OFFICE OF CHIEF JUDICIAL MAGISTRATE :::::::::::::::::::::::::::::::: NALBARI

NOTICE INVITING QUOTATION

DATED:: 23/03/2026

Sealed Quotations are invited from registered Suppliers/Firms/Shop affixing court fee of ₹ 8.25/-(non-refundable) for supply of office stationery and other items to the office of the undersigned for the financial year 2026-2027.

The quotations should have to reach the office of the undersigned on or before 30th March, 2026.

For details, please visit https://nalbari.dcourts.gov.in

List of Items:

SL. No.	Item	Quantity
1	JK Copier Paper A4 75 GSM	01 ream
2	JK Copier Paper Legal 75 GSM	01 ream
3	F.C. Paper Full Size (Best Quality)	01 ream
4	Paper Foolscap	01 ream
5	Ball Pen Cello Maxwriter	01 pc
6	Ball Pen Both Sides Blue and Red	01 pc
7	Parker Ink Pen	01 pc
8	Blue Ink for Pen 30 ml (Parker)	01 bottle
9	Select Stamp Pad (88 mm x 54 mm, Violet)	01 pc
10	Select Stamp Pad (110 mm x 70 mm, Violet)	01 pc
11	Select Stamp Pad (88 mm x 54 mm, Red)	01 pc
12	Select Stamp Pad (110 mm x 70 mm, Red)	01 pc
13	Violet Stamp Pad Ink (100 ml)	01 pc
14	Red Stamp Pad Ink (100 ml)	01 pc
15	Tag (Best Quality) Minimum 8 inch long	01 bundle
16	Alpin Best Quality	01 packet
17	Alpin (“T” type) Best Quality	01 packet
18	Pen Stand (Best Quality)	01 pc

19	Envelope 4” x 10” inches Brown	01 pc
20	Envelope 16” x 12” inches plastic coated	01 pc
21	Envelope A4 size plastic coated	01 pc
22	Plastic Stick File Transparent A4 size	01 pc
23	Plastic Stick File Transparent FS size	01 pc
24	File Board (Best Quality)	01 pc
25	File Cover (10” x 14” inches)	01 pc
26	Four Fold File Cover	01 pc
27	Guard File (Deluxe)	01 pc
28	Short Hand Book (150-200 pages per piece)	01 pc
29	Note Pad (40-60 pages)	01 pc
30	Towel (Big Size)	01 pc
31	Towel (Medium Size)	01 pc
32	Towel (Small Size)	01 pc
33	PVC Door Mat 2” x 3” ft (Best Quality)	01 pc
34	Coir Door Mat 2” x 3” ft (Best Quality)	01 pc
35	Door Mat (for bathroom)	01 pc
36	Gem Paper Clip (Plastic Coated)	01 packet
37	Oddy Paper Binder Clip (25 mm)	01 packet
38	Oddy Paper Binder Clip (32 mm)	01 packet
39	Oddy Paper Binder Clip (51 mm)	01 packet
40	Glue stick 15g Fevi Stick	01 pc
41	Gum Tube 20 ml	01 pc
42	Gum Liquid Bottle 700 ml Kores	01 pc
43	Cello Tape 1” (Transparent)	01 Dozen
44	Cello Tape 2” (Transparent)	01 Dozen
45	Pin Cushion (Best Quality)	01 pc
46	Plastic Tray for keeping File/Paper	01 pc
47	Sealing Wax	01 packet
48	Carbon Paper (Kores) Best Quality	01 packet
49	Cotton Ribbon Roll	01 Roll
50	Thread Ball 100 g	01 pc

