IN THE COURT OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE:: AT KAMAREDDY

NOTIFICATION CALLING FOR TENDERS FOR SANITATION CONTRACT FOR FOUR COURTS BUILDING COMPLEX, KAMAREDDY

Dis.No. 1538 /2025 Dated 26 .06.2025

Sealed Tenders are invited by the undersigned for the period of **Six Months Maintenance Contract from September, 2025 to February, 2026** for cleaning of Toilets and compound. Cleaning and moping of corridors, staircase cleaning and sweeping in the open area in the premises outside the building of **Four Courts Building Complex, Kamareddy**.

The Tenders have to be submitted to **THE PRINCIPAL DISTRICT AND SESSIONS JUDGE, KAMAREDDY** on or before **10.07.2025** by **05-00 PM.**, quoting the rate along with E.P.F., E.S.I. and G.S.T. contribution as per G.O.Ms.No.85 of Labour Employment, Training & Factories Labour(II) Department dt.22.09.2007 and to mention what are the material used. Your acceptance to prescribed conditions annexed herewith and it is the discretion of the committee to accept or reject the Tenders without assigning any reason.

26/6/25

Principal Dist. and Sessions Judge, Kamareddy.

To:
1.The Notice Board of the Prl. District and Sessions Judge, Kamareddy
2.The Notice Board of the I-Addl. Dist & Sessions Judge, Kamareddy
3.Display the Notice in the Official Website of District Court.
4.The Notice Board of the District Collector, Kamareddy.
5.The Notice Board of the Municipal Office, Kamareddy.

TERMS AND CONDITIONS

The Tenders are invited to take up the comprehensive Annual Maintenance of Sanitation Work of the building of Four Courts Buildings Complex, Kamareddy, to keep the premises clean and tidy and building cleaning of Toilets of all the Floors of Building.

1. The Period of Annual Maintenance Contract will be till 28.02.2026 from the date of Agreement.
2. The Organization has to entrust the work from 7.30 AM to 5.40 PM subject to Labour Act.
3. The Organization shall undertake the General Cleaning such as Sweeping, Moping of Corridors, Stair Cases, Court Halls, Clearing of Spider webs, clearing of Lofts and Sunshades, cleaning of Toilets etc., of all the Floors of the Building and entire premises
4. The Organization those who are submitting the Tenders for Sanitation work shall quote consolidated Annual Maintenance Charges on monthly basis and shall quote number of Employees proposed to be employed for execution of work and supervising the work.

Contd..Pg(2)

5. Cleaning of sajjas in the building every week. The Agency should be well equipped in attending to the said work, if necessary, the agency has to hire the necessary equipment for the said purpose.
6. Sweeping of terrace in the building once in every fortnight and also cleaning overhead water tank every month.
7. Cleaning of all the General Toilets (Ladies and Gents) using phenyl and cleaning material regularly (daily 3 to 4 times).
8. Cleaning of Window Panes, Grills etc., and Pan Stains near the toilets, cornets and other places.
9. The staff of the Contractor shall also attend to any other work as entrusted by the Prl. District and Sessions Judge, Kamareddy.
10. The Contractor personnel have to remove the unwanted plants etc.,on the building once in a week, without fail and for this, the Agency has to procure necessary equipment.
11. The Agency shall pay wages to the workers as per the provisions of Minimum Wages Act. 1948 and comply with provisions of other Acts relating to Labour and Proof of such payment etc., shall be submitted to the Prl. District and Sessions Judge, Kamareddy every month. The Agency has also pay EPF and ESI contributions for all the Workers as per Rules and also file proof of such payment. The Agency shall also pay service Tax etc., to the concerned Authorities and file proof of such payment also before Prl. District and Sessions Judge, Kamareddy.
12. The Agency personnel shall invariably wear Uniform with Identity Card before entering the premises. Whenever the authorities insist, the Agency personnel shall produce their Identity Cards.
13. This Office reserves the right to terminate the contract, without assigning any reason.
14. This Office may impose penalty of deducting certain percentage of amount from the bill, if any Person absents to duty or if no substitute is provided or if the work is found to be un-satisfactory or any damage is caused to the Court property.
15. The Agency shall not sub-lease/entrust the work of maintenance to any other agency.
16. If the Agency intends to withdraw from the contract, it shall give at least one month's advance notice, as otherwise, the Office reserves the right to claim damages from the Agency.
17. The Agency, shall submit Bank Account number. Name of the Bank and Branch, IFSC Code and MICR Code number along with 1st bill.
18. The successful Tenderer has to execute an agreement abiding to the said terms & conditions on a non-judicial stamp paper of Rs. 100/- as early as possible.