

OFFICE OF THE PRINCIPAL DISTRICT JUDGE : SURYAPET

TENDER NOTIFICATION

Dis.No. 2123/2024/C2

Date 30.08.2024

Sealed Tenders from experienced persons in the field of Hotel services are invited for maintaining and running the Canteen in the District Court Complex, Suryapet premises for a **period of (02) years** subject to the following conditions:

CONDITIONS

- 1) The Canteen to be run in the ground floor of the District Court Complex, Suryapet.
- 2) The period of license to run the Canteen will be **for (02) years** from the date of acceptance of tender.
- 3) EMD of Rs.2,000/- is to be paid along with Tender through Bank DD obtained in the name of Principal District & Sessions Judge, Suryapet and the said DD of EMD amount will be returned to the unsuccessful bidders.
- 4) The Canteen shall install separate Electrical Meter and pay the Electricity charges, water charges and Drainage charges etc.
- 5) The persons who run the Canteen shall have proper and befitting experience in preparation of food items.
- 6) The Canteen shall be run in highly hygienic and clean atmosphere.
- 7) The successful bidder shall have soft and kind approach towards the advocates, staff members, litigant public and customers who may visit Canteen for the purpose of refreshments
- 8) Hot, fresh and quality food shall be served in the Canteen.
- 9) Fresh fruit juice shall be prepared in the Canteen and shall be served.
- 10) Canteen runner shall serve the filtered water for drinking purpose to the customers.

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- 11) They shall maintain clear and dust free atmosphere in the Canteen in clear and
- 12) The tables, Chairs, vessels, other utensils and Gas cylinder shall have to be arranged by the Canteen runners themselves.
- 13) The Canteen premises shall be cleaned on regular basis every day to keep it free from flies hovering the sweet articles and juice.
- 14) The food items which shall be usually made available in the Canteen are Break fast, Lunch, Tea and snacks.
- 15) The Canteen runner shall serve the delicious nature of food besides keeping the health of the customers in mind.
- 16) The plates and tumblers shall have to be washed in the hot water.
- 17) The Canteen runners shall not use plastic tumblers or polythene covers.
- 18) They shall not indulge in any act of pollution of environment.
- 19) The edible oil used for the preparation of food items shall be fresh. .
- 20) Proper seating arrangements shall be maintained.
- 21) There shall not be sale of the Tobacco items in the canteen premises.
- 22) Canteen runners shall maintain Refrigerator from their own costs during the period of license.
- 23) They shall not make any alterations to the structure.
- 24) They shall take back all the movable articles kept by them after the expiry of license period.
- 25) The food items shall be on par with the recognized and established standards.
- 26) Sealed and tamper proof envelops containing tenders will have to reach this office within 05.00 P.M on or before September, 2024.
- 27) The persons applying for tender shall note that, minimum quote amount fixed is Rs. 50,000/- and however acceptance of tender will be for the highest quote.

28) The successful bidder will have to sign the undertaking agreeing to the conditions as may be imposed for permitting to run the canteen.

29) The envelopes shall be sealed properly and addressed to the Principal District & Sessions Judge, Suryapet and shall contain the from address.

30) The tender envelopes shall be super scribed legibly as

"TENDER FOR CANTEEN AT DISTRICT COURT COMPLEX SURYAPET"

31) The license can be terminated even before completion of license period with prior notice of 07 days and the Licensee will have to vacate the Canteen premises on the expiry of the **license period of (02) years** or revocation, whichever is earlier.

32) The Licensee shall not sub-let or under-let or induct third parties through any manner for running the business of Canteen.

33) The Licensee shall not undertake out side catering services by cooking food in the Canteen.

34) The undersigned retains right to cancel the tender notification.


35) The undersigned further retains right to reject the tenders and to call for fresh tenders for justifiable reasons.

36) The last date for receipt of tenders is on **17.09.2024**.

Sd/-
**PRINCIPAL DISTRICT JUDGE
SURYAPET**

- To,
1. All the Judicial Officers working in Suryapet Unit with a request to affix the Notification in their respective notice boards.
 2. The System Assistant, District Court, Suryapet with instructions to publish the said notification the Official website.
 3. The Local Traders.

//By Order//


**Chief Admin. Officer
Prl. District Court
Suryapet**

TENDER FORM

TENDER FOR CANTEEN AT DISTRICT COURT COMPLEX, SURYAPET

EMD amount of Rs. 2,000/-

Passport size
photograph of the
Tenderer

1. Name of the Tenderer :
2. Address & Contact No. Of the Tenderer :
3. Aadhar Card Number of the Tenderer :
4. Whether E.M.D amount deposited?
If so furnish the details :
5. Whether possess Licence to run Canteen,
if so enclose copy :
6. Whether have experience of running Canteen, :
If yes furnish details with necessary documents :
7. Quote the Amount annually to run the Canteen :

DECLARATION

I, hereby declare that, I am ready to pay amount quoted at Sl.No.7 annually and I abide by the Terms & Conditions as per Tender Notification.

Place:

Date:

(Signature)