OFFICE OF CHIEF JUDICIAL MAGISTRATE :::::::::::::::::::::::::::::::: NALBARI

NOTICE INVITING QUOTATION

DATED:: 11/05/2026

Sealed Quotations are invited from registered Suppliers/Firms/Shop affixing court fee of ₹ 8.25/-(non-refundable) for supply of **Glow Sign Board and Wall Magazine Board for the Office of the Chief Judicial Magistrate, Nalbari"**..

The quotations should have to reach the office of the undersigned on or before 15th May, 2026.

For details, please visit https://nalbari.dcourts.gov.in

List of Items:

SL. No.	Item	Quantity
1	Supply, fabrication, fitting and fixing of Glow Sign Board displaying **"Office of the Chief Judicial Magistrate, Nalbari" in Assamese and English along with National Emblem"** including installation and all required electrical wiring complete. **Size:** 16 ft × 4 ft The work shall include: • Aluminium/metal frame structure with proper support. • High-quality lettering in Assamese and English. • LED illumination arrangement suitable for outdoor use. • Complete electrical wiring, fittings, connectors, switches, etc. • Installation/fixing at the designated place in the office premises.	01 no.
2	**Wooden Wall Magazine Board with Glass Door** including installation **Size:** 6 ft × 4 ft The work shall include:	01 no.

	• Good quality wooden frame with proper finishing/polish. • Soft board/display board suitable for pinning notices, magazines, and office publications. • Front glass door with locking arrangement and necessary fittings. • Proper hinges, handles, locks, and accessories. • Wall mounting/fixing materials and complete installation at the designated place in the office premises. • Neat finishing and sturdy construction suitable for office use.	

General Terms and Conditions are as follows:

1. Only registered Suppliers/Firms/Shops are eligible to submit the quotation.
2. The sealed quotation shall be superscribed as **"Quotation for the Supply of Glow Sign Board and Wall Magazine Board for the Office of the Chief Judicial Magistrate, Nalbari"** and should contain the following documents:
   (a) Copy of PAN Card.
   (b) Copy of GST registration certificate.
   (c) Copy of GST clearance.
   (d) Copy of Trade License.
   (e) Proof of current Bank Account in the name of the Suppliers/Firms/Shops.
3. The rates of the item furnished in the quotation should be written distinctly and it should include all applicable taxes including GST. The bidders shall also mention the price of the item without GST.
4. The undersigned shall not be liable for enhancement of rate of any items of the accepted quotation and supplier will be bound to supply the items as per rates quoted by the Firm/ Supplier/Shop in the quotation.
5. All transportation cost shall be borne by the selected bidder.
6. Sub-standard items will not be accepted anyway.

7. The undersigned reserves the right to accept or reject any or all the tenders in part or full and shall not be bound to accept the lowest price. The decision of the undersigned in all respect shall be final and binding on all.
8. The quotations are to reach the office of the undersigned **on or before 15.05.2026 at 4:00 pm**. It will be opened **on 16.05.2026 at 4.00 pm** before the committee constituted for this purpose. Bidders or their representative shall remain present **on 16.05.2026 at 4.00 pm in the office chamber of the undersigned**, failing which the tender shall be opened in their absence.

Sd/- F.U. Choudhury
Chief Judicial Magistrate,
Nalbari

Memo no. NBJ/1630-1634 Dated 11.05.2026

Copy forwarded for information and necessary action to: -

1. The Systems Officer, Nalbari. He is requested to upload the "**Notice Inviting Quota tion"** in the official website of Nalbari District Judiciary;
2. The Administrative officer of this establishment;
3. Notice Board of the Establishment of Hon'ble District & Sessions Judge, Nalbari;
4. Notice Board of this Establishment;
5. Office File.

Chief Judicial Magistrate,
Nalbari