaj/Havells/Cr ompton			
36	Room Heater (2000W)	Bajaj/Crompton /Orient/Havells Convector Type Blower Type			
37	Stand Fan (Steel Blade)	Bajaj/Crompton /Usha/Havells			
38	Switch Board (Modular)	Per Module			
39	Switch (Modular) 6A/15A/20A – 250V	Anchor/Goldme dal/Havells/Sch neider			
40	Wall-mounted stand fan	Bajaj/Crompton /Usha/Havells			
SANITARY ITEMS					
1.	Black Phenyl (450 ml)	Cross			
2.	Bleaching Powder (500 gms)				
3.	Broom (Coconut leaf)				

Scanned with OKEN Scanner

District & Sessions Judge
Hojai :: Assam

4.	Ceiling cleaning Jharu				
5.	Cistern Block	Flushmatic			
6.	Citronella Oil				
7.	Dishwashing Soap (200 gms)	Vim/Xpert/Fortune			
8.	Disinfectant surface cleaner (450 ml)	Lizol			
9.	Disinfectant toilet cleaner	Harpic/Domex			
10.	Door Mat (Cloth)				
11.	Door Mat (Jute)				
12.	Door Mat (Plastic)				
13.	Door Mat (Rubber)				
14.	Dustbin 10 Ltr (Basket Type)	Milton/Nilkamal/ Supreme/Aristo			
15.	Dustbin 10 Ltr (footpedal operated)	Milton/Nilkamal/ Supreme/Aristo			
16.	Dustbin 180 L	Milton/Nilkamal/ Supreme/Aristo			
17.	Floor Mop				
18.	Floor Wiper				
19.	Garbage Bag	19" x 21" 36" X 45"			
20.	Glass Cleaning liquid	Colin/Gainda			
21.	Hand Sanitizer (100 ml)	Dettol/Savlon/H			

Scanned with OKEN Scanner

		anduser-C			
22.	Insect Killer Spray	HIT (400 ml)			
23.	Kerosene	500 ml			
24.	Liquid Handwash (with pump) – 200 ml	Dettol/Patanjali/ Savlon			
25.	Mosquito Repellant Coil (per packet)				
26.	Mosquito Repellant machine with oil (Goodnight/All Out/Mortein)				
27.	Napthalene Balls Packet (Small/Big)				
28.	Paper Napkin (per packet)	Onesta 80 sheet packet (270 mm x 300 mm)			
29.	Plastic Bucket (10 litres)	Milton/Cello/Bri ght			
30.	Plastic Mug	Milton/Cello/Bri ght			
31.	Soap Case				
32.	Solid air Freshener (per piece)	Odonil/Aer			

District & Sessions Judge
Hojai :: Assam

Scanned with OKEN Scanner

District & Sessions Judge
Hojai :: Assam

33.	Spinning Mop	Scotchbrite/Kleeno/MagicBuys			
34.	Detergent powder (250 gms)	Surf Excel/Tide			
35.	Wheeled Dusbin 180 L (Swing Lid)	Milton/Nilkamal/ Supreme/Aristo			
36.	Wheeled Dustbin 180 L with cover	Milton/Nilkamal/ Supreme/Aristo			
37.	White Phenyl (450 ml)	Cross			

CUTLERY/CROCKERY ITEMS

1	Dinner Set			Specifications to be provided in supply order	
2	Glass (6 pieces)	(Borosil/Milton/ Cello/La Opala)			
3	Plastic Tray	(Milton/Cello/Bright)			
4	Quarter Plate (6 pieces)	(Milton/Cello/Bright)			
5	Spoon (Stainless Steel)				
6	Tea-Set	Cello/La Opala/Borosil			
7	Water Jug	(Milton/Cello/Bright)			

