



**OFFICE OF THE DISTRICT & SESSIONS JUDGE::HOJAI::ASSAM**

MemoNo.DJHj/21/549-552

Dated.24.06.2021

**QUOTATION**

Sealed quotations affixing Court fees of amount Rs. 8.25/- (Rupees eight and twenty five paise) only, are hereby invited from intending firms for annual servicing of 30 (Thirty) numbers of Air Conditioner and 11 (Eleven) numbers of Inverters in the Office / Govt. Residential quarters of the District Judiciary at Hojai, for the financial year 2020-21. Sealed quotations will be received by the undersigned on or before 12.07.2021 during office hours. The undersigned has the right to accept or reject any Quotation's without assigning any reason thereof.

**Terms and Conditions**

1. The intending firm should be a registered firm and should have experience in dealing with repair and servicing of Air Conditioner's and Inverter's.
2. The name and mobile number of 1(one) person designated to provide assistance shall be provided by the firm selected.
3. The service provider has to cause regular inspection & maintenance of the Air Conditioner's and the Inverter's after every 3(three) Months.
4. The service provider shall address to complaints so received within 24 hours of such intimation.
5. In case there is a change in the quantity of machines to be serviced under the annual maintenance contract, the increase or decrease of the quantity shall be duly intimated to the service provider and the rates approved shall be applicable for the additional Air Conditioner and Inverters.
6. The rate approved shall be final for the entire year.
7. The service contract shall be for 1(one) year and shall stands terminated automatically on completion of the year unless expressly extended. In case

  
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- the service contract is temporarily extended the rates fixed for the preceeding year shall be binding till the expiry of the service contract.
8. In case the service provider is unable to render satisfactory service the service contract shall be terminated by giving 1(one) Month notice.
  9. Any replacement of parts if necessary shall be made by the service provider after approval by the District & Sessions Judge and the cost of replacement shall be as per market rate.
  10. The selected firm shall maintain a register of all service being provided and the same will be countersigned by the authorise person of the firm as well as the Sheristadar of the District & Sessions Judge ,Establishment, Hojai.

(Shri Aditya Hazarika)  
District & Sessions Judge  
Hojai, Assam  
  


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Copy for information and necessary action to:

1. ✓ The System Officer. He is requested to upload the same.
2. Notice Board.
3. Office file.

  
(Shri Aditya Hazarika)  
District & Sessions Judge  
Hojai, Assam.

**District & Sessions Judge  
Hojai**