

OFFICE OF THE DISTRICT & SESSIONS JUDGE :: HAILAKANDI

ORDER NO. 320

Dated : 23-12-2025

In view of the approved Note-Sheet No. 376, dated 23-12-2025, of this Office and in pursuance of the Resolution dated 22-12-2025 of the Selection Board of this establishment regarding the filling up of the vacant post of Chief Administrative Officer in the Office of the District & Sessions Judge, Hailakandi, by way of promotion, **Sri Sadhan Kumar Sinha**, presently working as **Senior Administrative Officer** in the Office of the Additional District & Sessions Judge, Hailakandi, is hereby appointed as **Chief Administrative Officer** of this establishment.

The appointment shall be on the Pay Scale of Rs.30,000/- to Rs.1,10,000/- plus Grade Pay of Rs.14,500/- only per month, along with other allowances as admissible under the applicable rules. He is directed to join the new assignment accordingly.

The Head Administrative Officer-cum-In-Charge, Chief Administrative Officer of this establishment, is hereby directed to hand over all relevant files, registers, records and other official documents to Sri Sadhan Kumar Sinha, Chief Administrative Officer.

This order shall come into force with effect from **02-01-2026**.

Inform all concerned.

Sd/- Shri Subhabrata Datta

District & Sessions Judge,
Hailakandi

Memo No. JHD.V/2025/5/2790 - 2800

Dated 23-12-2025

Copy forwarded for information & necessary action to :-

1. The Registrar (Vigilance), Hon'ble Gauhati High Court, Guwahati.
2. The Additional District & Sessions Judge, Hailakandi.
3. The Civil Judge, Senior Division, Hailakandi.
4. The Civil Judge, Junior Division No. 1, Hailakandi.
5. The Civil Judge, Junior Division No. 1, Hailakandi.
6. The Treasury Officer, Hailakandi.
7. The Chief Administrative Officer of this establishment.
8. Sri Sadhan Kumar Sinha, _____ **the incumbent concerned.**
9. The Head Administrative Officer-cum-In-Charge Chief Administrative Officer of this establishment.
10. The Accountant of this establishment.
- ✓ 11. The System Assistant of this Judgeship (*He is directed to upload the same in the website of this Judgeship*).

Order Book/ Office file.

District & Sessions Judge,
Hailakandi

23/12/2025