Scanned with OKEN Scanner

District & Sessions Judge
Hojai :: Assam

8	Flip Lid Thermos Flask	Milton (1 litre)			
9	Water Bottle	Milton (1 litre)			
10	Napkin stand				
FELICITATION ITEMS					
1	Ari Shawl				
2	Bamboo Jaaapi	(2 m diameter)			
3	Bell Metal Jaapi	(2 m diameter)			
4	Fulam Gamusa	Masrage Cot			
5	Fulam Gamusa	General			
6	Paat Gamusa				
7	Seleng Sador				
8	Xorai (large)				
9	Xorai (medium)				
10	Fresh Flower Bouquet				
COMPUTER CONSUMABLES AND PERIPHERALS					
1	Brother Drum Unit DR-3608				
2	Brother Toner Cartridge TN-3608XXL	Rates to be furnished for both OEM and compatible			
3	Canon Toner Cartridge 051	Rates to be furnished for both OEM and compatible			

Scanned with OKEN Scanner

4	Canon Toner Cartridge 071	Rates to be furnished for both OEM and compatible (with brand name)			
5	Canon Toner Cartridge 326	Rates to be furnished for both OEM and compatible			
6	Canon Toner Cartridge Model 337	Rates to be furnished for both OEM and compatible			
7	Canon Toner cartridge Model T-06 Black	Rates to be furnished for both OEM and compatible			
8	Canon Toner Cartridge NPG-59	Rates to be furnished for both OEM and compatible			
9	Hard Disk (1 TB)	Seagate/Toshiba/Western Digital/Lenovo/ Sony			
10	HDMI Splitter (4 port/8 port)	D-Link			

District & Sessions Judge
Hojai :: Assam

Scanned with OKEN Scanner

11	I/O Box	D-Link/ Honeywell			
12	LAN cable (per metre)	D-Link/Terabyte CAT 6 – 1000 Mbps			
13	Li-Ion battery				
14	Mouse Pad				
15	Portable USB Drive (Pen Drive) 4.0	32 GB/64 GB Sandisk/Samsung/HP/Kingston			
16	RJ45 connector module	CAT 6			
17	Wired Keyboard	Dell/Logitech/Acer			
18	Wired Mouse	Dell/Logitech/Acer			
19	Wireless Keyboard	Dell/Logitech/Acer			
20	Wireless Mouse	Dell/Logitech/Acer			
FOOD/REFRESHMENT ITEMS					
1	Almond (250 gms)				
2	Aloo Paratha (per piece)				
3	Baked Samosa				

Scanned with OKEN Scanner

4	Bakery biscuit				
5	Bhujia (200 gms)	Bikaji/ Haldiram			
6	Bread Toast plate (4 pieces)				
7	Butter (100 gms)	Amul/ Britannia/ Mother Diary			
8	Cheese (100 gms)	Amul/ Britannia/ Mother Diary			
9	Butter Naan (per piece)				
10	Carbonated soft drink (1 litre)	Cola/ Sprite/ Pepsi/ Fanta			
11	Cashew nut (250 gms)				
12	Chana Mixture (200 gms)	Bikaji/ Haldiram			
13	Chicken Biryani (per plate)				
14	Chicken Butter Masala (per plate)				
15	Chicken Chop				
16	Chicken Chowmein (per plate)				
17	Chicken Curry (per plate)				
18	Chicken Pakoda (5				

District & Sessions Judge Morigaon :: Assam

Scanned with OKEN Scanner

District & Sessions Judge
Howrah

	pieces/plate)				
19	Chicken Patty				
20	Chicken Roll				
21	Coffee	Amulya/Nescafe (250 ml)			
22	Cream Roll				
23	Dal Fry/Dal Makhani (per plate)				
24	Dhokla (per piece)				
25	Digestive Nutrichoice biscuit (250 gms)	Britannia/ Biskfarm			
26	Egg (boiled)				
27	Egg Patty				
28	Egg Roll				
29	Fish Curry (per plate)				
30	Fish steamed (per piece)				
31	French Fries (500 gms)	Consumption ready			
32	Fried Brinjal (10 pieces)				
33	Fried Potato (per plate)				
34	Fruit Cake (250 gms)	Eggless			
35	Fruit Juice (1 litre)	Real/Tropicana			
36	Ghee Boondi Ladoo				
37	Good Day biscuit/cookie	200 gms and			

