

**OFFICE OF THE DISTRICT & SESSIONS JUDGE**

**HOJAI::ASSAM**

Memo No. DJHj/2024/ 2033-2035

Dated, Hojai the: 01/08/2024

**TENDER NOTICE**

The District & Sessions Judge Establishment, Hojai, invites reputed registered firms/Enterprise for quotation affixing Court fees of Rs. 8.25 (Rupees Eight and Twenty Five paisa only) non-refundable for Annual Maintenance work (civil, electrical & plumbing works) as per requirement listed in the Annexures mentioned hereunder; up-to a work value of Rs. 2.5 lacs (Rupees Two Lakh Fifty Thousand only).

**Annexure-A**

**List of electrical articles :**

Sl.No.	Name of item	Rate/s of item (without GST)	Rate/s of item (with GST)
<b><u>ELECTRICAL</u></b>			
1.	LED tube (Bajaj/Crompton /Panasonic/Phillips/Usha) – 12 W		
2.	LED tube (Bajaj/Crompton /Panasonic/Phillips/Usha) – 15 W		
3.	LED tube (Bajaj/Crompton /Panasonic/Phillips/Usha) – 18 W		
4.	LED tube (Bajaj/Crompton /Panasonic/Phillips/Usha) – 20 W		
5.	LED bulb (Bajaj/Crompton/ Panasonic/Phillips/Usha) (11W/15W/20W)		
6.	False ceiling light (6W/10W/18W/24W/36W)		



	Crompton/Bajaj/Hvells		
7.	Hi-Speed Ceiling Fan (Usha/Bajaj/Crompton/Orient)		
8.	Hi-Speed Stand Fan (Usha/Bajaj/Crompton/Orient)		
9.	Hi-Speed Wall Mounted Stand Fan (Usha/Bajaj/Crompton/Orient)		
10.	Room heater (Quartz Type)		
11.	Modular Electric Switch 5A (Anchor /Havells/Vensor/Tata/L&T)		
12.	Modular Electric Switch 15A (Anchor/Havells/Vensor/Tata/L&T)		
13.	Modular Electric Switch Board (3 module) Havells/Anchor/Goldmedal)		
14.	Modular Electric Switch Board (4 module) Havells/Anchor/Goldmedal)		
15.	Modular Board Sockets (3 pin/6 pin) Havells/Anchor/Goldmedal)		
16.	Modular plate (3 module) Havells/Anchor/Goldmedal)		
17.	Modular plate (4 module) Havells/Anchor/Goldmedal)		
18.	Electronic Regulator for ceiling fan (Anchor/Orient/Havells)		
19.	Cut out 100 A- 415V (Anchor/Havells/L&T)		
20.	Cut out 32 to 62 A- 415 V (Anchor/Havells/L&T)		
21.	Miniature Circuit Breaker (MCB) Single pole – 16A/32A/40A/100A/200A		
22.	Miniature Circuit Breaker (MCB) 2 pole - 16A/32A/40A/100A/200A		
23.	Miniature Circuit Breaker (MCB) 3 pole -		



	16A/32A/40A/100A/200A		
24.	Miniature Circuit Breaker (MCB) 4 pole - 16A/32A/40A/100A/200A		
25.	Isolator (Single Pole) 32A/40A/63A/100A		
26.	Isolator (2 Pole) 32A/40A/63A/100A		
27.	Isolator (3 Pole) 32A/40A/63A/100A		
28.	Isolator (4 Pole) 32A/40A/63A/100A		
29.	Moulded Case Circuit Breaker (MCCB) 200A 4-pole (Anchor/Havells/Mitsubishi)		
30.	MCB box (4 way TPN)		
31.	MCB box (2 way SPN)		
32.	MCB box (6 way SPN)		
33.	Electric Copper Wire 1.5 mm		
34.	Electric Copper Wire 2.5 mm		
35.	Electric Copper Wire 4 mm		
36.	Flexible wire (single core)		
37.	Flexible wire (two core)		
38.	Flexible wire (three core)		
39.	BTC wire (16 sq. mm)		
40.	BTC wire (10 sq. mm)		
41.	BTC wire (2.5 sq. mm)		
42.	Electrical main switch -16A & 240V - 415V (L&T/Siemens/Kemps/Havells/Anchor)		
43.	Electrical main switch - 32A & 240V - 415 V (L&T/Siemens/Kemps/Havells/Anchor)		
44.	Electrical main switch - 100A & 240V-415V (L&T/Siemens/Kemps/Havells/Anchor)		
45.	Electrical main switch - 250A & 240V-415V (L&T/Siemens/Kemps/Havells/Anchor)		
46.	Tuni Light for decoration (Crompton/Rice - any color) rate/metre		
47.	LED strip light for decoration (multi color)		



	rate/metre		
48.	LED string light for decoration (multi color) rate/metre		
49.	0.75 KW centrifugal pump (Crompton/Havells/Kirloskar/Usha)		
50.	Submersible pump (Crompton/Havells/Kirloskar/Usha)		
<b><u>PLUMBING</u></b>			
51.	PVC pipe (1 inch)		
52.	PVC pipe (3/4 inch)		
53.	PVC pipe (1/2 inch)		
54.	Iron pipe (1 inch)		
55.	Iron pipe (3/4 inch)		
56.	Iron pipe (1/2 inch)		
57.	Valve (metal to be specified)		
58.	Water tap (plastic)		
59.	Water tap (steel) Soma/Kohler/Jaquar/Hindware/Parryware		
60.	Water tap (brass) Soma/Kohler/Jaquar/Hindware/Parryware		
61.	Elbow joint (sizes to be specified)		
62.	T-joint (sizes to be specified)		
63.	Cross joint (sizes to be specified)		
64.	Coupling joint		
65.	Rain shower head (Soma/Kohler/Jaquar/Hindware/Parryware)		
66.	Round shower head (Soma/Kohler/Jaquar/Hindware/Parryware)		