51	Sponge Damper	01 pc
52	Stapler Machine HD-45 Kangaro	01 pc
53	Stapler Machine No. 10 Kangaro	01 pc
54	Stapler Machine HP-45Kangaro	01 pc
55	Stapler Pin 24/6 Kangaro	01 Box (20 packets)
56	Stapler Pin No. 10 Kangaro	01 Box (20 packets)
57	Paper Punching Machine (Double Hole) Kangaro-DP 280	01 pc
58	Single Hole Paper Punching Machine Kangaro-FP 20	01 pc
59	Highlighter (Kores/Faber Castell)	01 pc
60	Marker Pen permanent (Big) Luxor/Camlin	01 pc
61	Permanent Marker Pen (for CD/DVD) Luxor/Camlin	01 pc
62	White Board Pen	01 pc
63	White Board Eraser	01 pc
64	White Board (2” x 3” ft)	01 pc
65	Calculator 12 digit Casio	01 pc
66	Battery for 12 digit Casio Calculator	01 pc
67	Correction Pen 7 ml Luxor	01 pc
68	Page Marker 3 strips Oddy	01 pc
69	Page Marker 4 strips Oddy	01 pc
70	Fevikwik (Small Packet 1g)	01 pc
71	Scissors	01 pc
72	Bodkin Plastic Handle	01 pc
73	Paper Cutter	01 pc
74	Steel Scale (1 ft)	01 pc
75	Measuring Tape 5 Mitre	01 pc
76	Black Wooden Pencil HB (Nataraj/Apsara)	01 pc
77	Eraser for Wooden Pencil (Nataraj/Apsara)	01 pc
78	Pencil Sharpener (Nataraj/Apsara)	01 pc
79	Markin Cloth (Red) Best Quality	01 Mitre
80	Markin Cloth (white) Best Quality	01 Mitre
81	Table Glass 6 mm	01 sq ft
82	Paper Weight (Medium Size) Glass Type	01 pc

83	Binding Register No. 10 (Unruled)	01 pc
84	Binding Register No. 20 (Unruled)	01 pc
85	Binding Register No. 30 (Unruled)	01 pc
86	Long Ruled Register No. 14	01 pc
87	Long Ruled Register No. 18	01 pc
88	Long Ruled Register No. 24	01 pc
89	Long Ruled Register No. 40	01 pc
90	Analog Wall Clock Ajanta Medium Size	01 pc
91	Analog Wall Clock Ajanta Big Size	01 pc
92	Coat Brush	01 pc
93	Coat Hanger	01 pc
94	Table Cloth (6.5” x 4.5” ft) Rexine	01 pc
95	Table Cloth – White Colour (6.5” x 4.5” ft)	01 pc
96	Transparent Plastic for Table (6” x 3.5” ft)	01 pc
97	Mask (Disposable)	01 packet
98	Hand Glove (Disposable)	01 packet
99	Good Knight Refill	01 pc
100	Good Knight Machine (Combo)	01 pc
101	Remote Battery for Air Conditioner (Eveready)	01 pc
102	Pencil Battery (Eveready)	01 pc
103	Torch Battery (Eveready)	01 pc
104	Wireless Calling Bell Battery	01 pc
105	Wireless Calling Bell (Anchor)	01 pc
106	Manual Calling Bell without battery	01 pc
107	Cup Saucer Set (6 pc) (Borosil/Milton/Cello)	01 set
108	Dinner Set (Best Quality)	01 set
109	Drinking Glass Set (6 pc) (Borosil/Milton)	01 set
110	Quarter Plate (6 pc) Best Quality	01 set
111	Dinner Plate 10-12 inches (6 pc) Best Quality	01 set
112	Melamine Serving Tray	01 pc
113	Water Glass Lid (Coaster Set) Milton	01 set
114	Fork Spoon (6 pc) steel	01 set

