

**OFFICE OF THE PRINCIPAL DISTRICT JUDGE :: SURYAPET.**

**Dis.No. 1165/2024/A1.**

**Dated: 06-05-2024.**

**C I R C U L A R**


Sub: Public Services – TJMSS – Transfer of the staff members who have completed 3 years in a Particular Station – Choice of three or more stations with reasons and Request transfer applications, if any – Called for – Reg.

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All the Judicial Officers working in Suryapet Unit are requested to submit the details in the following proforma in respect of staff members of all Categories working under their control who have completed 3 years or more in a particular Station (in any category of post) as on **31.05.2024** along with their choice of three stations and also request transfer applications of staff members (if any) by 31.05.2024.

**:: P R O F O R M A ::**

1	Name of the Staff & designation with entrustment of work.	
2	Present working station and period of working	
3	Name of the Previous three stations with dates, with branch of work entrusted to the employee at each Station.	1. 2. 3.
4	Choice of three Stations.	1. 2. 3.
5	Particular reasons for consideration posting to those Stations / genuine grounds of hardship along with documentary proof.	
6	Remarks of the forwarding Officer, if any.	
7	Signature of the employee with date.	

  
**PRINCIPAL DISTRICT JUDGE,  
SURYAPET.**

To  
All the Judicial Officers in Suryapet District.