**Annexure-B**

Sl.No.	Name of work	Rate/s of work (without GST)	Rate/s of work (with GST)
<b><u>ELECTRICAL</u></b>			
1	PVC casing capping (rate/metre)		
2	Casing capping fitting (for joints)		
3	Fitting a tube/bulb		
4	Fitting a ceiling fan/wall fan		
5	Wiring works (rate/metre)		
6	Fitting an MCB/Isolator		
7	Fitting a switch board		
8	Fitting decoration lights (rate/per metre)		
9	Repairing of a ceiling fan/stand fan		
10	Repairing of a monoblock centrifugal pump		
11	Repairing of a submersible pump		
<b><u>PLUMBING</u></b>			
1	PVC adhesive		
2	Fitting plastic tap		
3	Fitting a metal tap		
4	Fitting a shower head		
5	Piping works (rate/metre)		
<b><u>CIVIL WORKS</u></b>			
67.	Wall crack repairing		
68.	Floor crack repairing		
69.	Door knob/handle fitting		
70.	Door lock with handle fitting		
71.	Hydraulic door closer machine (per unit)		
72.	Door closer machine fitting		
73.	Window channel repairing		



74.	Aluminum window (per window)		
75.	Aluminum window fitting		
76.	Window glass fitting		
77.	Ventilator glass fitting		
78.	Iron Grill fitting (per sq. metre)		
79.	Wooden structure repairing and replacement		

### **I. Submission of Quotation:**

1. The quotation in sealed cover should be sent to the office of the District & Sessions Judge, Hojai, Assam by post or hand delivered.
2. Interested Registered firms/Enterprise must submit their quotation in sealed covers as per the format enclosed as Annexure 'A'. The sealed cover of the bid should be superscripted as **"Quotation for annual maintenance work in the establishment of the District & Sessions Judge, Hojai"**.
3. The quotation in sealed cover containing the financial bids must reach the designated office on or before the **08.08.2024 till 5:00 pm**. Bids received after the due date/time shall not be entertained.
4. Incomplete quotation or bids not accompanied with the requisite supporting documents or quotation without sealed envelope shall be summarily rejected without assigning any reason and without any communication.
5. This office shall reserve the right to reject any quotation if there appears to be reasonable and probable cause for same.
6. The rates quoted shall be valid for 1 (one) year from the date of acceptance of the quotation.
7. TDS will be deducted at source at the applicable rate from the contract amount.
8. The financial bid must mention the rate to be charged by the firm as per the following terms and conditions.



## II. Terms and Condition:

The firm/ enterprise shall abide by the following terms and conditions.


The bidder must be a registered local firm/ Enterprise, preferably from Hojai and must submit the necessary documents as follows:

1.

- i) Proof of the Current Bank Account of nationalized Bank in the name of the firm.
  - ii) Trade license issued by appropriate authority.
  - iii) PAN Card in the name of the firm.
  - iv) GST registration certificate.
  - v) Any other documents which are required for supplying of tendered items to the Govt. office.
2. The firm/enterprise must have an established shop/office dealing in supply and maintenance work.
  3. The rates should be submitted with GST and without GST separately.
  4. The rate quoted for each item will be final and no hike in price shall be considered in the contract period. Further rate quoted in the price bid should be on door delivery to this establishment.
  5. The service contract shall be for 1 (one) year and shall stand terminated automatically on completion of the year unless expressly extended. In case the service contract is temporarily extended the rates fixed for the preceding year shall be binding till the expiry of the service contract. Increase and decrease of prices, Taxes and duties will not affect the price during this period. The supplier will be responsible for any increase in prices, Taxes and duties. Any increase in taxes and other statutory duties/levies after the approval of Rates shall be to the supplier's account.
  6. Preference shall be given to Firm which has experience in dealing with supply of above mentioned items to the Govt. Offices/Departments.
  7. The bidder shall have to supply the ordered items immediately and not later than 15 (ten) days of receipt of such supply order. The articles to be supplied should be of best and standard quality and as per samples given by the supplier.
  8. The bidder shall have to supply any other ancillary item and carry out any other repair and maintenance work that are listed in the above mentioned 'Annexure' as per Market price rate in urgent cases upon written order if required.



9. Payment shall be made after satisfactory execution of the order and supply of material in satisfactory condition on bill basis. The bills shall be submitted within 15 (fifteen) days from the date of delivery of the articles.
10. Sample of the items of articles of any order should be submitted where necessary. If the samples are deemed unsatisfactory, the supply order will be cancelled for the said articles.
11. Mere submission of the lowest bid will not legally bind the undersigned to accept the quotation with the lowest rate; preference shall be given only to the firm/ supplier/ enterprise who submits bid for standard quality items as quoted.
12. In case of violation of terms and conditions of the tender document or unsatisfactory supply of material or of poor quality and below standard, the undersigned reserves the right to terminate the supply order by giving intimation to the supplier.
13. The decision of the undersigned in all respect shall be final and binding.


  
01/08/24  
District & Sessions Judge  
Hojai, Assam

Memo No. DJHj/2024/2033-2035

Dated Hojai the: 01/08/2024

**Copy for information and necessary action to :**

1. System Officer, O/o the District & Sessions Judge, Hojai, Assam for uploading the Notice in the official Website of the District Judiciary, Hojai;
2. Notice Board of this establishment;
3. Office file.

  
01/08/24  
District & Sessions Judge  
Hojai, Assam.