115	Tea Spoon (6 pc) Steel	01 set
116	Dinner Spoon Steel (6 pc)	01 set
117	Milton Thermosteel Water Bottle (1000 ml)	01 pc
118	Milton Thermosteel Water Bottle (750 ml)	01 pc
119	Milton Thermosteel Water Bottle (500 ml)	01 pc
120	Electric Kettle Prestige 1.5 L	01 pc
121	Plastic Bucket (20 litre)	01 pc
122	Plastic Bucket (10 litre)	01 pc
123	Plastic Bucket (05 litre)	01 pc
124	Plastic Mug	01 pc
125	Petrol Gallon (10 litre)	01 pc
126	Black Phenyl Bengal Chemical/Cross 500 ml	01 pc
127	White Phenyl Cross 500 ml	01 pc
128	Bathroom Cleaning Brush	01 pc
129	Toilet Brush	01 pc
130	Iron Brush	01 pc
131	Washbasin Cleaning Brush	01 pc
132	Floor Mop Round Shape	01 pc
133	Bottle Cleaning Brush	01 pc
134	Phool Jharu (Best Quality)	01 pc
135	Coconut / Bamboo Jaru	Per kg/Per piece
136	Celling Jharu Plastic	01 pc
137	Floor Wiper	01 pc
138	Garbage Bag (Medium Size)	Per packet
139	Waste Paper Bin Jali	01 pc
140	Pedal Dustbin Plastic	01 pc
141	Dustbin 60 litre Plastic Heavy Duty	01 pc
142	Citronella (Clean Angel) 100 ml	01 pc
143	Colin Spray 500 ml	01 pc
144	Naphthalene	01 packet
145	Room Freshener (Godrej)	01 pc
146	Odonil Bathroom Air Freshener	01 pc

147	Dettol Hand Wash 200 ml	01 pc
148	Dettol Soap 100 g	01 pc
149	Dettol Antiseptic Liquid 550 ml	01 pc
150	Hand Sanitizer 500 ml	01 pc
151	Harpic (Power Plus) 500 ml	01 pc
152	Harpic (Bathroom Cleaner) 500 ml	01 pc
153	Lizol 500 ml	01 pc
154	Bleaching Powder 500g	01 pc
155	Oxalic Acid Powder 500g	01 pc
156	Surf Excel 500 g	01 pc
157	Vim Bar 110 g	01 pc
158	Vim Dishwash Liquid 250 ml	01 pc
159	Sponge dish wash scrubber	01 pc
160	Kent Water Filter (10 Litre)	01 set
161	Steel Water Filter (18 Litre) Best Quality	01 set
162	Water Filter Candle (for Kent Water Filter-10 Litre)	01 pc
163	Carbon filter for Pureit R.O.	01 pc
164	Sediment Filter Pureit R.O.	01 pc
165	Membrane Pureit R.O.	01 pc
166	PP Candle Pureit R.O.	01 pc
167	Motor Pump Pureit R.O.	01 pc
168	SMPS Circuit Pureit R.O.	01 pc
169	UF for Pureit R.O.	01 pc
170	Water Filter Candle (for Steel Water Filter-18 Litre)	01 pc
171	Chair Cushion (16x16x2 inches Kurlon)	01 pc
172	Lock & Key (Big Size)	01 pc
173	Lock & Key (Medium Size)	01 pc
174	Lock & Key (Small Size)	01 pc
175	Jute Sutli	01 kg
176	Umbrella Mohendra Dutta	01 pc
177	Car perfume (Godrej)	01 pc
178	Car cleaning Microfibre Towel	01 pc

179	Gamosa (Best Quality) Cotton	01 pc
180	Khadi National Flag (6” x 4” ft)	01 pc
181	Khadi National Flag for car	01 pc
182	Flag Rope (Cotton/Jute)	01 Mutha
183	Balloon Pumper	01 pc
184	Balloon (Orang/Green/White)	01 packet
185	Paint Brush 3 inch	01 pc
186	White Enamel Paint 500 ml	01 pc
187	Thinner for paint	Per bottle
188	Lime stone	01 kg
189	Exhaust Fan 250-300 mm (Havells/Anchor/Bajaj)	01 pc
190	Celling Fan (Orient 600 mm)	01 pc
191	Celling Fan (Orient 1200 mm)	01 pc
192	Celling Fan (Havells 1200 mm)	01 pc
193	Stand/Pedestal Fan Havells (400 mm)	01 pc
194	Stand/Pedestal Fan Orient (400 mm)	01 pc
195	Wall Fan Havells (400 mm)	01 pc
196	Wall Fan Orient (400 mm)	01 pc
197	Twilling Light (Orange, White and Green) 30 Mitre	01 set
198	MCB 16 amp (Havells/Anchor)	01 pc
199	MCB 25 amp (Havells/Anchor)	01 pc
200	MCB 32 amp (Havells/Anchor)	01 pc
201	MCB 63 amp (Havells/Anchor)	01 pc
202	DP Isolator (32) (Havells/Anchor)	01 pc
203	DP Isolator (40) (Havells/Anchor)	01 pc
204	DP Isolator (63) (Havells/Anchor)	01 pc
205	Fan Capacitor (2.5 mfd)	01 pc
206	Fan Capacitor (3.5 mfd)	01 pc
207	Fan Capacitor (4.0 mfd)	01 pc
208	AC Starter with Box	01 pc
209	6 amp Switch (Modular) (Havells/Anchor)	01 pc
210	16 amp Switch (Modular)(Havells/Anchor)	01 pc

