OFFICE OF THE CHIEF JUDICIAL MAGISTRATE :::::::::::::::::::: NALBARI

NOTICE INVITING QUOTATION

Dated 21th June, 2025

Sealed quotations are hereby invited from the intending registered firm/authorized dealer with court fee stamp of Rs. 8.25 (non-refundable) for supply of:-

1. Caliber 203 Godrej computer table – 2 nos.
2. Show case type wooden book shelf with 3 nos. glass doors (length-5 feet, height-3 feet) – 1 no.
3. Wooden Sofa set (3+1+1) – 1 no.
4. Wooden executive table with side desk, separate drawers and same size table top glass – 1 no.
5. Office table with same size table top glass – 3 nos.
   i) One table (length-6 feet, width-2.5 feet) with both side drawers but no side desk.
   ii) One wooden table (length-4.5 feet, width-2.5 feet, height-2.8 inch) with both side drawers.
   iii) One table (length-4 feet, width-2.5 feet) with 3 nos. drawers on right hand side.
6. Wooden table (length-4 feet, width-2 feet) with 3 nos. drawers – 1 no.
7. Steel almirah with five shelves (Godrej/ Steel & Style) – 2 nos.
8. High back revolving executive chair (Godrej and other reputed brands) – 1 no.
9. Wooden chair without armrest – 1 no.
10. Wall fan (400 mm) (Havels/Orient/Bajaj) **along with required wiring and installation** – 12 nos.
11. Electric water purifier (R.O.) with 10 liter storage tank **along with required wiring and plumbing work including fitting of inlet pipe installation** (Aquaguard / Kent or other reputed brands) – 2 nos.

The quotations are to reach the office of the undersigned **on or before 07.07.2025 at 4:00 pm**. It will be opened **on 07.07.2025 at 4.45 pm** before the Committee constituted for this purpose. Bidders or their representative shall remain present **on 07.07.2025**, failing which the tender shall be opened in their absence.

General Terms and Conditions:-

1. The sealed quotation shall be superscribed as "**Tender for Furniture and Listed Items for the Office of the Chief Judicial Magistrate, Nalbari**" and should contain the following documents -
    I. Proof of current Bank Account in the name of the Firm.
    II. Trade License.
    III. PAN Card in the name of the Firm.
    IV. GST registration certificate / clearance certificate etc.
2. The rates approved by the Committee constituted for the selection of bidder shall be valid for a period of one year from the date of awarding the contract.
3. The rates of the item furnished in the quotation should be written distinctly and it should include all applicable taxes including GST. The bidders shall also mention the price of the item without GST.
4. Transportation and installation charges shall be included in the bid amount.
5. The undersigned shall not be liable for enhancement of rate of any items of the accepted quotation and supplier will be bound to supply the items as per rates quoted by the firm/supplier in the quotation up to the end of the current financial year.
6. Up to date tax clearance certificate should be furnished by the firm concerned along with the quotation.
7. The undersigned reserves the right to accept or reject any or all the tenders in part or full. The decision of the undersigned in all respect shall be final and binding on all.

Sd/-
Chief Judicial Magistrate,
Nalbari

Memo no. NBJ/2634-2640 Dated 25th June, 2025

Copy forwarded for information and necessary action to: -

1. **The DI&PRO, (Janasanyog) Nalbari** is requested to take steps for publishing the above N.I.Q in two widely circulated newspapers (Preferably one in English and one in Assamese newspaper);
2. The Systems Officer, Nalbari. He is requested to upload the "**Notice Inviting Quotation"** in the official website of Nalbari District Judiciary;
3. The Administrative officer of this establishment;
4. Notice Board of the Establishment of Hon'ble District & Sessions Judge, Nalbari;
5. Notice Board of the Establishment of District Commissioner, Nalbari;
6. Notice Board of this Establishment;
7. Office File.

Chief Judicial Magistrate,
Nalbari