OFFICE OF THE DISTRICT & SESSIONS JUDGE : : : NALBARI

Dated: 22nd May, 2026

NOTICE INVITING QUOTATION

Sealed Quotations are invited from Government registered Suppliers / Firms / Shop affixing court fee of ₹ 8.25/-(non-refundable) for supply of **Computer related articles** to the Office of the undersigned for the financial year 2026-2027.

The quotations should have to reach the Office of the undersigned on or before **11th June/2026.**

For details, please visit**https://nalbari.dcourts.gov.in**

Sl. No	Item Description	Qty./ Size / Colour
1	Canon Printer Cartridge 337 Compatible	Per unit.
2	HP Printer Cartridge 12A Compatible	Per unit.
3	HP Printer Cartridge 88A Compatible	Per unit.
4	Canon Xerox Machine Toner NPG 59 Original	Per unit.
5	Canon Printer Cartridge 326 Compatible	Per unit.
6	Canon Printer Cartridge 328 Compatible	Per unit.
7	Pen drive 32GB & 64GB (SanDisk/Kingston)	Per unit.
8	Canon T06 Toner Cartridge Original	Per unit.
9	Mechanical Key Board (reputed brands e.g. HP/ Logitech etc)	Per unit.
10	HP Printer Cartridge 110A Original &Compatible	Per unit.
11	HP Neverstop Laser (Imaging Drum) Cartridge 104A (W1104A) Original &Compatible	Per unit.
12	Mouse (reputed brands e.g. HP/ Logitech etc)	Per unit.
13	Canon T13 Toner Cartridge Original	Per unit.
14	HDMI Connector (Coupler)	Per unit.
15	HDMI Splitter 4*1	Per unit.
16	HDMI 2*1	Per unit.
17	8 Port Giga Network Switch (TP link/D-Link)	Per unit.
18	Dual band Wireless Router (TP link/D-Link)	Per unit.
19	HDMI Cable 10 Meter length	Per unit.
20	HDMI Cable 5 Meter Length	Per unit.
21	HDMI to VGA Converter	Per unit.
22	16 Port Giga network Switch (TP link/D-Link)	Per unit.
23	RJ 45 Connector (50 Pc) (TP link/ D- Link)	Per unit.
24	Cat 6 LAN Cable 90 meter (TP link/ D- Link)	Per unit.
25	CMOS Battery	Per unit.

26	USB Hub	Per unit.
27	HDMI Cable 20 Meter	Per unit.
28	External HDD 2TB (Seagate/WD)	Per unit.
29	600 VA UPS	Per unit.

Terms and Conditions are as follows:

1. Only Government-registered suppliers/firms/shops are eligible to submit the quotations.

2. The Sealed envelope duly marked as "**Tender for Computer Articles**" and quotations should contain the following documents:

(a) Copy of PAN Card

(b) Copy of GST Registration certificate

(c) Copy of GST Clearance

(d) Copy of Trade License

(e) Copy of Experience Certificate if any

3. Each page of the documents should be signed and sealed by the bidder to establish the bidder's eligibility and qualification to supply the materials if the bid is accepted.

4. The sealed quotation should be addressed to the **District & Sessions Judge, Nalbari-cum-Chairman, Purchase Committee** during office hours on working days. The Quotation must be accompanied by the Latest Sales Tax Certificate, Income Tax Clearance Certificate, Trade License, PAN Card, GST Registration/Clearance Certificate and Experience Certificate (if any) etc.

5. The rate of the articles should be quoted against the items and price quoted should be inclusive of all taxes. However, the GST rate is to be shown separately against the items. The prices quoted should not exceed the Maximum Retail Price (MRP) of the articles.

6. Any increase in taxes and other statutory duties shall not affect the price during the contract period. The Supplier shall be responsible for any increase of taxes and duties.

7. The quoted rates shall remain valid until the implementation of the GeM portal.Once the process of the GeM portal is completed, the selected supplier shall be discontinued and tender will be re-initiated through GeM portal**.**

8. Supply should be carried out immediately along with a challan copy upon receipt of the work order.

9. After selection, the selected parties shall submit bills in triplicate quarterly along with

the GST clearance certificate for the relevant month /quarter, bank Account details and copy of order for payment. Late submission of Bills will result in payment being processed in the next financial year.

10. Duplicate/Sub-standard items will not be accepted under any circumstances.

11. GST /TDS will be deducted at source.

12. Conditional tenders are liable to be rejected.

13.Quotations submitted after the stipulated time will be summarily rejected.

14. In Case the successful bidder supplies sub-standard materials, the tender shall be cancelled. Thereafter, the next successive bidder may be considered.

15. The Committee reserves the right to reject any quotation without assigning any reason thereof and the Committee is not bound to accept the lowest rate quoted in the course of tendering. The decision of the Committee will be the final and binding on all.

District & Sessions Judge,
Nalbari

Memo. No. DJNB/- 2966-68 **Dated Nalbari the 22nd May, 2026**

Copy forwarded for information and necessary action to:-

1. The Systems Officer of this office. He is directed to upload this quotation in the official website.
2. The Notice Board of this office
3. The Concerning file.

District & Sessions Judge,
Nalbari