211	6 amp normal switch(Havells/Anchor)	01 pc
212	16 amp normal switch (Havells/Anchor)	01 pc
213	6 amp Bed switch	01 pc
214	16 amp SS combined Board (Havells/Anchor/Maru)	01 pc
215	16 amp Socket (Modular)(Havells/Anchor)	01 pc
216	6 amp Socket (Modular) (Havells/Anchor)	01 pc
217	16 amp Socket (Normal) (Havells/Anchor)	01 pc
218	6 amp Socket (Normal) (Havells/Anchor)	01 pc
219	16 amp 3 Pin Top (Havells/Anchor)	01 pc
220	6 amp 3 Pin Top (Havells/Anchor)	01 pc
221	2 pin Top	01 pc
222	Multiple Point Holder	01 pc
223	Hanging Bulb Holder	01 pc
224	Angle Bulb Holder (Havells/Anchor)	01 pc
225	Modular Fan Regulator - 5 step (Havells/Anchor/Maru)	01 pc
226	Extension Board 4 socket Anchor	01 pc
227	Extension Board 6 socket	01 pc
228	PVC Electrical Tape	01 pc
229	Wire Clip (4mm/6mm/8mm)	Per packet
230	PVC Electrical Board 6x8 Presto	01 pc
231	PVC Electrical Board 8x12 Presto	01 pc
232	PVC Casing Junction Box (Square Type) (2 way/3 way)	01 pc
233	Celling Rose	01 pc
234	External Band (for Casing Capping)	01 pc
235	Internal Band (for Casing Capping)	01 pc
236	Elbow (for Casing Capping)	01 pc
237	Tee (for Casing Capping)	01 pc
238	4 way Gang Box	01 pc
239	Modular 3 way Board Havells/Richa/Maru	01 pc
240	Modular 6 way Board Havells/Richa/Maru	01 pc
241	Modular 8 way Board Havells/Richa/Maru	01 pc
242	Modular 12 way Board Havells/Richa/Maru	01 pc

243	32 x 12 mm Wire Casing (Presto)	01 pc
244	Flexible Wire (Copper)	01 Mitre
245	1.5 mm Single Core Copper Wire	01 Mitre
246	1.5 mm 3 Core Copper Wire	01 Mitre
247	BTC 2 Core Copper Wire	01 Mitre
248	2.5 mm 3 Core Copper Wire	01 Mitre
249	LED Bulb 100 watt	01 pc
250	LED Bulb 70 watt (Bajaj)	01 pc
251	LED Bulb 60 watt (Bajaj)	01 pc
252	LED Bulb 20 watt (Bajaj)	01 pc
253	LED Bulb 18 watt (Bajaj)	01 pc
254	LED Bulb 12 watt (Bajaj)	01 pc
255	LED Bulb 9 watt (Bajaj)	01 pc
256	LED Tube light Set 20 watt (Bajaj)	01 set
257	LED T-Bulb 20 watt	01 pc
258	Distilled Water (for inverter & Car) 1 litre	Per bottle
259	Luminous Digital Inverter Machine 1050 VA	Per unit
260	Exide Tubular Battery 12v 200Ah for inverter	Per unit
261	Inverter Battery Trolley	01 set
262	USHA 2 Rod Quartz Room Heater (800 watt)	01 set
263	Pen Drive 64 GB (HP/Kingston/ScanDisk)	Per unit
264	Pen Drive 32 GB (HP/Kingston/ScanDisk)	Per unit
265	Key Board Wired (HP/Logitech)	Per unit
266	Mechanical Key Board wired (HP/Logitech)	Per unit
267	Mouse (HP/Logitech)	Per unit
268	HDMI Cable 10 Meter (4K Gold Plated)	Per unit
269	HDMI Cable 5 Meter (4K Gold Plated)	Per unit
270	HDMI to VGA Converter	Per unit
271	VGA Splitter 4 x 1	Per unit
272	HDMI Splitter 4 x 1	Per unit
273	Giga Network Switch 5 Port (Tplink/ Dlink)	Per unit
274	Giga Network Switch 8 Port (Tplink/ Dlink)	Per unit

