

OFFICE OF THE DISTRICT & SESSIONS JUDGE :: HAILAKANDI

Order No: 198

Dated : 27-07-2026

In pursuance of Notification No. 32 dated 26-04-2021 issued by the Hon'ble Gauhati High Court, Guwahati, whereby the use of superior quality A4 size paper measuring 29.7 cm x 21.7 cm, having not less than 75 GSM, **with printing on both sides of the paper for all pleadings, petitions, affidavits, judgments, orders and other Court-related documents has been prescribed**, the following directions are hereby issued for strict compliance by all concerned in all Courts under this Judgeship :-

1. Font size **"14"** of **"Tahoma"** font with one-and-a-half line spacing.
2. For quotations and indents, font size **"12"** with single line spacing.
3. Margins of **4 cm** on the left and right sides and **2 cm** on the top and bottom.

All Judicial Officers under this Judgeship, Advocates and Ministerial Staff Members are hereby directed to ensure strict adherence to the aforesaid specifications with immediate effect.

Any deviation from the above specifications shall be avoided.

Inform all concerned accordingly.

Sd/- Shri Subhabrata Datta
District & Sessions Judge,
Hailakandi

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Copy for information and necessary action to:-

1. The Learned Additional District & Sessions Judge, Hailakandi.
2. The Learned Civil Judge, Senior Division, Hailakandi.
3. The Learned Chief Judicial Magistrate, Hailakandi.
4. The Learned Secretary, DLSA, Hailakandi.
5. The Learned Additional Chief Judicial Magistrate, Hailakandi.
6. The Learned Civil Judge, Junior Division No. 1-cum-JMFC, Hailakandi.
7. The Learned Civil Judge, Junior Division No. 2-cum-JMFC, Hailakandi.
8. The Learned Judicial Magistrate First Class, Hailakandi.
9. The Learned President/Secretary, District Bar Association, Hailakandi.
10. The Chief Administrative Officer of this establishment.
11. The Court Manager of this Judgeship.
- ✓ 12. System Assistant of this Judgeship.

Order Book/Office File.

District & Sessions Judge,
Hailakandi

[Handwritten signature and date 27/07/26]