

**OFFICE OF THE DISTRICT JUDGE, KALIMPONG**

**NAZARATH DEPARTMENT.**

**TENDER NOTICE NO. 08 /2023.**

**Dated 21.09.2023**

Sealed tenders are hereby invited from the reputed firms/agencies having bonafide trade license for supply of KORES EASY CUT 822 PAPER SHREDDER Model. SKU:880915 HSN:8472 for the Office of the District and Sessions Judge, Kalimpong. No additional carrying/installation cost will be provided.

The Bidders are further requested to submit their rates in sealed envelope and submit the same to the office of the undersigned addressed to the under signed on any working day within 28.09.2023 by 12:30 pm. The sealed Tender will be opened on 28.09.2023 at 1:30 pm or in case of any unforeseen exigency on next day 29.09.2023 at 1:30 pm at the Chamber of the undersigned in the presence of intending bidders. It is pertinent to mention here that rate should be given including all taxes and charges as per government rule.

Be it mentioned here that specification in the Column no-4, rate should be given in the following proforma as desired by this office. The rates should be submitted only of the requirements mentioned herein.

**PROFORMA**

Sl. No	Details of Articles with specification	Quantity	Rate offer in Rs.
01	KORES EASY CUT 822 PAPER SHREDDER Model. SKU:880915 HSN:8472	01	

**Terms & conditions:-**

01. In no case, any tender submitted after the due date and /or beyond the stipulated time shall be entertained.
02. The undersigned reserves his right to accept and/or reject without showing any reason whatsoever.
03. Sealed tender should be sent in the office of the District Judges Office at Kalimpong within 28.09.2023 up to 12:30 pm.

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04. The sealed Tender will be opened on 28.09.2023 at 1:30 P.M. or in case of any unforeseen exigency on next day 29.09.2023 at 1:30 p.m at the Chamber of the undersigned in the presence of intending bidders. Intending bidders will have to attend along with original copies of documents.
05. For administrative convenience and on the basis of technical specification, the work may be divided amongst the bidders at the lowest accepted rate. The decision of the authority shall be final.
06. Only one representative of each bidder shall be allowed to attend at the time of tender opening subject to presentation of authorization letter from the Tenderer.
07. In case of any deviation from any terms and condition of order authority shall reserve the right to cancel the order with the supplier at any time during the aforementioned period.
08. All deductions will be made as per Government Rules.
09. Payment will be made subject to allotment of fund from the Government.
10. Rate should be quoted inclusive of all charges and taxes.
11. No other claim/allowances will be entertained.

**The rates are to be quoted inclusive of all taxes including G.S.T & delivery charges, etc. The quoted rate must be in conformity with the specification as mentioned above.**

The agency shall ensure that the worker supplied, has physically and/or technical capability to carry out the required work.

Inform all concerned.

District Judge,  
Nazarath Department, District Judge's  
Court, Kalimpong.

**DISTRICT JUDGE  
KALIMPONG**

Memo No. 174 ( 5 ) / Dated 21/09/2023 .

Copy forwarded for information and necessary action to :-

1. The District Magistrate, Kalimpong.
2. The Superintendent of Police, Kalimpong.
3. The C.M.O.H, Kalimpong.
4. The Chairman, Kalimpong Municipality.
5. Court's Notice Board and Kalimpong District Court Website  
<https://districts.ecourts.gov.in/kalimpong>

District Judge,  
Nazarath Department, District Judge's  
Court, Kalimpong.

**DISTRICT JUDGE  
KALIMPONG**