275	Giga Network Switch 16 Port (Tplink/ Dlink)	Per unit
276	Cat 6 LAN Patch Cable 3 Meter	Per unit
277	Cat 6 LAN Patch Cable 5 Meter	Per unit
278	Cat 6 LAN Cable 90 Meter	Per unit
279	RJ 45 connector	Per packet/ Per unit
280	CMOS Battery	Per unit
281	600 VA UPS (Preferably Numeric)	Per unit
282	USB Hub	Per unit
283	USB Printer Cable	Per unit
284	Pillar Cock for wash basin	Per unit
285	Steel Sink (16X18X8 inches)	Per unit
286	SS Connection Pipe for Washbasin/Toilet Flush Tank (length 24 inches/36 inches)	Per unit
287	CP steel nipple for SS Connection Pipe	Per unit
288	Stainless Steel Waste Coupling for Washbasin	Per unit
289	Waste Coupling for Sink	Per unit
290	Rack Bolt for Washbasin	Per unit
291	Angle Valve for Washbasin/Toilet Flush	Per unit
292	Two way Bib Tap	Per unit
293	Three way Bib Tap	Per unit
294	Flange for Washbasin	Per unit
295	Extension Nipple (½ , 1, 1 ½ inch)	Per unit
296	Health Faucet set (Jet Spray for Toilet)	Per unit
297	CPVC Pipe (Ashirbad/Supreme) ¾ inch	Per unit
298	CPVC Pipe (Ashirbad/Supreme) 1 inch	Per unit
299	CPVC Pipe (Ashirbad/Supreme) 1½ inch	Per unit
300	CPVC Pipe (Ashirbad/Supreme) 2 inch	Per unit
301	CPVC Elbow (Ashirbad/Supreme) ¾ inch	Per unit
302	CPVC Elbow (Ashirbad/Supreme) 1 inch	Per unit
303	CPVC Elbow (Ashirbad/Supreme) 1½ inch	Per unit
304	CPVC Elbow (Ashirbad/Supreme) 2 inch	Per unit
305	CPVC Tee (Ashirbad/Supreme) ¾ inch	Per unit

