

**OFFICE OF THE DISTRICT & SESSIONS JUDGE:::::SOUTH SALMARA MANKACHAR**  
**ADVERTISEMENT**

**Dated 20 /07 /2024**

Applications are invited from intending eligible candidates, who are citizens of India as defined in the Constitution of India, in the Prescribed standard form of application for filling up vacant posts (highlighted hereunder in the table) in the establishment of District & Sessions Judge, South Salmara Mankachar as per sanction order **No.JDJ.11016/97/2017-ESTT-JUDI-Judicial/35, Dated 12.03.2020 & No.JDJ(E)129/2004/11 Dated 31.03.2007** of Judicial Department , Government of Assam.

Sl. nos.	Name of posts	Number of posts	Category	Scale of Pay with Grade Pay	Eligibility Criteria
1	Sheristadar/Head Assistant	01	Unreserved	Rs. 30,000 - Rs. 1,10,000) + GP Rs. 13,900, as per ROP Rules 2017.	The candidate who must have served as supervisory Assistant or Sheristadar of Munsiff office or a Sheristadar of Asstt. District & Sessions Judge office or Upper Division Assistant continuously for 3 years in the <b>District &amp; Sessions Judges Establishment</b> on the 1 <sup>st</sup> day of July 2024.
2	Sheristadar of Munsiff office (Post Creation Letter No JDJ(E)129/2004/11 Dated 31.03.2007)	01	Unreserved	Rs. 14000 - Rs. 70000 + GP Rs. 8000/PM (PB-2), as per ROP Rules 2017( Revised).	The candidate must have served as U.D.A in the establishment of District & Sessions Judges of Assam, who have rendered not less than 7 years of Service in the <b>District &amp; Sessions Judges establishment</b> , out of which at least 3 years shall be of continuous service as Upper Division Assistant on the 1 <sup>st</sup> day of July 2024. The seniority cum merit shall be given preference.

Sl. nos.	Name of posts	Number of posts	Category	Scale of Pay with Grade Pay	Eligibility Criteria
3	Sheristadar of Civil Judge & Assistant Sessions Judge office	01	unreserved	Rs. 22,000 - Rs. 97,000/ + GP Rs. 9100/-, as per ROP Rules 2017	The candidate must have served as U.D.A in the establishment of <b>District &amp; Sessions Judges</b> of Assam, who have rendered not less than 7 years of Service in the District & Sessions Judges establishment, out of which at least 3 years shall be of continuous service as Upper Division Assistant on the 1 <sup>st</sup> day of July 2024. The seniority cum merit shall be given preference.
4	Bench Clerk-Grade-I	01	unreserved	Rs. 22,000 - Rs. 97,000/ + GP Rs. 9100/-, as per ROP Rules 2017	The candidate must have served as U.D.A in the establishment of District & Sessions Judges of Assam, who have rendered not less than 7 years of Service in the <b>District &amp; Sessions Judges establishment</b> , out of which at least 3 years shall be of continuous service as Upper Division Assistant on the 1 <sup>st</sup> day of July 2024. The seniority cum merit shall be given preference.



Sl. nos.	Name of posts	Number of posts	Category	Scale of Pay with Grade Pay	Eligibility Criteria
5	Bench Clerk-Grade-II	01	unreserved	Rs. 14000 - Rs. 70000 + GP Rs. 8,000/-, as per ROP Rules 2017(Revised).	The candidate must have served as U.D.A in the establishment of District & Sessions Judges of Assam, who have rendered not less than 7 years of Service in the District & Sessions Judges establishment, out of which at least 3 years shall be of continuous service as Upper Division Assistant on the 1 <sup>st</sup> day of July 2024. The seniority cum merit shall be given preference.
6	Upper Division Assistant	04	U.R = 02, ST (P) = 01, OBC/MOBC = 01.	Rs. 14000 - Rs. 70000 + GP Rs. 8,000/-, as per ROP Rules 2017(Revised)	The candidate must have served as Lower Division Assistant/Copyist/Computer Typist in the <b>District &amp; Sessions Judges</b> Establishment who have rendered not less than 5 years of service on the 1 <sup>st</sup> Day of July 2024.

**How to apply:-**

1. Intending Candidates shall submit their applications through proper channel to the **"The Office of the District & Sessions Judge , South Salmara Mankachar , District Court Complex at Fekamari, P.O: Fekamari.PIN : 783135, Assam** either directly in the **DROP box** kept in the office of the undersigned or through post. **No application will be received in any other mode.**
2. The submitted applications must be accompanied by i) three recent colored passport size photograph, ii) Experience certificate issued by the respective District & Sessions Judge, iii) Self attested copies of educational qualification, caste certificate etc, iv) Copy of upto date service book, v) Copy of A.C.R for last three years,vi) **NOC from the employer** vi) Email ID and Contact number of the candidate.The candidate must bring original documents at the time of interview.
3. **The applicant should superscribed the name of post in the top of the Envelope.**
4. **Applications should reach the office of the undersigned during office hours on all working days on or before 22.08.2024. No application will be received after 22.08.2024. Office will not be responsible for postal delay.**
5. **No individual call letters will be sent to eligible Candidates.**

6. The list containing the names of the sort listed candidates and the date of interview will be uploaded in the official website of District Judiciary, South Salmara Mankachar  
**(<https://southsalmara.dcourts.gov.in>).**
7. **The candidates will have to appear for the interview at their own cost and No TA & DA will be admissible in this respect.**
8. The selection Board reserves the right to cancel, alter or modify the advertisement or other terms and conditions of the advertisement without any prior notice.

**Sd/ ( S.Hazarika)**

District & Sessions Judge

-cum-

Chairman Selection Board  
South Salmara Mankachar.

**Memo No. DJ.SSM-I.2/Esstt/2021-2024/ 1211-1214 /E, Dated 20/07/2024**

**Copy to :**

1. The District & Sessions Judge,  
Kamrup(M)/ Kamrup,Amingaon/ Darrang/ Mangaldoi/ Udalguri/ Sonitpur/ Lakhimpur/  
Dhemaji/ Nalbari/ Barpeta/ Bongaigaon/ Kokrajhar/ Chirang/ Baksa/ Goalpara/ Dhubri/  
Morigaon/ Nagaon/ Golaghat/ Jorhat/ Sivsagar/ Dibrugarh/ Tinsukia/ Dima Hasao/ Karbi  
Anglong/ Cachar/ Silchar/ Hailakandi/ Karimganj/Hojai/Bajali.All the District & Sessions  
Judges are requested to circulate the advertisement among all aspirant candidates.
2. The System Assistant of this office. He is directed to upload this advertisement in the official  
website and to mail to all the above mentioned District & Sessions Judges establishments.
3. The Notice Board of this Office.
4. Office file.

District & Sessions Judge

-cum-

Chairman Selection Board  
South Salmara Mankachar