Scanned with OKEN Scanner

District & Sessions Judge
Hojai :: Assam

		400 gms			
38	Green Tea (250 gms)	Lipton			
39	Gulab Jamun				
40	Kaju Barfi				
41	Kalakand				
42	Lemon (250 gms)				
43	Milk	Amul Gold			
44	Milk powder	Amul/Nescafe Eveready			
45	Mixed Dry Fruit (250 gms)				
46	Mixed Fruit Jam (200 gms)				
47	Mixed Vegetable salad (per plate)				
48	Mixed Vegetable Subji (per plate)	Seasonal vegetables as directed by the office			
49	Moong Dal (200 gms)	Bikaji/ Haldiram			
50	Omelette				
51	Paneer Butter Masala (per plate)				
52	Paneer Patty				
53	Paratha (per piece)				

Scanned with OKEN Scanner

District & Sessions Judge
Hojai :: Assam

54	Pista (250 gms)				
55	Plain Curd (500 ml)				
56	Plain Naan (per piece)				
57	Puri Butor Daali (per plate)				
58	Puri Matar Paneer (per plate)				
59	Raisin (250 gms)				
60	Rasgulla				
61	Rasmalai (per bowl)				
62	Salt (500 gms)	Tata Iodized Salt			
63	Salted cashew nut (250 gms)				
64	Samosa				
65	Saunf-Misri (100 gms)				
66	Steamed Rice (per plate)				
67	Sugar				
68	Sweet Curd (500 ml)				
69	Tawa Roti (per piece)				
70	Tea powder (250 gms)	Red Label/Lipton/Tata			
71	Vegetable Biryani (per				

Scanned with OKEN Scanner

	plate)				
72	Vegetable Chop (per piece)				
73	Vegetable Cutlet (per piece)				
74	Vegetable Chowmein (per plate)				
75	Vegetable Fried Rice (per plate)				
76	Vegetable Patty				
77	Vegetable Pulao (per plate)				
78	Vegetable Roll				

District & Sessions Judge
Hojai :: Assam

17.2.26
District & Sessions Judge
Hojai
17/02/2026

Scanned with OKEN Scanner

ANNEXURE B. Submission of Quotations:

1. The quotations in sealed envelopes should be sent to the office of the District & Sessions Judge, Hojai, Assam by post or delivered by hand. Soft copies of the quotation and other documents shall be summarily rejected..

2. Intending Registered firms/Enterprise may submit their quotation in sealed envelopes in the format enclosed as Annexure 'A' and with adherence to the Terms and Conditions as listed in Annexure-'B' and Annexure-'C'. The bid documents in sealed cover should be super scripted as **"Quotation for annual supply of stationery and other office items to the establishment of the District & Sessions Judge, Hojai for the Financial Year 2026-27"**

3. The quotation in sealed cover containing the financial bids must reach the designated office on or before 12: 00 p.m. on the 16th of March, 2026. Bids received after the due date/time shall not be entertained.

4. The received bids shall be opened in this office on the 16th of March, 2026 at 3 : 00 p.m. in the presence of the undersigned or in the meeting of the Bid Evaluation/Purchase Committee.

5. Incomplete quotation or bids submitted without the requisite supporting documents or quotations not received in sealed envelope shall be summarily rejected without assigning any reason and without any communication.

6. A single firm/ enterprise shall not submit more than one no. of quotation or submit quotation (s) in the name of any of its sister concern.

7. This office shall reserve the right to reject any bid/quotation if there appears to be reasonable and probable cause for same.

Scanned with OKEN Scanner

District & Sessions Judge Hojai :: Assam

8. The rates quoted shall be valid for the entirety of the Financial Year 2026-27 from the date of approval of the quotation.