306	CPVC Tee (Ashirbad/Supreme) 1 inch	Per unit
307	CPVC Tee (Ashirbad/Supreme) 1½ inch	Per unit
308	CPVC Tee (Ashirbad/Supreme) 2 inch	Per unit
309	CPVC Union (Ashirbad/Supreme) (¾ , 1, 1 ½, 2 inch)	Per unit
310	CPVC Ball Valve (Ashirbad/Supreme) (¾ , 1 , 1 ½ , 2 inch)	Per unit
311	CPVC Tank nipple (Ashirbad/Supreme) (1 , 1 ½ , 2 inch)	Per unit
312	CPVC U Clamp (¾ , 1 , 1 ½ , 2 inch) (Ashirbad/Supreme)	Per unit
313	CPVC R – Socket (1- ¾) (1 ½ -1) (2 – 1) etc (Ashirbad/Supreme)	Per unit
314	CPVC R-Tee (1- ¾) (1 ½ -1) (2 – 1) etc (Ashirbad/Supreme)	Per unit
315	CPVC R-Elbow (1- ¾) (1 ½ -1) (2 – 1) etc (Ashirbad/Supreme)	Per unit
316	CPVC Bushing Converter (1- ¾) (1 ½ -1) (2 – 1) etc (Ashirbad/Supreme)	Per unit
317	CPVC MTA (1, 1 ½, 2 inch) (Ashirbad/Supreme)	Per unit
318	CPVC FTA (1, 1 ½, 2 inch) (Ashirbad/Supreme)	Per unit
319	Brass MTA (¾ x ½, 1 x ½ inch)	Per unit
320	Brass FTA (¾ x ½, 1 x ½ inch)	Per unit
321	Brass Elbow (¾ x ½, 1 x ½ inch)	Per unit
322	Brass Tee (¾ x ½, 1 x ½ inch)	Per unit
323	CPVC 45° band (¾, 1, 1 ½, 2 inch)	Per unit
324	PVC Pipe (1½, 2, 2½, 3, 4) (Ashirbad/Supreme)	Per unit
325	PVC Elbow (1½, 2, 2½, 3, 4) (Ashirbad/Supreme)	Per unit
326	PVC Tee (1½, 2, 2½, 3, 4) (Ashirbad/Supreme)	Per unit
327	PVC Socket (1½, 2, 2½, 3, 4) (Ashirbad/Supreme)	Per unit
328	PVC R Tee (1 ½ -1) (2 – 1) (Ashirbad/Supreme)	Per unit
329	PVC R Socket (1 ½ -1) (2 – 1) (Ashirbad/Supreme)	Per unit
330	PVC R Elbow (1 ½ -1) (2 – 1) (Ashirbad/Supreme)	Per unit
331	Aluminium Pati	Per mitre

332	Screw (1, 1½, 2 inch)	Per packet
333	Plastic Gutka (1, 1½, 2 inch)	Per packet
334	Solvent for CPVC	Per 100 ml
335	Solvent for PVC	Per 100 ml
336	Teflon	Per piece
337	White Cement	Per KG

General Terms and Conditions are as follows:

1. Only registered Suppliers/Firms/Shops are eligible to submit the quotation.
2. The sealed quotation shall be superscribed as **"Quotation for the Supply of Stationery Articles and Other Items for the Office of the Chief Judicial Magistrate, Nalbari"** and should contain the following documents:
   (a) Copy of PAN Card.
   (b) Copy of GST registration certificate.
   (c) Copy of GST clearance.
   (d) Copy of Trade License.
   (e) Proof of current Bank Account in the name of the Firm.
3. The rates approved by the Committee constituted for the selection of bidder shall be valid for a period of one year from the date of awarding the contract. The contract period of the selected bidder may be extended further after the expiring of the aforesaid one year if the performance of the selected bidder is found satisfactory.
4. The rates of the item furnished in the quotation should be written distinctly and it should include all applicable taxes including GST. The bidders shall also mention the price of the item without GST. The price quoted should not exceed the maximum retail price of the item.
5. The undersigned shall not be liable for enhancement of rate of any items of the accepted quotation and supplier will be bound to supply the items as per rates quoted by the Firm/ Supplier/Shop in the quotation up to the end of the current financial year i.e. 2026-27.

6. The items/articles will be purchased as per requirement and same shall have to be delivered immediately on receipt of work order.
7. All transportation cost shall be borne by the selected bidder.
8. Duplicate/Sub-standard items will not be accepted anyway.
9. The undersigned reserves the right to accept or reject any or all the tenders in part or full and shall not be bound to accept the lowest price. The decision of the undersigned in all respect shall be final and binding on all.
10. The quotations are to reach the office of the undersigned **on or before 30.03.2026 at 4:00 pm**. It will be opened **on 30.03.2023 at 4.45 pm** before the committee constituted for this purpose. Bidders or their representative shall remain present **on 30.03.2026**, failing which the tender shall be opened in their absence.

Chief Judicial Magistrate,
Nalbari

Memo no. NBJ/1026-1030 Dated 23.06.2026

Copy forwarded for information and necessary action to: -

1. The Systems Officer, Nalbari. He is requested to upload the "**Notice Inviting Quota tion"** in the official website of Nalbari District Judiciary;
2. The Administrative officer of this establishment;
3. Notice Board of the Establishment of Hon'ble District & Sessions Judge, Nalbari;
4. Notice Board of this Establishment;
5. Office File.

Chief Judicial Magistrate,
Nalbari