

OFFICE OF THE DISTRICT & SESSIONS JUDGE
HOJAI :: ASSAM.

Memo No. DJHj/ _____ ,

Dated Hojai the _____ December 2021

NOTICE INVITING QUOTATION


Sealed quotations affixing Non Refundable Court Fee Stamps of Rs.8.25/- are hereby invited from local Shops/Suppliers etc. for supply of Uniforms, Identity Card and Identification Badge for Drivers/Grade-IV employees of the Office of The District & Sessions Judge, Sankardev Nagar at Hojai. The specifications of the items are given below. Interested local shops/suppliers may submit their quotations on or before 13.12.2021 up to 03:00 p.m. The detail specifications as well as terms and conditions governing this quotation are noted below:

Proforma of Specifications of Items

Name of Item	Brand/quality	Rate (inclusive of GST)
White Shirt for Male (Full & Half sleeve)	Branded/Best quality	Per pair
White Pant for Male	Branded/Best quality	Per pair
Navy Blue Sweater (Full Sleeve) for Male	Branded/Best quality	Per piece
Brown Belt for Male	Best quality leather material	Per piece
White Cap (Crown type) (For Male)	Best quality	Per piece
Brown Cap (Crown type) (For Male)	Best quality	Per piece
Black Shoe (For Male)	Preferably "Bata"/"Khadim"/Best quality	Per pair
Sky Blue Shirt for Male (Full & Half sleeve)	Branded/Best quality	Per pair
Blue Pant for Male	Branded /Best quality	Per pair
Grey colour Sweater for Male	Branded/Best quality	Per piece
Light Blue colour saree with blouse	Branded/Best quality	Per pair
Navy Blue Sweater (Full Sleeve) For female	Preferably "Oswal"/"Monte Carlo"	Per piece
Black Pump Shoe (For woman)	Preferably "Bata"/"Khadim"/Best quality	Per pair
Staff Identity Card with Printed Lace and Card Holder	Best quality	Per piece
Badge (with Name and Designation of the employee embossed on it)	Best quality	Per piece

Terms and conditions governing this quotation are:


1. The items must be delivered to the office of the undersigned without any additional charges;
2. Tax payable in addition to the rates quoted should be mentioned specifically in the quotation;
3. The rate quoted shall be valid for 1 (One) year from the date of award of this contract, until and unless the tax slab is revised by the Government;
4. The bidders must have to show samples of each items as mentioned in this quotation as and when directed by the office of the undersigned;
5. The payment will be made through bank account of the firm after satisfactory delivery of the items;
6. The quotations will be received in the office of the undersigned till 13.12.2021 upto 03:00 p.m.
7. Bids will be opened by the office of the undersigned on 14.12.2021 tentatively at 03:00 p.m.
8. Mere submission of the lowest bid will not legally bind the undersigned to accept the quotation with the lowest rate; preference shall be given only to the firm/supplier who submits standard quality items as quoted;
9. The undersigned reserves the right to reject any part or all of the quotation at any time without assigning any reasons thereof.


District & Sessions Judge
Hojai, Assam

Memo No. DJHj/ 21/1459-61 ,

Dated Hojai the 07th December 2021

1. ✓ System Officer, Hojai District Judiciary for uploading this Notice inviting quotation in the official website of Hojai District Judiciary;
2. Notice Board of this establishment;
3. Office File.


District & Sessions Judge,
Hojai, Assam.