ANNEXURE C: General Terms and Conditions

The bidding firm (s)/ enterprise (s) shall abide by the terms and conditions as given here under:

1. The bidder must be a registered local firm/ Enterprise, preferably from Hojai and must submit the necessary documents as listed here under. The documents shall contain the signature of the Proprietor/Manager and seal of the bidding firm.

   i) Proof of the Current Bank Account of nationalized Bank in the name of the firm.
   ii) Updated trade license issued by appropriate authority.
   iii) PAN Card.
   iv) GST registration certificate.
   v) Any other documents which are required for supplying goods and services to Govt. offices/departments.

2. The firm/enterprise must have an established shop/office dealing in stationery/electrical/refreshment items.

3. The unit rates quoted should be exclusive of GST and other taxes. The firms mention the GST rates to be charged as per the new GST regime separately and the unit rate inclusive of GST as per the format attached.

4. The bidding firm shall furnish the rates for each brand of the same item separately.

5. The rate quoted for each item will be final and no hike in price shall be considered in the contract period. Further rate quoted in the price bid should be on door delivery to this establishment.

Scanned with OKEN Scanner



6. The service contract shall be for 1 (one) year and shall stands terminated automatically on completion of the year unless extended by the order of the undersigned. In case the service contract is temporarily extended the rates fixed for the preceding year shall be binding till the expiry of the service contract. Increase and decrease of prices, Taxes and duties will not affect the price during this period. The supplier will be responsible for any increase in prices, Taxes and duties. Any increase in taxes and other statutory duties/levies after the approval of Rates will have to be borne by the supplier.

7. Preference shall be given to Firm which has experience in dealing with supply of above mentioned items to the Govt. Offices/Departments.

8. Mere submission of the lowest bid will not legally bind the undersigned to accept the quotations (s) with the lowest rate; preference shall be given only to the firm (s)/ enterprise (s) that submit quotes for the item (s) as per the specifications. The undersigned reserves the right to accept or reject any quotation with assigning any reason or providing any intimation to a supplier/enterprise, except to the concerned selected bidding firm.

9. The undersigned may choose to split the annual contract between two or more firms based on the individual lowest rates quoted or based on the quality of the samples submitted during the evaluation process.

10. The selected firm (s)/ enterprise (s) shall have to supply the items ordered as per the specifications and quantity detailed in the supply order. The articles to be supplied should be as per the prescribed brand/specifications and in case of items for which samples had been submitted during the evaluation process, as per samples approved by the undersigned/Committee

Scanned with OKEN Scanner

District & Sessions Judge * Hojai :: Assam *

11. The bidder shall have to supply other related ancillary items that are not listed in the above mentioned 'Annexure' in urgent cases upon formal supply order, if required, at reasonable rates and as per the prevailing market price.

12. Sample of the items of items for order should be submitted where necessary or as and when requested. If the samples are deemed unsatisfactory or not at par with the specifications, the supply order shall stand cancelled. The undersigned shall not be held liable for any losses whatsoever, to the firm (s)/enterprise (s).

13. The firm (s)/enterprise (s) shall get the Delivery Challan duly signed by the consignee at the time of delivery of the item (s). The Delivery Challan shall contain the list of the item (s) supplied, quantities and the work/supply order against which the supply has been made.

14. Payment shall be made after satisfactory execution of the order and supply of material in satisfactory condition. The firm (s)/enterprise (s) shall submit invoice mandatorily in triplicate and the Delivery Challan within 15 (fifteen) days from the date of delivery of the item (s). The rates charged should be the same as the quoted in the original tender.

15. In case of violation of terms and conditions of the tender document or unsatisfactory supply of material or of poor quality and below standard, the undersigned reserves the right to terminate the annual supply contract by giving intimation to the supplier.

16. TDS will be deducted at source at the applicable rate (s) from the bill amount.

17. The decision of the undersigned shall be final and binding in all respects during the contract period.

17.2.26

District & Sessions Judge
Hojai
17/02/26

Scanned with OKEN Scanner