OFFICE OF THE DISTRICT AND SESSIONS JUDGE :: UDALGURI

NOTICE INVITING TENDER

Dated: Udalguri, the 25th June, 2025

Sealed tenders are invited affixing a court fee of Rs. 8.25/- (non-refundable) from Govt. registered Firms/Shops for the servicing / repair of diesel generators at the office premises. The tender must reach the undersigned on or before 9th July, 2025 during office hours.

Sl. No.	Name of the Work	Make/Model	Qty.
1	Servicing / Repair of Diesel Generators (1 no. 63 KVA and 3 nos. 5 KVA)	Kirloskar / Miscellaneous	4 Nos.

Terms and Conditions:

1. Sealed envelopes should be clearly marked as "Tender for Diesel Generators Servicing / Repair" and must contain the following documents:

   a) Copy of PAN Card
   b) Copy of GST registration certificate
   c) Copy of GST clearance
   d) Copy of trade license
   e) Copy of Experience certificate, if any

2. Each page of the submitted documents should be signed by the bidder with the official seal to establish the bidder's eligibility and qualification to perform the repair work if the bid is accepted.

3. The sealed quotation should be addressed to the District and Sessions Judge, Udalguri, and must be submitted to the office of the District and Sessions Judge, Udalguri during office hours on working days.

4. The firm should clearly mention the Make/Model of the Diesel Generators being repaired with detailed specifications.

5. The repair work should be carried out immediately upon receipt of the work order from the undersigned.

6. The payment shall be made after the completion of the repair work and upon acceptance with full satisfaction. The payment will be processed on a credit basis, and the following documents must be provided:

   a) Bill in triplicate
   b) Bank Account details
   c) Repair completion certificate duly signed by the consignee

7. Prices should be quoted inclusive of GST. Prices once approved will remain valid during the scheduled repair period. Any increase in taxes or other statutory duties will not affect the agreed price during this period. The repair firm will be responsible for any increase in taxes and duties.
8. In the event of any breach of terms and conditions, delay, or default, the purchase order will be terminated.
9. Conditional tenders are liable to be rejected.
10. Tenders submitted after the stipulated time will summarily be rejected.
11. Interested bidders are advised to visit the site of the DGs before tendering.
12. In case the successful bidder provides sub-standard repairs, their tender shall be cancelled. Subsequently, the next successful bidder may be considered.
13. The undersigned reserves the right to accept/reject any quotation without assigning any reason.
14. The undersigned is not obligated to accept the lowest rate of any quotation received during the tender process.
15. The decision of the undersigned is final and binding on all parties involved.

Sd/-

District and Sessions Judge,
Udalguri

Memo. No. DJ(U) 3890 - 3892 **Dated:** Udalguri, the 25th June, 2025

Copy forwarded for information and necessary action to:

1. The Systems Officer to upload this tender notification on the official website of Udalguri District Judiciary.
2. The Notice Board of the office of the District & Sessions Judge, Udalguri.
3. The Concerning file.

District and Sessions Judge,
Udalguri

District & Sessions Judge
Udalguri :Assam