

**OFFICE OF THE DISTRICT & SESSIONS JUDGE :: HOJAI, ASSAM**

**ADVERTISEMENT**

**Memo No. DJHj/24/ 2036-2039**

**Dated: 02.08.2024**

Applications are invited from intending eligible candidates who are citizens of India as defined in Article 5 and 6 of the Constitution of India, in the prescribed Standard Form under Assam Gazette of part – IX for filling up of vacant post (highlighted hereunder in the table) in the establishment of District & Sessions Judge, Hojai as per Sanction Order No. JDJ.340/86/Pt/24 dated 30-04-1992 of Judicial Department, Government of Assam.

The qualification, eligibility criteria and reservation are set forth in the table against the posts after taking into due consideration the relevant rules of Government as amended from time to time.

**POSTS ADVERTISED**

<b>Sl. No.</b>	<b>Name of the post</b>	<b>No. of posts</b>	<b>Category</b>	<b>Requisite Qualification</b>	<b>Scale of pay with Grade Pay</b>
1.	Process Server (Jarikarak)	01 (One)	UR	1. Must be a graduate in any discipline. 2. Must have knowledge in official language of Assam.	Rs. 14000-49000/- + G.P.- Rs. 5,200/- per month along with other admissible allowances as per ROP Rules 2017.

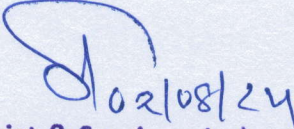
**ELIGIBILITY CRITERIA:**

1. The candidate must be an Indian Citizen as defined in Article 5 to 8 of the Constitution of India.
2. The age of the candidate must not be less than 18 years of age and more than 40 years of age as on 01.01.2024. The upper age limit relaxation is 5 years for SC/ST candidates; 3 years for OBC/MOBC candidates; 10 years in respect of Persons with Disabilities and 2 years in respect of Ex-Servicemen.

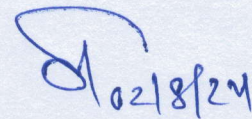
  
**District & Sessions Judge**  
**Hojai**

## **HOW TO APPLY:**

1. The eligible candidates must submit their applications in the Standard Form of Application published in **Assam Gazette Part-IX (annexed with this advertisement)**.
2. The application must be accompanied with the following:
  - a) 4 (four) copies of recent passport size colored photographs with signature on the reverse side.
  - b) Self-attested copies of testimonials in support of his/her AGE, CASTE, EDUCATIONAL QUALIFICATION etc.
  - c) Valid Employment Exchange Registration Certificate.
3. **Applicants who have already applied for the post of "Jarikarak" in pursuance to the Advertisement No. DJHj/24/1075-1078 dated 03.05.2024 issued from the Office of the undersigned need not apply for this post.**
4. Applicants will have to produce all the testimonials in original, in the event of being selected for interview failing which his/her candidature will be rejected.
5. The applicants are to send the duly filled applications addressed to **"The District & Sessions Judge, Hojai, Sankardev Nagar, Hojai, Assam-782442"**. *Also, the applicants are to super scribe the post applied for on the top of the envelope, without fail. For e.g. "APPLICATION FOR THE POST OF PROCESS SERVER IN THE OFFICE OF THE DISTRICT & SESSIONS JUDGE, HOJAI"*. The applicants may also submit their applications in the drop box placed at the Office of the District & Sessions Judge, Hojai.
6. Applicant must mandatorily provide their contact number **(without fail)** and e-mail ID (if available) in their application.
7. **Last date for receipt of applications is 17.08.2024.** Applications received after last date shall not be accepted and will be summarily rejected. The office of the undersigned shall not be responsible for any postal delay.
8. Applicants who are already in government service must apply through proper channel.

  
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9. A provisional '**Select List**' and '**Reject List**' for the respective post will be notified in due course of time in the official website of Hojai District Judiciary, viz. <https://hojai.dcourts.gov.in>.
10. The schedule of interview will be intimated in due course of time in the aforementioned official website. Call letter will not be individually sent to the applicants and they have to collect the same from the office of the undersigned or as per the information provided in the official website <https://hojai.dcourts.gov.in>. The candidates are advised to visit the official website regularly for updated information.
11. The selection against the above-mentioned post would solely be based upon the candidate's performance in written test/viva-voce only.
12. If any applicant is found to have suppressed his educational qualifications or given wrong information, at the time of applying or later on, his/her candidature shall stand rejected with immediate effect and shall also be liable to Criminal Prosecution as per law.
13. Merely satisfying the eligibility criteria will not entitle a candidate to be called for the interview/viva-voce.
14. No T.A./D.A. will be admissible for appearing in written test/interview etc as the case may be.
15. **Canvassing directly or indirectly will disqualify the candidature.**
16. Incomplete applications without necessary particulars, signature, photographs, testimonials etc., shall be summarily rejected.
17. The undersigned reserves the right to cancel, modify or alter the advertisement or other terms and conditions of the advertisement.



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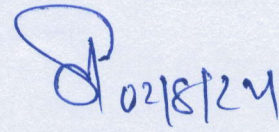
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Dated: 02.08.2024

**Copy forwarded for information and necessary action to:**

- 1) The District Information & Public Relations Officer, Hojai. She/He is hereby requested to take necessary steps to publish this advertisement in two widely circulated Assamese and English newspaper.
- ✓ 2) The Systems Officer, District Judiciary, Hojai. He is directed to upload the advertisement in the official website of Hojai District Judiciary.
- 3) Notice Board, Office of the District & Sessions Judge, Hojai
- 4) Office File



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